



City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Meeting Agenda

Finance and Government Committee

Tuesday, July 14, 2020

2:30 PM

Video Conference

Due to the imminent threat to public health and safety arising from the COVID-19 pandemic, this meeting of the Finance and Government Committee will be held via video conference. Members of the public may participate in the meeting remotely by webinar or telephone through the following:

When: Jul 14, 2020 02:30 PM Central Time (US and Canada)

Topic: City of Grand Prairie - F&G Committee Meeting

Please click the link below to join the webinar:

<https://gptx.zoom.us/j/92954634084?pwd=VUJsMnVGQlRvQ1pxeFA2U1N0Rm5lZz09>

Password: 182719

Or iPhone one-tap :

US: +13462487799,,92954634084#,,,0#,,182719# or
+12532158782,,92954634084#,,,0#,,182719#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 929 5463 4084

Password: 182719

International numbers available: <https://gptx.zoom.us/j/92954634084?pwd=VUJsMnVGQlRvQ1pxeFA2U1N0Rm5lZz09>

All meeting participants will automatically be muted until it is their turn to speak. To be recognized to speak, use the "raise hand" feature in the Zoom meeting platform. Or, if you are joining by phone, you may press *9 to raise your hand. Please call in only during discussion of the item on which you wish to speak. A maximum five (5) minutes is permitted per speaker. After speaking, remute your phone by pressing *6.

Call to Order

Staff Presentations

- 1 [20-10143](#) Internal Audit FY20 3rd Quarter Report - Presented by Cathy Patrick, Internal Audit Director

Attachments: [Internal Audit FY20 3rd Quarter Report.xlsx](#)

- 2 [20-10121](#) 2020 Plan of Capital Finance for Tax Notes

Attachments: [Grand Prairie Tax Notes S20 Timeframe 6.23.20.pdf](#)

Consent Agenda

- 3 [20-10107](#) Minutes of the June 2, 2020, Finance and Government Committee Meeting

Attachments: [Minutes 06-02-20.docx](#)

- 4 [20-10133](#) Minutes of the June 16, 2020, Finance and Government Committee Meeting

Attachments: [Minutes 06-16-20.docx](#)

- 5 [20-10136](#) Price Agreement for Lake Park Operations software from RMS North America in the amount of \$17,687 (\$4,571 one time/implementation cost; \$13,116 Annual Maintenance) for one year with the option to renew for nine additional one year periods totaling \$135,731 if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Attachments: [20-10136 - Lake Software Exp Information Form.docx](#)
[20-10136 LAKE SOFTWARE BID TAB.pdf](#)

- 6 [20-9984](#) Professional design services contract with Komatsu Architecture in the amount of \$70,686 for programming, planning, design, documentation and construction administration services for all scope of work associated with renovations to the existing Water Utility Customer Service office space and previous City Manager office area located in City Hall West.

Attachments: [Expenditure Information Form.doc](#)

Items for Individual Consideration

- 7 [20-10103](#) Republic Services Rate Increase

Attachments: [Solid Waste and Recycling FY2021a](#)

- 8 [20-10131](#) Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Dallas County
Attachments: [0840 A1 - Municipal Maintenance Agreement - Dallas County - Amendment.pdf](#)
- 9 [20-10132](#) Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Tarrant County.
Attachments: [0841 A1 - Municipal Maintenance Agreement - Ft Worth - Amendment.pdf](#)
- 10 [20-10145](#) Agreement with the Home Depot for the Public Safety Building's outstanding drain line repairs, in the amount not to exceed \$146,400 through a national interlocal with U.S. Communities
Attachments: [Capital Projects Budget Summary - Home Depot](#)
[Expenditure Information Form - Home Depot](#)
- 11 [20-10122](#) Authorize the City Manager to accept a Routine Airport Maintenance Program (RAMP) Grant from Texas Department of Transportation - Aviation Division (TxDOT-Aviation) which provides matching funds of 50% of City expenditures for airport maintenance up to \$50,000
- 12 [20-10127](#) Ordinance amending the FY 2019/2020 Parks Capital Improvements Project Fund by \$301,716 for plan review and inspection of the Northwest Trail Connection Regional Veloweb grant (CentrePort Trail Phase II)
Attachments: [20-10106 15019020.xlsx](#)
- 13 [20-10087](#) Change Order/Amendment No. 7 for PlayGrand Adventures Phase 1 with Hill & Wilkinson., in the amount of \$81,557.35 for multiple items including irrigation power relocation, concrete, earthwork, landscape and irrigation additions and an allowance for haul off of spoils due to compliance with Oncor Electric easement requirements as related to the parking expansion
Attachments: [CO #7 Hill & Wilkinson - PGA .xlsx](#)
- 14 [20-9920](#) Ordinance amending the FY 2019/2020 Capital Improvements Projects Budget for Pavement Sidewalk Repairs in the amount of \$300,000
Attachments: [20-9920 CPB Summary Sidewalk Repairs.xlsx](#)
- 15 [20-9892](#) Final Reconciliation Change Order/Amendment #6 with Excel 4 Construction, LLC in the negative amount of \$173,499.00 for the FY19 Water and Wastewater Improvements
Attachments: [Letter of Recommendation - W.E. Roberts.pdf](#)
[17-6911 WE Roberts.xlsx](#)

- 16 [20-10118](#) Change Order/Amendment No. 15 in the net negative amount of \$154,839.02 with Tiseo Paving Company for Great Southwest Parkway Improvements

 Attachments: [617.101.xlsx](#)
 [617.117.xlsx](#)
 [618.61.xlsx](#)
 [616.57](#)
- 17 [20-10139](#) Construction Manager at Risk (CMAR) Contract with Hill & Wilkinson General Contractors (H&W) in the amount of **\$6,878,130** for the initial phase of construction work associated with the EpicCentral (City Phase) project; 5% owner-controlled contingency in the amount of **\$343,907**; budget allowance of \$500,000 for Oncor infrastructure and equipment; \$250,000 allowance for owner construction testing; \$225,000 allowance for Atmos infrastructure and equipment requirements; \$100,000 allowance for signage and site furnishings; \$75,000 allowance for security provisions; \$50,000 allowance for IT/data installation for a total funding request in the amount of **\$8,422,037**.
- 18 [20-10146](#) Purchase and installation of all network infrastructure required for the revised routing of existing City of Grand Prairie, AT&T and Spectrum fiber optic cabling. This work is associated with the initial construction scope of work for the EpicCentral (City Phase) project in which Esplanade Drive will be removed within the project site. Labor will be procured through Gardner Telecommunications, Inc. (GTI) in the amount of \$64,320; ground boxes will be procured through Dynamic Vision Co. in the amount of \$13,078, and conduit will be procured from Graybar Electric Company, Inc. in the amount of \$13,088.10 for an overall project cost of \$90,486.10

 Attachments: [Capital Projects Budget Summary.xlsx](#)

Executive Session

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A. to discuss the following:

1. *Section 551.071 "Consultation with Attorney"*
2. *Section 551.072 "Deliberation Regarding Real Property"*
3. *Section 551.074 "Personnel Matters"*
4. *Section 551.087 "Deliberations Regarding Economic Development Negotiations"*

Citizen Comments

Adjournment

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance & Government Committee meeting agenda was prepared and posted July 10, 2020.

Mona Lisa Galicia, Deputy City Secretary

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8018 or email Mona Lisa Galicia (mgalicia@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.



Legislation Details (With Text)

File #: 20-10143 **Version:** 1 **Name:** Internal Audit FY20 3rd Quarter Report
Type: Agenda Item **Status:** Agenda Ready - Committee
File created: 7/2/2020 **In control:** Finance and Government Committee
On agenda: 7/14/2020 **Final action:**
Title: Internal Audit FY20 3rd Quarter Report - Presented by Cathy Patrick, Internal Audit Director
Sponsors:
Indexes:
Code sections:
Attachments: [Internal Audit FY20 3rd Quarter Report.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Internal Audit FY20 3rd Quarter Report - Presented by Cathy Patrick, Internal Audit Director

AUDIT SERVICES DEPARTMENT
Fiscal Year 2020
3rd Quarter

COMPLETED REPORTS	DEPARTMENT	FIELD WORK COMPLETE	REPORT DATE	HOURS TO DATE	REPLY REQUIRED	REPLY DUE DATE	REPLY RECEIVED
Delux Inn Occupancy Tax Audit	Marketing	3/26/2020	3/26/2020	80	Yes	4/25/2020	4/30/2020
Lynn Creek Contract Compliance	Parks, Art and Recreation	4/3/2020	4/6/2020	107	N/A	N/A	N/A
Economic Tax Abatement Compliance	Enconomic Development	4/28/2020	4/28/2020	20	N/A	N/A	N/A
Building Inspections Revenue Follow-up Review	Planning and Development	5/4/2020	5/13/2020	48	N/A	N/A	N/A
Code Enforcement Payroll Follow-up Review	Police	5/6/2020	5/11/2020	52	N/A	N/A	N/A
Epic Waters Contract Compliance	Park, Art and Recreation	5/13/2020	5/13/2020	47	N/A	N/A	N/A
Police Records Revenue Review	Police	5/27/2020	5/27/2020	20	N/A	N/A	N/A
Finance Payroll Review	Finance	6/9/2020	6/9/2020	22	N/A	N/A	N/A
Charley Taylor Revenue Review	Park, Art and Recreation	6/23/2020	6/23/2020	25	N/A	N/A	N/A
Work In Progress							
EnerGov Software Implementation (Inspection Software)	411						
IT Inventory and Procedures and Data base	382						
Police Field Operations and CIB Payroll	122						
Public Works HTE Software Replacement	30						
Miscellaneous Projects							
Human Resources Operational	145	Complete					
Procurement Card Review	115	Continual					
Sales Tax Audit	44	Complete					
Finance Investment Reconciliations	27	Continual					
Housing and Neighborhood Services Portability Checks	26	Continual					
Finance CTP	25	Continual					
COVID Non Profits	21	Continual					
Utility Audits	17	Continual					



Legislation Details (With Text)

File #: 20-10121 **Version:** 1 **Name:** 2020 Plan of Capital Finance Tax Note
Type: Agenda Item **Status:** Agenda Ready - Committee
File created: 6/26/2020 **In control:** Finance and Government Committee
On agenda: 7/14/2020 **Final action:**
Title: 2020 Plan of Capital Finance for Tax Notes

Sponsors:

Indexes:

Code sections:

Attachments: [Grand Prairie Tax Notes S20 Timeframe 6.23.20.pdf](#)

Date	Ver.	Action By	Action	Result
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From

Brady Olsen, Treasury and Debt Manager

Title

2020 Plan of Capital Finance for Tax Notes

Presenter

Becky Brooks, Chief Financial Officer, and Brady Olsen, Treasury and Debt Manager

Recommended Action

Approve

Analysis

Attached is a time frame for the plan of finance related to the 2020 Tax Note issuance. A more in depth presentation will be provided at the meeting. We are anticipating ~\$2 million in a 13 month note to fund a portion of the Fire capital improvement plan. In addition, this note will allow us to balance our tax rate for the coming year. We plan on presenting a more robust CO issuance to fund the full capital improvement plan in late 2020 or early 2021. Since this is a smaller and shorter issuance, we plan on placing this note directly with a bank, using Frost as a placement agent.

