Welcome to Voice Permits™

In an ongoing commitment to improve customer service, the City of Grand Prairie - Building Inspection division has installed a new Interactive Voice Response System for inspections. It is available 24 hours a day, 7 days a week.

SYSTEM INFORMATION

The Voice Permits™ system will prompt you through the steps during your call. You may perform multiple transactions during each call. You will be issued a confirmation number at the end of your call. We recommend that you keep a record of your confirmation number and associated transaction numbers in case they are needed for future reference.

A building permit can have multiple inspection types and inspection codes. You will be prompted to select the appropriate inspection type prior to requesting a specific inspection code.

Example: To schedule a "Building" inspection you must select the "Building Inspection" Type and use the "Building Inspection" Codes.

You must request each individual inspection type and inspection code as needed.

BEFORE CALLING YOU WILL NEED

1. A touch-tone phone (includes most cellular phones).
2. A site-specific 6-digit permit application number.
3. An Inspection Code - Choose from a code on the back of this brochure.

TRANSFER TO STAFF

If you are unable to perform the desired operation using the Voice Permits™ system you can press [0] to transfer to a staff member during normal business hours.

CALL INSPECTION SERVICES IVR

Main Menu
- Schedule Inspections Press [1]
- Cancel Inspections Press [2]
- Obtain Inspection Results Press [3]

CANCEL AN INSPECTION

The cut-off time is 8:00 am to cancel an inspection

1. Enter the Permit Application Number.
2. Select the "Inspection Type" when prompted
   - Building Inspection Press [1]
   - Electrical Inspection Press [2]
   - Mechanical Inspection Press [3]
   - Plumbing Inspection Press [4]

After you have cancelled the inspection, you may:
- Cancel another inspection for the same inspection type.
- Cancel inspection for a different inspection type.
- Cancel inspection for a different permit number.
- Return to the Main Menu

OBTAIN INSPECTION RESULTS

Results are available for 7 days from the initial inspection request.

1. Enter the Permit Application Number.
2. Select the "Inspection Type" when prompted
   - Building Inspection Press [1]
   - Electrical Inspection Press [2]
   - Mechanical Inspection Press [3]
   - Plumbing Inspection Press [4]

After you have obtained the results, you may:
- Listen to more results for the same inspection type.
- Listen to results for a different inspection type.
- Listen to results for a different permit number.
- Return to the Main Menu
Call Inspection Services IVR
972-237-8007

Main Menu
• Schedule Inspections  Press [1]
• Cancel Inspections  Press [2]
• Obtain Inspection Results  Press [3]

SCHEDULE AN INSPECTION
The cut-off time is 8:00 am to schedule a same-day inspection

1. Enter the Permit Application Number
The permit number is the first two lead numbers and the last four digits. (See Example Below)

Permit No.: 03-00008523  Enter: 03-8523

2. Select the "Inspection Type" when prompted
- Building Inspection  Press [1]
- Electrical Inspection  Press [2]
- Mechanical Inspection  Press [3]
- Plumbing Inspection  Press [4]

3. Enter the "Inspection Code" to Schedule.
4. Select the Inspection Date.

You must request each individual inspection type and inspection code as needed.

After you have scheduled the inspection, you may:
• Leave a message for the inspector.
• Request another inspection for the same inspection type.
• Request an inspection for a different inspection type.
• Request an inspection for a different permit number.
• Get a "Confirmation" number and hang up.
• Return to the Main Menu.

BUILDING INSPECTION CODES
100  BLDG - FDN PIERS
105  BLDG - FDN SLAB
110  BLDG - FDN GRADE BEAMS
112  BLDG - EROSION CONTROL
114  BLDG - FENCE FINAL
115  BLDG - FRAMING
119  BLDG - FRAMING ENERGY COMPLIANCE B1
122  BLDG - FIRE WALL
123  BLDG - SHEAR WALL
124  BLDG - LATHE
125  BLDG - BRICK TIE
126  BLDG - TILT WALL
127  BLDG - BRICK TIE - 2ND FLOOR
130  BLDG - PAVING
135  BLDG - RETAINING WALL
140  BLDG - SIDEWALKS
145  BLDG - APPROACH
150  BLDG - DRIVEWAY
153  BLDG - ENERGY COMPLIANCE RESULTS B2
155  BLDG - POOL STEEL
160  BLDG - POOL DECK
170  BLDG - FINAL ENERGY COMPLIANCE B3
175  BLDG - POOL FINAL
180  BLDG - OTHER
199  BLDG - FINAL

The City of Grand Prairie DOES NOT perform 3rd party inspections. A city inspection is required to REVIEW
the compliance report provided by a 3rd party inspector.

B1) Required at BLDG. FRAMING inspection
B2) Required at ELEC. TEMP SERV. Inspection
B3) Required at BLDG. FINAL inspection

If you select "OTHER" inspection type, you must leave a detailed message stating the exact type of
inspection needed. If you do not leave a message the inspection will not be performed.

ELECTRICAL INSPECTION CODES
200  ELEC - ROUGH IN
205  ELEC - T POLE
210  ELEC - TEMP SERVICE
215  ELEC - POOL BOND
230  ELEC - SIGN
235  ELEC - UNDERGROUND
240  ELEC - ROUGH-IN (CEILING)
245  ELEC - ROUGH-IN (WALL)
250  ELEC - OTHER
255  ELEC - POOL FINAL
299  ELEC - FINAL

PLUMBING INSPECTION CODES
300  PLBG - ROUGH IN
305  PLBG - STACK OUT
310  PLBG - SEWER
312  PLBG - WATER PIPING LEAD TEST PI
315  PLBG - GAS SERVICE
320  PLBG - GAS INSIDE
325  PLBG - P TRAP
335  PLBG - WATER HEATER
340  PLBG - WATER SERVICE LINE
345  PLBG - BACKFLOW PREVENTER
350  PLBG - STORM DRAIN
355  PLBG - OTHER
360  PLBG - POOL FINAL
365  PLBG - LAWN IRRIGATION
370  PLBG - ABOVE CEILING
399  PLBG - FINAL

MECHANICAL INSPECTION CODES
400  MEC H - DUCT
405  MEC H - WALL HEATER
410  MEC H - CENTRAL FURNACE
415  MEC H - VENT HOOD
420  MEC H - CONDENSING UNIT
425  MEC H - OTHER
430  MEC H - ABOVE CEILING
499  MEC H - FINAL