

**ENVIRONMENTAL SERVICES DEPARTMENT
APPROVAL PROCESS CHECKLIST**

_____ **TURN IN HEALTH APPLICATION**

(FOOD/ALCOHOL related businesses/DAYCARES/POOL/SPA places only)

_____ **TURN IN AUTO RELATED BUSINESS FORMS**

(Auto Related Business – ARB Form / Copy of Identification)

_____ **PAY ALL PERMIT/INSPECTION FEES**

_____ **TURN IN SOLID WASTE FORM**

Every business is required to turn in ONE of the following

- a) Copy of Republic Services contract **OR**
- b) Signed permission letter from your landlord **OR**
- c) Approved Bag Service from the Landfill

Auto related businesses & Health applicants above DO NOT qualify for bag service

**A FINAL INSPECTION WILL NOT BE SCHEDULED
UNLESS THE ABOVE IS DONE**

**DEPARTAMENTO DE SERVICIOS AMBIENTALES
LISTA DE CHEQUEO DEL PROCESO DE APROBACION**

_____ **ENTREGAR LA SOLICITUD DEL PERMISO DE
SALUD**

(COMIDA y negocios relacionados al ALCOHOL, GUARDERIAS y PISCINAS/SPA unicamente)

_____ **ENTREGAR LOS DOCUMENTOS DE NEGOCIOS
RELACIONADOS AL AUTOMOBILISMO**

(Negocios Relacionados al Automovilismo – Forma ARB / Copia de Identificación)

_____ **PAGAR TODOS LOS PERMISOS/CUOTAS DE
INSPECCION**

_____ **ENTREGAR LA FORMA DE DESECHOS SOLIDOS**

Cada negocio deberá entregar UNO de los siguientes documentos:

- a) Copia del contrato con Republic Services ó
- b) Carta de permiso del dueño del edificio ó
- c) Servicio aprobado por el Basurero Municipal para servicio de bolsas.

Negocios relacionados al Automovilismo y solicitantes de permisos de Comida NO CALIFICAN para servicio de bolsas.

**LA INSPECCION FINAL NO SERÁ EJECUTADA HASTA
QUE TODOS LOS REQUISITOS ESTEN COMPLETOS**



**Environmental Services Department
Certificate of Occupancy
Solid Waste Options**

Applicants must submit ONE of the following documents to the Environmental Services Department before a Certificate of Occupancy will be issued.

- Republic Services contract for dumpster service.
Contact Republic Services at 817-261-8812 to have the service set up. **No other company may be used.**

- Tenant/Landlord Solid Waste Verification Form.
Applicant must have the landlord sign the attached letter giving applicant permission to use the facilities dumpster.

- Application for Commercial Bag Service.
Bag service is approved by the Solid Waste Department on a case by case situation. **Auto related businesses & Health applicants do not qualify for bag service.** Please be advised that this option may take three to five days longer to process the request.

Questions, call Environmental Services Department at 972-237-8055.



**TENANT/LANDLORD
SOLID WASTE VERIFICATION FORM**

PERMIT NO: _____

TENANT TO COMPLETE:

Tenant Name: _____

Doing Business As: _____

Address: _____

LANDLORD TO COMPLETE:

Property Owner Name: _____

Address: _____

Phone Number: _____

I give permission for this tenant to use the strip center dumpster located at following address:

Landlord's Signature _____ Date: _____
Republic Services Account # _____