Financial Consideration

We would be committing a portion of our tax rate to fund this debt for the coming year.



CITY OF GRAND PRAIRIE, TEXAS

\$2,000,000* Tax Note, Series 2020

Schedule of Events

As of June 23, 2020

Jun-20						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Jul-20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Holiday

Aug-20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Date	Event	Responsible Party
Wednesday, 07/1/20	Documents due for Finance & Government (F&G) Committee Meeting	FA
Wednesday, 07/8/20	Distribution of DRAFT Term Sheet for comments	FA
Tuesday, 07/14/20	Presentation of Plan of Finance (Tax Note 2020) to Finance & Government (F&G) Committee	City Staff, FA
Wednesday, 07/15/20	Comments on DRAFT Term Sheet due	City Staff, BC, [PA]
Friday, 07/17/20	[Distribution of FINAL Term Sheet and disclosure information to Placement Agent]	FA
7/20 - 8/3	Marketing of the Note	[City Staff] [PA]
Monday, 08/3/20	Pricing of Tax Note, Series 2020 - Bank Proposals Due by 12 pm	Banks, [PA], FA
Tuesday, 08/4/20	City Council approves an Ordinance authorizing the issuance of the Tax Note, Series 2020	City Council
	<i>Attorney General Approves Sale</i>	AG, BC
Thursday, 08/27/20	Closing and Delivery of Funds to the City	All parties
Monday, 03/1/21	<i>First Optional Redemption Date</i>	
Wednesday, 09/1/21	<i>Final Maturity of the Note</i>	

* Subject to change.
Hilltop Securities Inc.



Legislation Details (With Text)

File #: 20-10107 **Version:** 1 **Name:** 060220 F & G Mins
Type: Agenda Item **Status:** Agenda Ready - Committee
File created: 6/23/2020 **In control:** Finance and Government Committee
On agenda: 7/14/2020 **Final action:**
Title: Minutes of the June 2, 2020, Finance and Government Committee Meeting
Sponsors:
Indexes:
Code sections:
Attachments: [Minutes 06-02-20.pdf](#)

Date	Ver.	Action By	Action	Result
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From

Paula L. Elliott, Executive Assistant- Finance

Title

Minutes of the June 2, 2020, Finance and Government Committee Meeting

Presenter

Mr. Jim Swafford, Chairman

Recommended Action

Approve



**MINUTES
FINANCE AND GOVERNMENT COMMITTEE
June 2, 2020**

The City of Grand Prairie Finance and Government Committee convened at 3:31 p.m. on Tuesday, June 2, 2020 in the Grand Prairie Municipal Complex, 300 West Main Street, Grand Prairie, Texas. The following persons were in attendance:

COMMITTEE MEMBERS PRESENT

Jim Swafford, Chairman
Greg Giessner
Jorja Clemson

Chairman Swafford called the meeting to order and recognized that there were no citizen speakers present today.

Staff Presentations

Item 1 – Financial Status Update

Ms. Cheryl De Leon, Deputy City Manager, informed the committee that this update is as of April 30th, 2020. Our team watches these numbers on all of the funds and not just for the general fund. Mr. Giessner asked how much Covid-19 reimbursement has the city applied for. Chief Operating Officer, Steve Dye said we have it allocated up to \$10 million, but we will not reach that allocation. Also, since we have until December 30st to apply, we will not have those final numbers until next year. Mr. Swafford inquired if our sales tax will be as bad as the newspaper reported. Ms. Kathleen Mercer, Budget Director replied possibly, but this will be the worst month's decline in the history of Grand Prairie because of the full 30 days of shutdown. The committee thanked Cheryl for her report.

Item 2 – Tax Rate Briefing

Ms. Becky Brooks, Chief Financial Officer, thanked the budget team for the assistance with regard to the tax rate. She advised the committee of rate reminders and highlights. Mr. Swafford asked why Dallas would pass a resolution for an 8% cap. Ms. Brooks said if the committee does not tell us to calculate the rate in that manner, then the city will automatically be locked into the 3.5%. Mr. Swafford questioned if a vote is needed. Ms. Brooks answered the committee will need to direct us and the best way to do that is through a resolution. Mr. Giessner clarified that the Disaster Declaration allows us to go up to the 8% and do it the way we used to before SB2 passed. Ms. Brooks replied if you choose so, then yes. Mr. Swafford asked what the appraisal

districts are giving us. Mr. Brady Olsen, Treasury & Debt Manager, said Dallas is at 15% and Tarrant is at 6 or 7%. Mr. Swafford inquired which amount the city gets if the appraisal district freezes taxes. Mr. Olsen replied the city gets the total value. That is where we get the 7-9% calculation. Our projection is we lose about \$1.5 million from the senior freeze, but that number could go up or down by July. Mr. Swafford asked when you are going to present the resolution to city council. Ms. Brooks said at the June 16th meeting. Mr. Swafford requested this presentation be emailed to the committee for further review allowing them to prepare for recommendation to counsel. Ms. Brooks said yes sir.

Item 3 – April 2020 Parks Division- Enterprise Financial Reports

Mr. Gary Yakesch, Assistant Director- Business, updated the committee with highlights from the different park venues. Unfortunately, Covid-19 had a significant impact on literally all of our venues, except one. Mr. Yakesch gave the cemetery staff high praises for consoling and assisting grieving families because of the pandemic restrictions. Mr. Swafford inquired how many Covid-19 related interments. Mr. Yakesch said 6. The committee thanked Gary.

Item 4 – Employee Insurance Fund Monthly Review

Ms. Lisa Norris, Human Resources Director, informed the committee the insurance fund is looking really, really good. The revenues that were projected are coming in right on target. Mr. Giessner asked if they checked this on the claims side to make sure it would balance even after high claims. Ms. Norris said yes, that is correct and remember we are running with 3 high claims. Mr. Giessner inquired if 3 high claims is a low. Ms. Norris replied no, but those were over \$400,000 and we are still under budget. The committee thanked Lisa for her report.

Consent Agenda

Chairman Swafford asked the committee if they needed to remove any items from the consent agenda. Committee members Clemson and Giessner said they did not. However, Mr. Swafford asked Ms. Mahan if the minutes need to mention the meeting was held via Zoom and she said it was mentioned on the agenda, but we can add that. After the meeting, Paula Elliott, Recording Secretary showed Mr. Swafford that a note was written at the top of page 1. For Item 9, Mr. Swafford asked Mr. Yakesch what the average markup is on monuments and he replied 50%. Ms. Clemson moved to approve Items 5 – Items 9 on consent and send them to City Council for review and approval. Mr. Giessner seconded. Motion carried.

Item 5 – Minutes of the May 5, 2020, Finance and Government Committee Meeting

Item 6 – Construction Contract with Scott Dennett Construction, LC for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade in the amount of \$280,147.88 through a national interlocal agreement with TIPS; a third party construction testing contract for CMJ Engineering in the amount of \$8,019; 5% construction contingency of \$14,007 for a total project cost of \$302,173.88

Item 7 – Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to \$316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling \$1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Item 8 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Fund; award a professional services contract with the Broussard Group, dba TBG Partners (TBG) in the amount of \$75,000 and approve a 5% contingency of \$3,750 for a total cost of \$78,750 for architectural services for Mountain Creek Lake Park Master Plan Lake Parks PID Change Order/Amendment No.1 for Site Landscape Development, Inc. for

Item 9 – Purchase of monuments and accessories offered for resale by Grand Prairie Memorial Gardens with Matthews International Corp. in an annual amount not to exceed \$100,000; Memorial Monuments, Inc. in an annual amount not to exceed \$100,000; and Family Bronze, LLC. in an annual amount not to exceed \$60,000, each for one year with up to four additional one-year periods cumulatively totaling approximately \$1,300,000; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Items for Individual Consideration

Item 10 – Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer to calculate the City's Property Tax Rate in accordance with State Law Provisions

Chairman Swafford stated this item was covered during Ms. Brook's presentation of Item 2 and asked if there were any further questions for Ms. Brooks or Mr. Olsen. There were none. No motion occurred.

Item 11 – Ordinance amending the FY 2019/2020 Red Light Safety Fund, in the amount of \$484,608; for the purchase of eight Police Pursuit Chevrolet Tahoe fleet vehicles from Freedom Chevrolet in the amount of \$279,808, through the an Interlocal Agreement with Tarrant County; and the purchase of related emergency vehicle equipment in the amount of \$204,800, through various existing Interlocal Agreements; and the purchase of three additional Police Pursuit Tahoes in the amount of \$104,928 through an Interlocal Agreement with Tarrant County, funded in the FY 2020 Risk Fund budget

Chief of Police, Daniel Scesney advised the committee that Covid-19 has pushed back the manufacturing of our police Tahoes almost into next year and that will drastically impact the way we do our business. Mr. Giessner asked if the \$204,800 price will offset all 11 Tahoes. Chief Scesney said that price is for all of them, but 8 will come out of red light fund and the

others will come out of the insurance fund. *Mr. Giessner moved to approve and send to City Council for review. Ms. Clemson seconded. Motion carried.*

Item 12 – Ordinance amending the FY 2019/2020 Red Light Safety Fund in the amount of \$336,265, for the purchase of 29 license plate recognition cameras in the amount of \$116,000 from Flock Safety for an initial two-year term, and three additional optional one-year terms at \$58,000 per year, totaling \$290,000, through a sole source purchase agreement; and the purchase of other traffic safety related equipment, in the amount of \$220,265; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Chief Scesney informed the committee this item covers the purchase of a number of traffic safety items. Mr. Swafford asked what the balance will be after these purchases have been made. Chief Scesney said \$1.8 million. Ms. Clemson inquired if there could be any revenue generated by these items. Chief Scesney replied zero, possibly indirectly, but these are more like investigative tools. *Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried.*

Item 13 – Developer Participation Agreement with Alluvium Development, Inc. for Upsizing of Roadway Improvements for Grandway Blvd. for a not to exceed amount of \$442,000

Deputy City Manager, Mr. Bill Crolley advised the committee this item is just for committee discussion purposes. Grandway Boulevard is down in the Grand Peninsula area about half way between the north side of the peninsula and England Parkway. Mr. Swafford inquired if the \$442,000 does not include the left turn lane and the deceleration lane. Mr. Crolley replied that is correct. Mr. Giessner asked if the city would normally recommend these lanes for this project. Mr. Crolley said it depends on the development and what is there as well as looking at those on case by case basis. Mr. Marty Wieder, Economic Development Director commented that just today a broker contacted a couple of council members about a development in the Hanger Lowe/Lakeridge area and this would foster some additional growth. The committee thanked Bill. *Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried.*

