ENVIRONMENTAL SERVICES DEPARTMENT
APPROVAL PROCESS CHECKLIST

_______ TURN IN HEALTH APPLICATION
(FOOD/ALCOHOL related businesses/DAYCARES/POOL/SPA places only)

_______ TURN IN AUTO RELATED BUSINESS FORMS
(Auto Related Business – ARB Form / Copy of Identification)

_______ PAY ALL PERMIT/INSPECTION FEES

_______ TURN IN SOLID WASTE FORM
Every business is required to turn in ONE of the following
a) Copy of Republic Services contract OR
b) Signed permission letter from your landlord OR
c) Approved Bag Service from the Landfill
Auto related businesses & Health applicants above DO NOT qualify for bag service

A FINAL INSPECTION WILL NOT BE SCHEDULED UNLESS THE ABOVE IS DONE

DEPARTMENTO DE SERVICIOS AMBIENTALES
LISTA DE CHEQUEO DEL PROCESO DE APROBACION

_______ ENTREGAR LA SOLICITUD DEL PERMISO DE SALUD
(COMIDA y negocios relacionados al ALCOHOL, GUARDERIAS y PISCINAS/SPA únicamente)

_______ ENTREGAR LOS DOCUMENTOS DE NEGOCIOS RELACIONADOS AL AUTOMOBILISMO
(Negocios Relacionados al Automovilismo – Forma ARB / Copia de Identificación)

_______ PAGAR TODOS LOS PERMISOS/CUOTAS DE INSPECCION

_______ ENTREGAR LA FORMA DE DESECHOS SOLIDOS
Cada negocio deberá entregar UNO de los siguientes documentos:
a) Copia del contrato con Republic Services ó
b) Carta de permiso del dueño del edificio ó
c) Servicio aprobado por el Basurero Municipal para servicio de bolsas.
Negocios relacionados al Automovilismo y solicitantes de permisos de Comida NO CALIFICAN para servicio de bolsas.

LA INSPECCION FINAL NO SERÁ EJECUTADA HASTA QUE TODOS LOS REQUISITOS ESTEN COMPLETOS
Environmental Services Department
Certificate of Occupancy
Solid Waste Options

Applicants must submit ONE of the following documents to the Environmental Services Department before a Certificate of Occupancy will be issued.

☐ Republic Services contract for dumpster service.
   Contact Republic Services at 817-261-8812 to have the service set up. **No other company may be used.**

☐ Tenant/Landlord Solid Waste Verification Form.
   Applicant must have the landlord sign the attached letter giving applicant permission to use the facilities dumpster.

☐ Application for Commercial Bag Service.
   Bag service is approved by the Solid Waste Department on a case by case situation. **Auto related businesses & Health applicants do not qualify for bag service.** Please be advised that this option may take three to five days longer to process the request.

Questions, call Environmental Services Department at 972-237-8055.
TENANT/LANDLORD
SOLID WASTE VERIFICATION FORM

PERMIT NO: ______________________

TENANT TO COMPLETE:

Tenant Name: _____________________________________________
Doing Business As: ___________________________________________
Address: ___________________________________________________

LANDLORD TO COMPLETE:

Property Owner Name: _______________________________________
Address: ___________________________________________________
Phone Number: ______________________________________________

I give permission for this tenant to use the strip center dumpster located at following address:
_________________________________________________________________

Landlord’s Signature ___________________________ Date: __________
Republic Services Account # ________________________________