Item 14 – Ordinance amending the FY2019/2020 Capital Improvement Projects Budget; Great Southwest Parkway improvements under Interstate 20 from Eastbound to Westbound frontage roads City Match with TxDOT LPAFA in the amount of \$711,374

Director of Transportation, Mr. Walter Shumac III explained to the committee that if Great Southwest parkway was a trilogy, then this would be part II. Ms. Clemson asked if there is just one lane, south. Mr. Shumac III said right now, there are 2 lanes. Mr. Giessner clarified if this road is from frontage road to frontage road. Mr. Shumac III said yes. *Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried.*

Item 15 – Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work in the amount of \$109,179.10 for electrical coordination and necessary code upgrades, landscape/civil adjustments, HVAC diffuser length changes and new fire alarm strobes

Mr. Andy Henning, Senior Building and Construction Projects Manager informed the committee that Phase 2 of the project is moving along nicely. However, the contractors ran into a lot of electrical problems. Mr. Swafford questioned where the money came from. Mr. Henning answered Ray Riedinger, Facility Services Manager found the money in FY20 Building infrastructure, electrical equipment maintenance fund. Mr. Giessner clarified that these problems were from a long time ago. Mr. Henning said yes, there were still open red tags on the electrical work. Ms. Clemson asked when the projected completion date is. Mr. Henning said worst case scenario is November 1. *Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried.*

Item 16 – Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two) in the amount of \$176,052.11 for plumbing additions and deletions, adjustment of construction manager contract costs, electrical work for EV charging stations, structural additions, expansion of new concrete parking/sidewalk surface, extended irrigation, mechanical/electrical coordination, added door hardware, fire extinguishers, soil chemical injection, protective bollards and millwork revisions

Mr. Henning updated the committee that this is Phase 2 of the renovation and there is only 3 or 4 more weeks' worth of work left to do. The committee had no questions. *Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried.*

Item 17 – Resolution in support of the United States Department of Commerce Economic Development Administration Grant Application for the Main Street Jefferson Roundabout

Item 18 – Resolution in support of United States Department of Commerce Economic Development Administration Grant Application for the Deceleration Lane, Bridge and Parking associated with EpicCentral Hotel, Conference Center and Retail/Restaurant Development

Mr. Wieder advised the committee through the CARES Act there were monies set aside for potential future pandemics. Mr. Swafford asked what the city share is versus the total project price. Mr. Wieder said and \$1,004,396.97 and \$5,021,984.86 million. Mr. Swafford inquired if the city share can be funded out of the TIF. Mr. Wieder said yes. Mr. Swafford questioned if this project could be funded out of the TIF too. Ms. Brooks answered this project has already been funded and we do not have that much in the TIF to work with. Ms. Clemson asked who on your team is trained to work with these types of complicated grants. Mr. Wieder said internally Terrance Harbin is really good with numbers and has finance certifications from the University of Texas at Arlington. Externally, Terrance works with Jason Claunch from Catalyst Commercial, Inc. *Mr. Giessner moved to approve Item 17 and Item 18 and send to City Council for review and approval. Ms. Clemson seconded. Motion carried.*

Executive Session

There was no executive session at today's meeting.

The Finance and Government Committee meeting adjourned at 5:04 p.m.

Jim Swafford, Chairman
Finance and Government Committee

Date



Legislation Details (With Text)

File #: 20-10133 **Version:** 1 **Name:** 061620 F&G Mins
Type: Agenda Item **Status:** Agenda Ready - Committee
File created: 6/30/2020 **In control:** Finance and Government Committee
On agenda: 7/14/2020 **Final action:**
Title: Minutes of the June 16, 2020, Finance and Government Committee Meeting
Sponsors:
Indexes:
Code sections:
Attachments: [Minutes 06-16-20.pdf](#)

Date	Ver.	Action By	Action	Result
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From

Paula L. Elliott, Executive Assistant- Finance

Title

Minutes of the June 16, 2020, Finance and Government Committee Meeting

Presenter

Mr. Jim Swafford, Chairman

Recommended Action

Approve



**MINUTES
FINANCE AND GOVERNMENT COMMITTEE
June 16, 2020**

The City of Grand Prairie Finance and Government Committee convened at 3:31 p.m. on Tuesday, June 16, 2020 in the Grand Prairie Municipal Complex, 300 West Main Street, Grand Prairie, Texas. The following persons were in attendance:

COMMITTEE MEMBERS PRESENT

Jim Swafford, Chairman
Greg Giessner
Jorja Clemson

Chairman Swafford called the meeting to order and acknowledged that there were no citizen speakers present today.

Consent Agenda

Chairman Swafford asked the committee if they needed to remove any items from the consent agenda. Committee members Clemson and Giessner said they did not. Ms. Clemson moved to approve Item 1 and Item 2 on consent and send them to City Council for review and approval. Mr. Giessner seconded. Motion carried.

Item 1 – Resolution authorizing a Thirty-Year Tenant Ground Lease with Option to Renew for two Ten-Year Terms with CNP Operating, LLC (or related assignee), for the Construction and Operation of a Restaurant at EpicCentral for \$40,001 annual rent

Item 2 – Resolution authorizing an Economic Development Agreement and Ten-Year Tenant Lease with Option to Renew for three Five-Year Terms with Milkshake, LLC (or related assignee), for the Operation of Three Restaurants at EpicCentral for \$25 rent per square foot for years 1-5 and incrementally increasing up to \$35 per square foot for years 21-25 and 20% of Net Operating Income

Items for Individual Consideration

Item 3 – Ratify and approve three COVID-19 testing agreements with TopCare Medical Group Inc. DBA Clinicas Mi Doctor for Drive Through Testing, At Home Testing, Rapid and Nursing Home Testing with a cumulative first term amount not to exceed \$290,000.00;

authorize the City Manager to execute up to two four-week renewal options in the estimated cumulative amount of \$870,000.00 if determined necessary

Mr. Chase Wheeler, Emergency Management Coordinator updated the committee that there has been a change on this item. Since we are right in the heat of things currently, our team felt this was the best way to handle the situation. *Mr. Giessner inquired how many people have used the drive through option. Mr. Wheeler replied about 1700 have been tested over the last 2 weeks. Mr. Giessner questioned how much funding is coming from Tarrant County. Mr. Wheeler answered 1/3 out of Tarrant and the rest out of Dallas. Mr. Swafford asked how the provider was chosen. Mr. Wheeler said it was very competitive so our team did a lot of research. However, several companies were either not interested or too expensive. Mr. Swafford inquired if Mi Doctor is a Grand Prairie company. Mr. Wheeler answered yes, but their lab is in Arlington. Mr. Swafford asked where the TopCare Medical Group corporate office is located. Mr. Wheeler said he will get that information asap. Ms. Clemson questioned how many people have received positive results. Mr. Wheeler answered so far out of the almost 1700 people tested, 68 tested positive with symptoms and 31 tested positive without symptoms. Ms. Clemson asked if a person can come back for multiple tests. Mr. Wheeler said absolutely. The committee thanked Chase. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried.*

Mr. Wheeler said the Medical group parent company is located in Irving, Texas.

Item 4 – Compromise, Settlement and Release Agreement with HKS Architects regarding Epic Waters and The Epic

Senior Building and Construction Projects Manager, Mr. Andy Henning advised the committee the good news is HKS has agreed to the settlement. The city will receive a check for \$31,085 and they are waiving a \$46,875 change order. *Mr. Giessner questioned if in the future, is there something that the city can do to lessen troubles in architect design. Mr. Henning answered the standards of care is not defined as 100% perfect. Mr. Giessner asked how many change orders for this project. Mr. Henning said there were around 200 proposed change orders (PCO). Ms. Cheryl De Leon, Deputy City Manager commented that Epic Waters was a large and complicated project. Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried.*

Item 5 – Application and Letter of Agreement for construction services in the amount of \$61,400 with AT&T Texas for the relocation of all communication cabling necessary for the start of the Epic Central construction project

Mr. Henning informed the committee this item is a kick off from Epic Central. Keshnel Penny and Mark Stone from Information Technology have been a huge help working with AT & T in moving their cables. *Mr. Swafford asked what they are moving. Mr. Henning said all of the copper lines, basically the phone backbone along Esplanade Drive. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried.*

Item 6 – Award bid for the completion of one residential reconstruction project as part of the HOME Reconstruct Program to Johnson Construction Services in the amount of \$120,365

Mr. Bill Hills, Director of Housing and Neighborhood Services reminded the committee this property is at 1658 Oak Street and per the city ordinance if a property is more than 75% deteriorated then it meets the threshold for reconstruction. *Mr. Giessner mentioned that Johnson Construction Services has built several homes in Grand Prairie. Mr. Swafford questioned the low bids. Mr. Hills answered the project simply is not big enough. We send out the complete packet and then they send back a no bid. Ms. Clemson asked if the people bring all of their belongings. Mr. Hills said yes, our team puts it in storage and moves it back after completion. Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried.*

Item 7 – Public hearing and ordinance adopting the PY2020 CDBG and HOME Program budgets through its five year 2020-2025 Consolidated Plan and One (1) year Action Plan

Mr. Hills advised the committee that this is the year of our 5 year consolidated plan and 1 year action plan. We probably would have had this ready last month, but Covid-19 happened. We are bringing this to you now because today's meeting is the last possible time to do it. In order to receive the CDBG money, there are recording requirements that have to be met. *Mr. Giessner clarified that 1 delinquent program could mess up the whole program. Mr. Hills replied yes. Mr. Swafford asked which program has issues. Mr. Hills said for transparency, the Grand Prairie Homeless Outreach program. Ms. Clemson commented that Tammy Chan has some help now and is doing better. Ms. De Leon commented that she has gone through CDBG audits at her previous employer and they are not forgiving. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried*

Item 8 – Ordinance Amending the Code of Ordinances, Chapter 24-1.1 "Taxation," to increase the Homestead Exemption percentage and change the minimum amount to the greatest of 10% or \$5,000

Ms. De Leon informed the committee this item is a big benefit to Grand Prairie taxpayer's especially during this time. Mr. Swafford indicated that this item has already been discussed and asked for further questions. Mr. Giessner remarked that the property tax calculator on the city website is a great tool. Mr. Swafford questioned how the citizen's will know about it. Ms. De Leon answered our team will do advertising and send reminders about the homestead exception. Mr. Olsen commented the county is required by law to send a note with the citizen's bill. *Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried.*

Executive Session

Chairman Swafford convened a closed session at 3:31 p.m. pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., and Section 551.087 "Deliberations Regarding Economic Development Negotiations". Chairman Swafford adjourned the closed session at 3:58 p.m.

The Finance and Government Committee meeting adjourned at 4:34 p.m.

Jim Swafford, Chairman
Finance and Government Committee

Date



Legislation Details (With Text)

File #:	20-10136	Version:	1	Name:	Price Agreement for Lake Park Operations Software
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/1/2020	In control:		In control:	Parks & Recreation
On agenda:	7/14/2020	Final action:		Final action:	
Title:	Price Agreement for Lake Park Operations software from RMS North America in the amount of \$17,687 (\$4,571 one time/implementation cost; \$13,116 Annual Maintenance) for one year with the option to renew for nine additional one year periods totaling \$135,731 if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	20-10136 - Lake Software Exp Information Form.pdf 20-10136 LAKE SOFTWARE BID TAB.pdf				

Date	Ver.	Action By	Action	Result
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From

Gary Yakesch, Assistant Director of Parks, Arts, & Recreation

Title

Price Agreement for Lake Park Operations software from RMS North America in the amount of \$17,687 (\$4,571 one time/implementation cost; \$13,116 Annual Maintenance) for one year with the option to renew for nine additional one year periods totaling \$135,731 if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter

Duane Strawn, Director of Parks, Arts, & Recreation

Recommended Action

Approve

Analysis

The existing software in use at the Lake Park Operations is limited to just campsite inventory and management; inasmuch as Lake Park Operations have expanded in recent years to include the development of The Lodge and Camp Store, a software package was provisioned to capture the full suite of Lake Park Operations to include campsite inventory, Cabin and Lodge management, point of sale functions for Camp Store operations, and gate operation components at both Loyd and Lynn Creek Parks.

Notice of bid #20125 was advertised in the Fort Worth Star Telegram and PublicPurchase.com; it was

distributed to forty-nine (49) vendors. There were no Grand Prairie vendors available for this commodity. Four (4) bids were received as shown on attached bid tabulation.

The award was based on best value criteria set up in the specification including price, city need, experience, references, local business presence, and other relevant criteria as listed in the specification.

RMS NorthAmerica meets specifications and is recommended for award.

This item was presented to the Finance & Government Committee on July 14,2020 for their review and approval.

Financial Consideration

Funds are available in FY 2019/2020 Lake Parks Fund (315210-61640) for computer software maintenance and will be charged accordingly on orders through the end of the current fiscal year. Funding for future fiscal years will be paid from that year's approved budgets

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: Lake Parks Fund
Name of Fund (i.e. General Fund)

AGENCY: Lake Park Administration
Name of Department

ACCOUNTING UNIT: 315210

AVAILABLE: 61640 – Computer Software, \$6,000
Account Code, Description, and amount available

STAFF CONTACT: Stephen Bowles – Financial Analyst = Lake

VENDOR NUMBER: TBD

VENDOR NAME: RMS North America.

CONTINGENCY: None



Evaluation Score Card
Campground Reservation Software
RFB # 20125

		Compulabs Fort Worth	Rezplot Systems Grand Rapids MI	RMS NorthAmerica San Diego, CA	Zaui Software Vancouver, BC
Evaluation Criteria	Maximum Score	Score	Score	Score	Score
Price	50.00	21.75	11.37	50.00	33.51
Meets City Needs	25.00	5.00	23.33	25.00	6.67
Experience	10.00	2.00	9.33	10.00	4.00
References	10.00	0.00	9.50	0.00	10.00
Local Business Presence	5.00	0.00	0.00	0.00	0.00
Total	100.00	28.75	53.54	85.00	54.18
Product Demo	100.00	0.00	0.00	0.00	0.00
Complete and accurate bid		✓	✓	✓	✓
Notes					

Bid Tabulator: Angi Mize
Bid Open Date: Tuesday, May 19, 2020

Bids were publically opened and read at the City of Grand Prairie Office of the Purchasing Division at the time indicated above. The bid tabulation has been verified, by tabulator, as accurate based on the Unit Cost presented by each bidder.

**Bid Tabulation**

Compressed Resonance Software

RFB # 20125

			Compulabs Fort Worth		Rezplot Systems Grand Rapids MI		RMS NorthAmerica San Diego, CA		Zaui Software Vancouver, BC	
Software/SaaS	1	EA	\$ 9,000.00	\$ 9,000.00	\$67,716.00	\$ 67,716.00	\$ 13,116.00	\$ 13,116.00	\$ 3,415.00	\$ 3,415.00
Implementation	1	EA	\$ 13,200.00	\$ 13,200.00	\$ -	\$ -	\$ 3,571.00	\$ 3,571.00	\$ 1,500.00	\$ 1,500.00
Training	1	EA	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
Annual Maintenance	9	EA	\$ 16,000.00	\$ 144,000.00	\$67,716.00	\$609,444.00	\$ 13,116.00	\$118,044.00	\$40,980.00	\$ 368,820.00
TOTAL			\$ 169,200.00		\$677,160.00		\$135,731.00		\$ 373,735.00	



Legislation Details (With Text)

File #:	20-9984	Version:	1	Name:	Professional design services contract with Komatsu Architecture in the amount of \$70,686.00 for programming, planning, design, documentation and construction administration services for all scope of work associated with renovations to the existing Water U
Type:	Agenda Item	Status:			Consent Agenda
File created:	5/13/2020	In control:			Engineering
On agenda:	7/14/2020	Final action:			
Title:	Professional design services contract with Komatsu Architecture in the amount of \$70,686 for programming, planning, design, documentation and construction administration services for all scope of work associated with renovations to the existing Water Utility Customer Service office space and previous City Manager office area located in City Hall West.				

Sponsors:

Indexes:

Code sections:

Attachments: [Expenditure Information Form.pdf](#)

Date	Ver.	Action By	Action	Result
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From

Maxine Snow

Title

Professional design services contract with Komatsu Architecture in the amount of \$70,686 for programming, planning, design, documentation and construction administration services for all scope of work associated with renovations to the existing Water Utility Customer Service office space and previous City Manager office area located in City Hall West.

Presenter

Andy Henning, Senior Building and Construction Projects Manager

Recommended Action

Approve

Analysis

Based on the goal of improving facility security by creating one public entry to the overall City Hall complex, the current renovations of City Hall East include a transaction position that two Water Utility Customer Service staff members will occupy. Therefore, once the City Hall East renovation work is complete this fall, the current Water Utility Customer Service walk-in lobby will no longer be required. The elimination of the existing lobby and multiple transaction windows will allow an opportunity to achieve additional office space that is currently a critical need. In addition, two existing non-compliant employee restrooms will be renovated to achieve all current code requirements for their use. The final portion of work will entail creating a breakout conference room space for City Council Chambers in the area where the City Manager office previously existed prior to

relocation to City Hall Central.

Because Komatsu Architecture was responsible for the successful work associated with the previous City Hall West Council Briefing Room and Council Chambers renovation work, Komatsu Architecture was asked to submit a fee proposal for the latest renovation work desired by the City for consideration and recommendation to City Council.

Komatsu Architecture submitted a fee proposal in the amount of \$70,686.00 which provides programming, planning, design, documentation and construction administration services for all scope of work associated with renovations to the existing Water Utility Customer Service office space and previous City Manager office area located in City Hall West. This amount includes all anticipated design consultants and reimbursable expenses. In addition to the fee proposal provided by Komatsu Architecture, staff is recommending a 5% owner design contingency in the amount of \$3,534.00 resulting in a total request of \$74,220.00.

This item was taken to the Finance and Government Committee on July 14, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for the Professional design services contract with Komatsu Architecture and owner design contingency, in the total amount of \$74,220.00, is available in FY 2019/2020 Water Wastewater Fund, Revenue Management REVN (361010) Professional Services (61039).

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: ___Water Revenue Management REVN___

AGENCY: ___Water Revenue Management REVN___

ACCOUNTING UNIT: ___361010___

AVAILABLE: __61039 , Professional Services, \$75,686___
Account Code, Description, and amount available

STAFF CONTACT: ___Andy Henning___

VENDOR NUMBER: ___2151___

VENDOR NAME: ___Komatsu Architecture___

CONTINGENCY: _____



Legislation Details (With Text)

File #: 20-10103 **Version:** 1 **Name:** Republic Services Rate Increase
Type: Agenda Item **Status:** Agenda Ready - Committee
File created: 6/19/2020 **In control:** Environmental Services
On agenda: 7/14/2020 **Final action:**
Title: Republic Services Rate Increase
Sponsors:
Indexes:
Code sections:
Attachments: [Solid Waste and Recycling FY2021a](#)

Date	Ver.	Action By	Action	Result
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From

Mona Lisa Galicia, Deputy City Secretary

Title

Republic Services Rate Increase

Presenter

Steve Dye, Deputy City Manager, and Dr. Patricia Redfearn, Solid Waste and Recycling Manager

Recommended Action

Approve

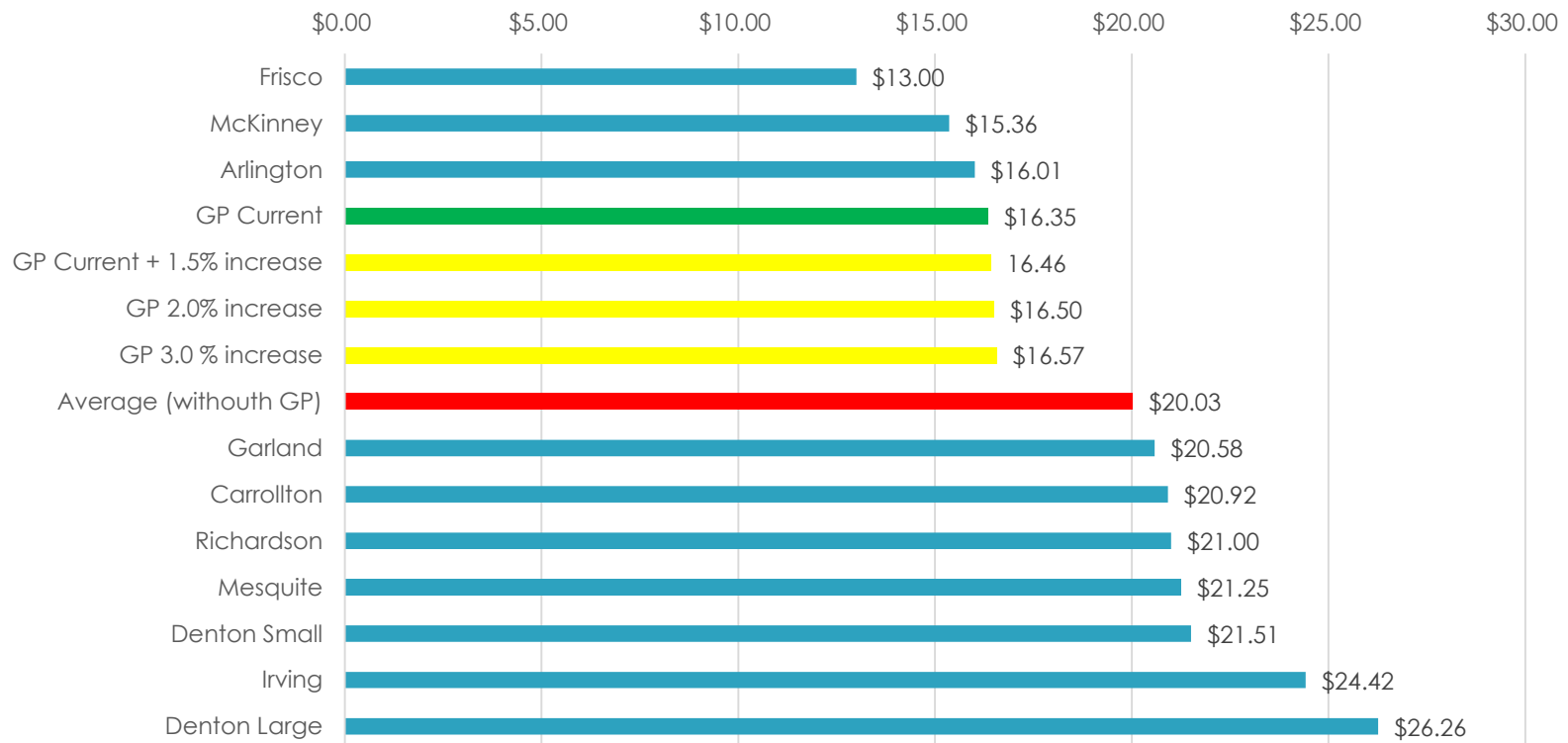


Solid Waste and Recycling

For your Consideration

Comparison of Residential Rates FY 2021

Comparison Cities - Garbage Rate for FY 2021



[illegible]



Questions?

Solid Waste & Recycling



Legislation Details (With Text)

File #:	20-10131	Version:	1	Name:	TXDOT Dallas County Mowing Agreement
Type:	Resolution	Status:		Status:	Consent Agenda
File created:	6/30/2020	In control:		In control:	Police
On agenda:	7/14/2020	Final action:		Final action:	
Title:	Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Dallas County				

Sponsors:

Indexes:

Code sections:

Attachments: [0840 A1 - Municipal Maintenance Agreement - Dallas County - Amendment.pdf](#)

Date	Ver.	Action By	Action	Result
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From

Fred Bates, Jr.

Title

Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Dallas County

Presenter

Steve Collins, Code Compliance Manager

Recommended Action

Approve

Analysis

Since September 6, 1994 the Dallas District of Texas Department of Transportation has been responsible for the cleanup and mowing of approximately 296.64347 acres of roadside property within the City of Grand Prairie, along access state routes of IH 20 (Controlled Access from the East City Limit to the West City Limit) 114.427 acres and IH 30 (Controlled Access from the East City Limit to the West City Limit) 145.618 acres. The frequency with which TxDOT has been able to maintain these roadside acres is insufficient to provide for the cleanliness desired by the City. Amendment #1 to the Municipal Maintenance Agreement will allow the City to contract with a vendor to collect litter and conduct mowing along these roadways and provides for reimbursement to the City from the state for up to \$15.15 per acre per collection cycle, up to 12 events per year for the 5-year period and \$55.00 per acre, limited to three (3) per year for the 5-year period. This amendment will allow the coordination of litter and mowing cycles to reduce the chance of mowing taking place before litter has been picked up.

Council approved a similar amendment with regard to litter only on February 18, 2020. However, prior to that

agreement being signed by both parties, Dallas TxDOT agreed to reimburse for mowing as well. This agreement reflects the addition of mowing reimbursements.

Financial Consideration

The total cost of mowing along these roadways at a frequency of once per month is \$81,576.95 of which approximately \$48,946.17 is eligible for reimbursement annually from TxDOT under this agreement. If more frequent mowing is needed, the expense associated with this will be paid for by the City.

Funding is available in the approved FY 2019/2020 Code Compliance Budget 283310 61225 Contractual Services.

Body

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, RATIFYING AND AMENDING THE MUNICIPAL MAINTENANCE AGREEMENT BETWEEN THE CITY OF GRAND PRAIRIE AND THE STATE OF TEXAS DEPARTMENT OF TRANSPORTATION, PROVIDING FOR THE CITY TO CONDUCT ALL LITTER COLLECTION AND MOWING ALONG TXDOT RIGHTS-OF-WAY IN DALLAS COUNTY

WHEREAS, on the 6th day of September 1994, the Texas Department of Transportation, the "State," and the City of Grand Prairie, the "City" entered into a Municipal Maintenance Agreement intended to cover and provide for state participation in the maintenance of state routes within the City; and

WHEREAS, the State, under the aforementioned Agreement, provides litter clean up and mowing controlled access state routes of IH 20 (Controlled Access from the East City Limit to the West City Limit) 114.427 acres and IH 30 (Controlled Access from the East City Limit to the West City Limit) 145.618 acres within the City; and

WHEREAS, the State conducts this mowing and litter clean up through its mowing litter cleanup contractors; and

WHEREAS, the City desires to perform all mowing and litter control maintenance on the aforementioned controlled access state routes within the City; and

WHEREAS, the City and the State agree to amend the existing Municipal Maintenance Agreement

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. In consideration of the premises and mutual covenants and agreements of the parties hereto to be by them respectively kept and performed, as hereinafter set forth, the City and State do mutually agree to the amendment as follows:

SECTION 2. State's Responsibilities

1. Reimburse the City for mowing and litter clean up within the right-of-way on controlled access highways. Reimbursement excludes the area from the back of the curb to the right-of-way and highway under construction. Reimbursement shall be limited to up to twelve litter collections

and three mowing cycles per year for a five-year commitment. The rate of reimbursement shall be based on the average 2019 mowing and litter cleanup costs for Dallas County. The average cost for litter cleanup is \$15.15/acre. The average cost for mowing is \$55.00/acre. Reimbursement may be further limited if the State adopts a statewide policy reducing the number of cycles to less than 3 per year for mowing and 12 per year for litter clean up.

If there is a State policy change to further reduce the State's mowing and litter cycles, the State shall notify the City, in writing, within sixty (60) days of this change. If the State fails to notify the City as required under this paragraph, the State shall be responsible for payments to the City in accordance with the previously agreed upon reimbursement cycle.

City's Responsibilities (Controlled Access)

1. Perform mowing and litter clean up at the locations indicated as follows:

, Controlled access routes along access state routes of IH 20 (Controlled Access from the East City Limit to the West City Limit) 114.427 acres and IH 30 (Controlled Access from the East City Limit to the West City Limit) 145.618 acres.

2. Submit invoices and cancelled checks for mowing and litter cleanup cycles at intervals as established as above.
3. Reimbursement will not be made for sections of roadway under construction or if it is taken off the state system.

The City agrees that for litter cleanup and mowing, if performed by employees of the City, the City shall show proof of self-insurance. If litter cleanup and mowing is performed by a contractor(s) selected by the City through its selection process; the City shall require the contractor(s) to agree to indemnify and save harmless the state from all claims and liability due to the contractor(s) materials or activities of itself, its agent, or employees, performed under the agreement with the city that are caused or may result from error, omission, or negligent act. Prior to any mowing or litter cleanup by the City, such evidence of self-insurance or certificate of insurance shall be provided to the State.

Termination

This Amendment is expressly made subject to the rights of TxDOT or the City to terminate this Amendment without cause or liability, excluding liability for services rendered prior to the date of termination, upon providing written notice to the other party. Except as otherwise provided in this paragraph or mutually agreed by the parties, termination without cause shall be effective thirty (30) days after the non-terminating party's receipt of written notice. TxDOT or the City may terminate this Amendment upon notice at any time for a violation of the terms of this Amendment. The termination of this Amendment does not affect any other provisions of the existing Municipal Maintenance Agreement between the parties. If the City has entered into a contract with a third party to perform any services under this Amendment, the Amendment will continue in effect until the current term of the contract has expired.

In all other respects, the Agreement shall remain in force and effect without change.

SECTION 3. The City Manager is hereby authorized to enter into a contract to effectuate the outlined

amendment.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS,
JULY 14, 2020.**

Dept:* Solid Waste and Recycling

Contract ID: 0840 A1

Contact Name: Brandie Klein

Contact Phone:* 8151

Contact Email:* bklein@gptx.org

Vendor Name: Texas Department of Transportation - Dallas District

Vendor Email: katrina.baker@txdot.gov

Project Name: Municipal Maintenance Agreement - Dallas County

Summary Agreement for mowing and litter clean up ion specified locations.

Permanent Retention*

☐ Yes

☒ No

Contract Amount

\$ 0.00

Total Contract Amount over all terms

\$

Account #

Work Order #

Implementation Date

4/15/2020

Termination Date

4/15/2025

Council Approval Date

9/17/2019

Contract Approvals

Department Manager:

Patricia D. B. Redfearn

Date 4/16/2020

City Attorney Signature

Tiffany Bull

Date 4/20/2020

City Manager Signature

SC Dye

Date 4/23/2020

City Secretary Signature

HL Galicia

Date 4/23/2020

STATE OF TEXAS §
COUNTY OF TRAVIS §

AMENDMENT #1 TO MUNICIPAL MAINTENANCE AGREEMENT

WHEREAS, on the 6th day of September, 1994, the Texas Department of Transportation, the "State", and the City of Grand Prairie, the "City" entered into a Municipal Maintenance Agreement intended to cover and provide for State participation in the maintenance of state routes within the City; and

WHEREAS, the State, under the aforementioned Agreement, provides mowing and litter clean up maintenance of certain state highways and roadways within the City, including IH 20 and IH 30; and

WHEREAS, the State, conducts this mowing and litter clean up maintenance through its contractors; and

WHEREAS, the City desires to perform additional mowing and litter clean up maintenance on the aforementioned state routes; and

WHEREAS, the City and the State agree to amend the existing Municipal Maintenance Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and mutual covenants and agreements of the parties hereto to be by them respectively kept and performed, as hereinafter set forth, the City and State do mutually agree to the amendment as follows:

State's Responsibilities

Reimburse the City for mowing and litter clean up within the right-of-way on controlled access highways. Reimbursement excludes the area from the back of the curb to the right-of-way and highway under construction.

Reimbursement shall be limited to 3 mowing cycles per year (in approximately May, August and November) The rate of reimbursement shall be up to current contract prices for mowing and litter costs for Dallas County. Reimbursement for mowing will be \$55/acre.

Reimbursement shall be limited to up to 12 litter cycles per year (on a monthly basis). The rate of reimbursement shall be up to current contract prices for litter costs for Dallas County. The current contract price is \$15.15/acre for litter clean up.

Reimbursement may be further limited if the State adopts a statewide policy reducing the number of mowing cycles to less than three per year or the number of litter cycles to less than 12 per year.

At the end of the third year, the State will re-evaluate the current prices for both mowing and litter clean up and enter into a new agreement with the City.

If there is a State policy change to further reduce the State's mowing or litter cycles, the State shall notify the City, in writing, within sixty (60) days of this change. If the State fails to notify the City as required under this paragraph, the State shall be responsible for payments to the City in accordance with the previously agreed upon reimbursement schedule.

City's Responsibilities

1. Mow the locations indicated on the following table:

Facility	From	To	Acres
IH 20 (Controlled Access)	East City Limit	West City Limit	114.427
IH 30 (Controlled Access)	East City Limit	West City Limit	145.618

2. Perform litter clean up at the locations indicated on the following table:

Facility	From	To	Acres
IH 20 (Controlled Access)	East City Limit	West City Limit	114.427
IH 30 (Controlled Access)	East City Limit	West City Limit	145.618

3. Submit invoices and cancelled checks for mowing and litter clean up cycles at intervals as established above.
4. Reimbursement will not be made for sections of roadway that are under construction or if the roadway is taken off the state system.

The City agrees that for mowing and litter clean up, if performed by employees of the City, the City shall show proof of self-insurance. If mowing and/or litter clean- up is performed by a contractor(s) selected by the City through its selection process; the City shall require the contractor(s) to have in place, insurance as evidenced by the State's Certificate of Insurance form. The city will also require any contractor(s) to agree to indemnify and save harmless the state from all claims and liability due the contractor(s) materials or activities of itself, its agent, or employees, performed under the agreement with the city that are caused or may result from error, omission, or negligent act. Prior to any mowing or litter clean up by the City, such evidence of self-insurance or certificate of insurance shall be provided to the State.

Termination

This Amendment is expressly made subject to the rights of TxDOT or the City to terminate this Amendment without cause or liability, excluding liability for services rendered prior to the date of termination, upon providing written notice to the other party. Except as otherwise provided in this paragraph or mutually agreed by the parties, termination without cause shall be effective thirty (30) days after the non-terminating party's receipt of written notice. TxDOT or the City may terminate this Amendment upon notice at any time for a violation of the terms of this Amendment. The termination of this Amendment does not affect any other provisions of the existing Municipal Maintenance Agreement between the parties. If the City has entered into a contract with a third party to perform any services under this Amendment, this Amendment will continue in effect until the current term of the contract has expired. In all other respects, the Agreement shall remain in force and effect without change.

IN TESTIMONY WHEREOF, the parties have hereto have caused this amendment to be executed in duplicate. The Amendment becomes effective when last executed.

THE CITY OF GRAND PRAIRIE

By: SCD
Steve Dye, Deputy City Manager
Date: 4/23/2020

APPROVED AS TO FORM:
Assistant

City Attorney

By: JH Bel
Assistant City Attorney

Date: _____

THE STATE OF TEXAS

Executed and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, and established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

APPROVED:

DocuSigned by:
By: [Signature]
Dallas District Engineer
Texas Department of Transportation

Date: 4/29/2020



Legislation Details (With Text)

File #:	20-10132	Version:	1	Name:	TXDOT Tarrant County Mowing Agreement
Type:	Resolution	Status:		Status:	Consent Agenda
File created:	6/30/2020	In control:		In control:	Police
On agenda:	7/14/2020	Final action:		Final action:	
Title:	Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Tarrant County.				

Sponsors:

Indexes:

Code sections:

Attachments: [0841 A1 - Municipal Maintenance Agreement - Ft Worth - Amendment.pdf](#)

Date	Ver.	Action By	Action	Result
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From

Fred Bates, Jr.

Title

Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Tarrant County.

Presenter

Steve Collins, Code Compliance Manager

Recommended Action

Approve

Analysis

Since February 28, 2007, the Fort Worth District of Texas Department of Transportation has been responsible for the cleanup of approximately 102.24 acres of roadside property within the City of Grand Prairie, along access state routes of State Hwy 360 N (from Avenue K North to the Fort Worth border), IH 30, and IH 20. The frequency with which TxDOT has been able to maintain these roadside acres is insufficient to provide for the cleanliness desired by the City. Amendment #1 to the Municipal Maintenance Agreement will allow the City to contract with a vendor to collect litter and conduct mowing along these roadways and provides for reimbursement to the City from the state for up to \$13.56 per acre per collection cycle, up to 12 events per year for the 5-year period and \$46.65 per acre per mowing cycle, up to three (3) events per year for the 5-year period. This amendment will allow the coordination of litter and mowing cycles to reduce the chance of mowing taking place before the litter has been picked up.

Council approved a similar amendment on February 18, 2020. However, prior to that agreement being signed by both parties, Fort Worth TxDOT agreed to reimburse for mowing as well. This agreement reflects the

addition of mowing reimbursements.

Financial Consideration

The actual cost of mowing along these roadways at a frequency of once per month is \$23,847.50 of which approximately \$14,308.50 is eligible for reimbursement annually from TxDOT under this agreement. If more frequent mowing is needed, the expense associated with this will be paid for by the City.

Funding is available in the approved FY 2019/2020 Code Compliance Budget 283310 61225 Contractual Services.

Body

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, RATIFYING AND AMENDING THE MUNICIPAL MAINTENANCE AGREEMENT BETWEEN THE CITY OF GRAND PRAIRIE AND THE STATE OF TEXAS DEPARTMENT OF TRANSPORTATION, PROVIDING FOR THE CITY TO CONDUCT ALL LITTER COLLECTION AND MOWING ALONG TXDOT RIGHTS-OF-WAY IN TARRANT COUNTY

WHEREAS, on the 28th day of February 2007, the Texas Department of Transportation, the "State," and the City of Grand Prairie, the "City" entered into a Municipal Maintenance Agreement intended to cover and provide for state participation in the maintenance of state routes within the City; and

WHEREAS, the State, under the aforementioned Agreement, provides mowing and litter clean up on controlled access state routes of IH0360 N (from Avenue K north to the Fort Worth border) 50.01 acres, IH0030 .57 acres, and IH0020 42.87 acres for 93.45 total acres within the City; and

WHEREAS, the State conducts this mowing and litter clean up through its mowing and litter cleanup contractors; and

WHEREAS, the City desires to perform all mowing and litter control maintenance on the aforementioned controlled access state routes within the City; and

WHEREAS, the City and the State agree to amend the existing Municipal Maintenance Agreement

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. In consideration of the premises and mutual covenants and agreements of the parties hereto to be by them respectively kept and performed, as hereinafter set forth, the City and State do mutually agree to the amendment as follows:

SECTION 2. State's Responsibilities

1. Reimburse the City for cleaning up litter within the outermost curbs of the frontage roads or the entire right-of-way line and the outermost curb or crown-line of the frontage road in undeveloped areas. Reimbursement shall be limited to twelve litter collections per year for a five-year commitment. The rate of reimbursement shall be based on the average 2019 litter

clean-up costs for Tarrant County. The average cost for litter cleanup is \$13.56/acre. Reimbursement may be further limited if the State adopts a statewide policy reducing the number of cycles to less than twelve per year.

2. Reimburse the City for full width mowing within the outermost curbs of the frontage roads or the entire right-of-way line and the outermost curb or crown-line of the frontage road in undeveloped areas. Reimbursement shall be limited to up to three (3) mowing cycles a year for a minimum of a five (5) year commitment. The rate of reimbursement shall be based on the full width mowing cost for Tarrant County. The 2019 rate for full width mowing is \$46.65/acre. Reimbursement may be further limited if the State adopts a statewide policy reducing the number of cycles to less than three (3) per year.

If there is a State policy change to further reduce the State's mowing or litter cycles, the State shall notify the City, in writing, within sixty (60) days of this change. If the State fails to notify the City as required under this paragraph, the State shall be responsible for payments to the City in accordance with the previously agreed upon reimbursement schedule.

City's Responsibilities (Controlled Access)

1. Perform full width mowing and litter control at the locations indicated as follows:

Controlled access state routes of IH0360 N (from Avenue K north to the Fort Worth border) 50.01 acres, IH0030 .57 acres, and IH0020 42.87 acres for 93.45 total acres within the City.

Clean up litter and perform full width mowing within the outermost curbs of the frontage roads or the entire right-of-way width where no frontage roads exist, and between the right-of-way line and the outermost curb or crown-line of the frontage roads in undeveloped areas for a minimum of five (5) years.

2. Submit invoices and cancelled checks for mowing and litter cleanup cycles at intervals as established as above.
3. Reimbursement will not be made for litter pick up if the roadway is under construction or if it is taken off the state system.

The City agrees that for mowing and litter cleanup, if performed by employees of the City, the City shall show proof of self-insurance. If mowing and litter cleanup is performed by a contractor(s) selected by the City through its selection process; the City shall require the contractor(s) to have in place, insurance as evidenced by the State's Certificate of Insurance form. The city will also require any contractor(s) to agree to indemnify and save harmless the state from all claims and liability due to the contractor(s) materials or activities of itself, its agent, or employees, performed under the agreement with the city that are caused or may result from error, omission, or negligent act. Prior to any mowing or litter cleanup by the City, such evidence of self-insurance or certificate of insurance shall be provided to the State.

Termination

This Amendment is expressly made subject to the rights of TxDOT or the City to terminate this Amendment without cause or liability, excluding liability for services rendered prior to the date of termination, upon providing written notice to the other party. Except as otherwise provided in

this paragraph or mutually agreed by the parties, termination without cause shall be effective thirty (30) days after the non-terminating party's receipt of written notice. TxDOT or the City may terminate this Amendment upon notice at any time for a violation of the terms of this Amendment. The termination of this Amendment does not affect any other provisions of the existing Municipal Maintenance Agreement between the parties. If the City has entered into a contract with a third party to perform any service under this Amendment, the Amendment will continue in effect until the current term of the contract has expired.

In all other respects, the Agreement shall remain in force and effect without change.

SECTION 3. The City Manager is hereby authorized to enter into a contract to effectuate the intent of the outlined amendment.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS,
JULY 14, 2020.**



Contract Coversheet

Dept:* Solid Waste and Recycling

Contract ID: 0841 A1

Contact Name: Brandie Klein

Contact Phone:* 8151

Contact Email:* bklein@gptx.org

Vendor Name: Texas Department of Transportation - Fort Worth District

Vendor Email: irene.dominguez@txdot.gov

Project Name: Municipal Maintenance Agreement - Ft Worth

Summary Agreement for mowing and litter clean up in specified locations.

Permanent Retention*

☐ Yes

☒ No

Contract Amount

\$ 0.00

Total Contract Amount over all terms

\$

Account #

Work Order #

Implementation Date

4/15/2020

Termination Date

4/15/2025

Council Approval Date

9/17/2019

Contract Approvals

Department Manager:

Patricia D. B. Redfeare

Date 4/16/2020

City Attorney Signature

Tiffany Bull

Date 4/20/2020

City Manager Signature

SC Dye

Date 4/23/2020

City Secretary Signature

HL Galicia

Date 4/23/2020

STATE OF TEXAS §

COUNTY OF TRAVIS §

AMENDMENT #1 TO MUNICIPAL MAINTENANCE AGREEMENT

WHEREAS, on the 28th day of February 2007, the Texas Department of Transportation, the "State", and the City of Grand Prairie, the "City" entered into a Municipal Maintenance Agreement intended to cover and provide for State participation in the maintenance of state routes within the City; and

WHEREAS, the State, under the aforementioned Agreement, provides mowing and litter clean up on controlled access state routes of IH0360 N (from Avenue K north to the Fort Worth border) 50.01 acres, IH0030 .57 acres, and IH0020 42.87 acres for 93.45 total acres within the City; and

WHEREAS, the State conducts this mowing and litter clean up through its litter clean up contractors; and

WHEREAS, the City desires to perform all mowing and litter clean up on the aforementioned controlled access state routes within the City; and

WHEREAS, the City and the State agree to amend the existing Municipal Maintenance Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and mutual covenants and agreements of the parties hereto to be by them respectively kept and performed, as hereinafter set forth, the City and State do mutually agree to the amendment as follows:

State's Responsibilities

1. Reimburse the City for cleaning up litter within the outermost curbs of the frontage roads or the entire right-of-way line and the outermost curb or crown line of the frontage roads in undeveloped areas. Reimbursement shall be limited to 12 litter collections per year for a five-year commitment. The rate of reimbursement shall be based on the average 2019 litter clean-up costs for Tarrant County. The average cost for litter clean-up is \$13.56/ acre. Reimbursement may be further limited if the State adopts a statewide policy reducing the number of litter cycles to less than twelve per year.
2. Reimburse the City for full width mowing within the outermost curbs of the frontage roads or the entire right-of-way line and the outermost curb or crown line of the frontage roads in undeveloped areas. Reimbursement shall be limited to three (3) mowing cycles a year for a minimum of a five (5) year commitment.

The rate of reimbursement shall be based on the full width mowing cost for Tarrant County. The 2019 rate for full width mowing is \$46.65/acre. Reimbursement may be further limited if the State adopts a Statewide policy reducing the number of mowing cycles to less than three (3) per year.

If there is a State policy change to further reduce the State's mowing or litter cycles, the State shall notify the City, in writing, within sixty (60) days of this change. If the State fails to notify the City as required under this paragraph, the State shall be responsible for payments to the City in accordance with the previously agreed upon reimbursement schedule.

City's Responsibilities (Controlled Access)

1. Perform full width mowing and litter control at the locations indicated as follows:

Controlled access state routes of IH0360 N (from Avenue K north to the Fort Worth border) 50.01 acres, IH0030 .57 acres, and IH0020 42.87 acres for 93.45 total acres within the City. Clean up litter and perform full width mowing within the outermost curbs of the frontage roads or the entire right-of-way width where no frontage roads exist, and between the right-of-way line and the outermost curb or crown line of the frontage roads in undeveloped areas for a minimum of five (5) years.

2. Submit invoices and cancelled checks for mowing and litter clean up cycles at intervals as established above.
3. Reimbursement will not be made for litter pick up if the roadway is under construction or if it is taken off the state system.

The City agrees that for mowing and litter clean up, if performed by employees of the City, the City shall show proof of self-insurance. If mowing or litter clean-up is performed by a contractor(s) selected by the City through its selection process; the City shall require the contractor(s) to have in place, insurance as evidenced by the State's Certificate of Insurance form. The city will also require any contractor(s) to agree to indemnify and save harmless the state from all claims and liability due the contractor(s) materials or activities of itself, its agent, or employees, performed under the agreement with the city that are caused or may result from error, omission, or negligent act. Prior to any mowing or litter clean up by the City, such evidence of self-insurance or certificate of insurance shall be provided to the State.

Termination

This Amendment is expressly made subject to the rights of TxDOT or the City to terminate this Amendment without cause or liability, excluding liability for services rendered prior to the date of termination, upon providing written notice to the other party. Except as otherwise provided in this paragraph or mutually agreed by the parties, termination without cause shall be effective thirty (30) days after the non-terminating party's receipt of written notice. TxDOT or the City may terminate this Amendment upon notice at any time for a violation of the terms of this Amendment. The termination of this Amendment does not affect any other provisions of the existing Municipal Maintenance Agreement between the parties. If the City has entered into a contract with a third party to perform any services under this Amendment, this Amendment will continue in effect until the current term of the contract has expired. In all other respects, the Agreement shall remain in force and effect without change.

IN TESTIMONY WHEREOF, the parties have hereto have caused this amendment to be executed in duplicate. The Amendment becomes effective when last executed.

THE CITY OF GRAND PRAIRIE

By: SCD
Steve Dye, Deputy City Manager

Date: 4/23/2020

APPROVED AS TO FORM:

Assistant

City Attorney

By: T.H. Bull
Assistant City Attorney

Date: 04/20/2020

THE STATE OF TEXAS

Executed and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, and established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

APPROVED:

DocuSigned by:
By: Larry C. Bussell
Fort Worth District Engineer
Texas Department of Transportation

Date: 6/23/2020



Legislation Details (With Text)

File #:	20-10145	Version:	1	Name:	PSB Outbuilding Drain Line Repair
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/2/2020	In control:		In control:	Police
On agenda:	7/14/2020	Final action:		Final action:	
Title:	Agreement with the Home Depot for the Public Safety Building's outstanding drain line repairs, in the amount not to exceed \$146,400 through a national interlocal with U.S. Communities				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Capital Projects Budget Summary - Home Depot Expenditure Information Form - Home Depot				

Date	Ver.	Action By	Action	Result
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From

Fred Bates, Jr.

Title

Agreement with the Home Depot for the Public Safety Building's outstanding drain line repairs, in the amount not to exceed \$146,400 through a national interlocal with U.S. Communities

Presenter

Daniel Scesney, Chief of Police, and Ryan Simpson, Support Services Division Manager

Recommended Action

Approve

Analysis

The Public Safety Building (PSB) was constructed and occupied in 2010 but over the years the PSB has experienced issues with foundation shifting and settling. This has caused under-slab drain lines in the outbuildings to become damaged and crushed. A short-term solution has been implemented, but Facility Services and Police Department staff have sought a permanent repair solution.

The Home Depot is recommending cutting and excavating the concrete slab in ten locations within the outbuildings to repair the broken drain lines. Proper backfill will be utilized to help prevent future damage. This project includes an amount not to exceed \$33,500 for unforeseen issues during the repair process. Any unused portions of this amount will be retained in the City's budgets.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master Interlocal cooperative agreements

with various entities including U.S. Communities.

U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing. The Home Depot's US Communities contract #16154 was effective February 1, 2017 and will expire December 31, 2021.

Financial Consideration

Funding for a Price Agreement with the Home Depot for the Public Safety Building's outbuilding drainage repairs is available as follows:

1. **\$46,164.40** Police Capital Projects Fund (401091), WO #01705003 (PSB Fixture Renovations and Repairs)
2. **\$61,143.78** FY 2019/2020 Crime Tax Fund
3. **\$39,091.82** FY 2019/2020 General Fund, Police Department

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: Police Capital Project Fund- 01705003
 Project Title: PSB Fixture Renovation/Repairs
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE
Small Tools (60510)	\$4,191	\$0	\$0	\$0
Minor Equip (60520)	\$5,313	\$0	\$0	\$0
Bldgs & Grounds (63010)	\$53,780	\$46,164	\$0	\$46,164
Electrical (63055)	\$2,170	\$0	\$0	\$0
HVAC (68014)	\$2,670	\$0	\$0	\$0
Impv to Exist Bldg (68200)	\$170,971	\$0	\$0	\$0
TOTAL	\$239,095	\$46,164	\$0	\$46,164

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: General Fund

AGENCY: Police Department

ACCOUNTING UNIT: 281310

AVAILABLE: 63010, Buildings and Grounds Maint., \$36,583
Account Code, Description, and amount available

STAFF CONTACT: Ryan Simpson

VENDOR NAME: The Home Depot, Inc.

and

FUND: Crime Tax Fund

AGENCY: Police Department

ACCOUNTING UNIT: 286110

AVAILABLE: 63010, Buildings and Grounds Maint., \$99,903
Account Code, Description, and amount available

STAFF CONTACT: Ryan Simpson

VENDOR NAME: The Home Depot, Inc.



Legislation Details (With Text)

File #: 20-10122 **Version:** 1 **Name:** FY2021 RAMP Grant
Type: Agenda Item **Status:** Consent Agenda
File created: 6/29/2020 **In control:** Airport
On agenda: 7/14/2020 **Final action:**
Title: Authorize the City Manager to accept a Routine Airport Maintenance Program (RAMP) Grant from Texas Department of Transportation - Aviation Division (TxDOT-Aviation) which provides matching funds of 50% of City expenditures for airport maintenance up to \$50,000

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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From

Mark J. Divita

Title

Authorize the City Manager to accept a Routine Airport Maintenance Program (RAMP) Grant from Texas Department of Transportation - Aviation Division (TxDOT-Aviation) which provides matching funds of 50% of City expenditures for airport maintenance up to \$50,000

Presenter

Mark J. Divita, C.M., Airport Director

Recommended Action

Approve

Analysis

Through the RAMP grant, TxDOT-Aviation assists airports in maintenance of their facilities by providing post expenditure reimbursement funding for fifty percent (50%) of the cost for specific maintenance items. For FY 2021, the airport has been offered a RAMP grant for 50% of up to \$100,000 in expenditures (\$50,000 City/\$50,000 TxDOT-Aviation). Items included in the scope of work are pavement improvements, marking, airport guidance signs, security improvements, landscaping, and other maintenance needs of the airport.

All local and state procurement laws will be followed as necessary for the various RAMP purchases and service agreements.

Financial Consideration

Funding to Authorize the City Manager to accept a Routine Airport Maintenance Program (RAMP) Grant from Texas Department of Transportation, in the amount of \$50,000, is available in the Airport Capital Projects Fund (505292) WO #02100101 (FY21 RAMP Projects). The City's match will be transferred to the Airport Grant

Fund 505492-49765-02100103.



Legislation Details (With Text)

File #:	20-10127	Version:	1	Name:	Ordinance amending the FY20 Parks Capital Improvements Project Fund By \$301,716 for Veloweb
Type:	Ordinance	Status:			Consent Agenda
File created:	6/30/2020	In control:			Parks & Recreation
On agenda:	7/14/2020	Final action:			
Title:	Ordinance amending the FY 2019/2020 Parks Capital Improvements Project Fund by \$301,716 for plan review and inspection of the Northwest Trail Connection Regional Veloweb grant (CentrePort Trail Phase II)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	20-10106 15019020.pdf				
Date	Ver.	Action By	Action		Result

From

Steve Plumer, Sr. Park Project Manager

Title

Ordinance amending the FY 2019/2020 Parks Capital Improvements Project Fund by \$301,716 for plan review and inspection of the Northwest Trail Connection Regional Veloweb grant (CentrePort Trail Phase II)

Presenter

Duane Strawn, Director Of Parks, Arts, and Recreation

Recommended Action

Approve

Analysis

The City of Grand Prairie is participating in the development of the Veloweb Trail System in DFW that will pass through portions of Grand Prairie. The creation and development of the Veloweb Trail System is supported by the mayors of Grand Prairie, Fort Worth, Arlington, Dallas, and Irving. Upon completion, the trail system will provide a continuous trail system from Dallas to Fort Worth. The segments of trail that are in Grand Prairie are identified below:

- Lone Star Trail, 3.8 miles; this trail connects Grand Prairie trial to the City of Irving's Champion Trail (Completed 2009)
- Lone Star Trail Extension (Wildlife Commerce Trail), 1.7 miles TIFF funded connecting Lone Star Trail at Beltline to Wildlife Parkway at Hard Rock (In progress)

- Wildlife Parkway Roadway Improvements, .06 miles connecting Lone Star Trail Extension (Wildlife Commerce Trail) to existing Good Link Trail and funded through the Road Improvements Project (In Design)
- The Good Link Trail was funded through federal highway administration funds as mitigation for State Hwy 161. The trail connects CP Waggoner to Mike Lewis Park (Completed 2008)
- The CentrePort Phase II will extend from Mike Lewis Park to the Fort Worth city limits near CentrePort approximately 1.4 miles.

In April of 2018, an Interlocal Agreement was executed between the City of Fort Worth and Grand Prairie for Veloweb Trail design (CentrePort Trail Phase II) (90%). NCTCOG submitted the construction phases of the Grand Prairie and Fort Worth trail segments to the Regional Transportation Council (RTC) which approved funding in late 2018. The Grand Prairie segment of construction (1.4 miles) has a preliminary construction budget of \$4,600,000 of which 80% (\$3,680,000) would be federally funded and \$920,000 would be Grand Prairie's local share. Approval of the \$4.6M was made by the RTC in October 2018. The City Of Grand Prairie will be responsible for costs increases for the portions of the trail that fall within the Grand Prairie city limits; there are no expected funding increases to the grant funded portion of the project.

The City of Grand Prairie is entering into an Advanced Funding Agreement (AFA) with TxDOT for CentrePort Phase II development that will connect the TRE train station in CentrePort to existing trails in Mike Lewis Park. This trail segment will be the final piece of the Regional Veloweb located in Grand Prairie (Estimated Completion of 2023 based on current timeline). Included in the Advance Funding Agreement (AFA) with TXDOT are amounts totaling \$301,716 for plan review and inspection. These fees are above and beyond the 20% grant match requirement.

This item was presented to the Finance and Government Committee on July 14, 2020 for their recommendation to City Council.

Financial Consideration

Funding for the additional \$301,716 for plan review and inspection is available by approving an ordinance transferring and appropriating from the unobligated balance in the Parks Capital Projects Fund (317193) to WO #15019020 (Northwest Trail Connection).

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2019/2020 PARKS CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$301,716 FROM THE UNOBLIGATED FUND BALANCE IN THE PARK CAPITAL PROJECTS FUND (317193) TO THE GRANT CAPITAL PROJECTS FUND (300596), WO #15019020 (NORTHWEST TRAIL CONNECTION)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY 2019/2020 Parks Capital Improvement Projects Budget be amended by transferring and appropriating \$301,716 from the unobligated fund balance in the Park Capital Projects Fund (317193) to the Grant Capital Projects Fund (300596), WO #15019020 (Northwest Trail

Connection)

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS,
July 14, 2020.**

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 300596 - 15019020
 Project Title: Northwest Trail Connection
 Current Request: \$301,716.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Adv/Promotions (61600)	\$0	\$0	\$0	\$0	\$0
Construction (68540)	\$4,296,865	\$4,296,865	\$301,716	\$4,598,581	\$4,598,581
Engineering/Consultant (68540)	\$303,135	\$303,135	\$0	\$303,135	\$303,135
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
TOTAL	\$4,600,000	\$4,600,000	\$301,716	\$4,901,716	\$4,901,716



Legislation Details (With Text)

File #: 20-10087 **Version:** 1 **Name:** CO #7 - PGA - Hill & Wilkinson
- PlayGrand Adventures Phase I Construction
Type: Ordinance **Status:** Consent Agenda
File created: 6/17/2020 **In control:** Parks & Recreation
On agenda: 7/14/2020 **Final action:**
Title: Change Order/Amendment No. 7 for PlayGrand Adventures Phase 1 with Hill & Wilkinson., in the amount of \$81,557.35 for multiple items including irrigation power relocation, concrete, earthwork, landscape and irrigation additions and an allowance for haul off of spoils due to compliance with Oncor Electric easement requirements as related to the parking expansion

Sponsors:

Indexes:

Code sections:

Attachments: [CO #7 Hill & Wilkinson - PGA .pdf](#)

Date	Ver.	Action By	Action	Result
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From

Steve Plumer, Sr. Park Planner

Title

Change Order/Amendment No. 7 for PlayGrand Adventures Phase 1 with Hill & Wilkinson., in the amount of \$81,557.35 for multiple items including irrigation power relocation, concrete, earthwork, landscape and irrigation additions and an allowance for haul off of spoils due to compliance with Oncor Electric easement requirements as related to the parking expansion

Presenter

Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action

Approve

Analysis

On June 17, 2018, the City Council awarded the Construction Manager at Risk (CMAR) contract to Hill & Wilkinson, Inc. for Pre-Construction services in the amount of \$3,000. This award provided the CMAR services including development of project estimates, preliminary construction schedule, value engineering and constructability review during the design phase.

Change Order/Amendment No. 1, in the amount of \$5,549,995 was approved by City Council on November 6, 2018 for the GMP contract for construction.

Change Order/Amendment No. 2, in the amount of \$74,493.35 was approved by City Council on May 7, 2019 for soil conditioning, additional site work, revisions to a concrete retaining wall, and various credits for deletion of work and included a credit for sidewalk, landscape and irrigation at the intersection of Warrior Trail and

EPIC Place.

Change Order/Amendment No 3, in the amount of \$25,541.95 was approved by City Council on September 9, 2019 for masonry, concrete foundations, electrical & lighting, drainage, site work, and various credits for deletion of work.

Change Order/Amendment No. 4, in the amount of \$116,180.01 was approved by City Council on December 17, 2019 for additional drainage, masonry, wood fiber and sod, retaining wall footing revisions, PIP rubber surfacing, triangular column stone addition and credit for deletion of work.

Change Order/Amendment No. 5, in the amount of \$392,694.05 was approved by City Council on February 4, 2020 for additional concrete parking expansion, irrigation repairs, drainage additions and signage.

Change Order/Amendment No. 6, in the amount not to exceed \$500,000, was approved by City Council on March 3, 2020 for additional concrete parking expansion, parking lot lighting, landscape and irrigation, and drainage additions. Upon execution, the actual amount of Change Order No. 6 was \$391,128.93.

Change Order/Amendment No. 7, in the amount of \$81,557.35 for multiple items including irrigation power relocation, concrete, earthwork, landscape and irrigation additions, and an allowance for haul off of spoils due to compliance with Oncor Electric easement requirements as related to the parking expansion.

All items will be incorporated into the current Hill & Wilkinson, Inc. contract for a revised total contract amount of \$6,631,590.64. With approval of this agenda item, the original contract value will have been increased by 19% in total, which is within the 25% maximum allowed by state procurement laws.

This item was presented to the Finance and Government Committee on July 14, 2020 for review and approval.

Financial Consideration

Funding for Change Order/Amendment No. 7 for PlayGrand Adventures Phase 1 with Hill & Wilkinson., in the amount of \$81,557.35, is available in the Parks Capital Projects Fund (317193), WO #01613303 (PlayGrand).

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 317193 - 01613303
 Project Title: PlayGrand
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Minor Equip (60520)	\$135,132	\$27,853	\$0	\$27,853	\$135,132
Contract Service (61065)	\$1,500	\$0	\$0	\$0	\$1,500
Surveys & Studies (61405)	\$4,000	\$0	\$0	\$0	\$4,000
Misc Services (61485)	\$4,025	\$0	\$0	\$0	\$4,025
Land Purchase (68090)	\$370,147	\$0	\$0	\$0	\$370,147
Design - (68450)	\$375,650	\$0	\$0	\$0	\$375,650
Construction (68540)	\$6,234,378	\$108,872	\$0	\$108,872	\$6,234,378
Equipment/Supplies (68640)	\$1,793,994	\$0	\$0	\$0	\$1,793,994
TOTAL	\$8,918,826	\$136,725	\$0	\$136,725	\$8,918,826



Legislation Details (With Text)

File #:	20-9920	Version:	1	Name:	Ordinance amending the FY 2019/2020 Capital Improvements Projects Budget for Pavement Sidewalk Repairs.
Type:	Ordinance	Status:			Consent Agenda
File created:	4/16/2020	In control:			Public Works
On agenda:	7/14/2020	Final action:			
Title:	Ordinance amending the FY 2019/2020 Capital Improvements Projects Budget for Pavement Sidewalk Repairs in the amount of \$300,000				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	20-9920 CPB Summary Sidewalk Repairs.pdf				

Date	Ver.	Action By	Action	Result
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From

Glenda C. Peterson, Street Operations Supervisor

Title

Ordinance amending the FY 2019/2020 Capital Improvements Projects Budget for Pavement Sidewalk Repairs in the amount of \$300,000

Presenter

Gabriel Johnson, Public Works Director

Recommended Action

Approve

Analysis

The Streets Division of Public Works, in the course of their maintenance activities, makes repairs to residential sidewalks throughout the City. Each year we appropriate funds for this purpose from the Streets Capital Projects Fund. Since this expenditure is highly unpredictable, dependant upon the number of repairs needed, it is impossible to fund the account with any degree of accuracy. We originally funded \$1,000,000 for the current FY 2019/2020 but have already nearly expended the funds in this account. In order to continue the repairs for the remainder of the year, we are asking for an additional appropriation of \$300,000.

Financial Consideration

Funding for additional Pavement Sidewalk Repairs, in the amount of \$300,000, is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Streets Capital Project Fund (400192) to WO #02006703 (FY20 Sidewalk Repairs) 63030 (Streets, Roads, Highway Maintenance).

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY

2019/2020 CAPITAL IMPROVEMENT PROJECT BUDGET BY TRANSFERRING AND APPROPRIATING \$300,000 FROM THE UNOBLIGATED FUND BALANCE IN THE STREET CAPITAL PROJECT FUND (400192) TO WO #02006703 (FY20 SIDEWALK REPAIRS) 63030 (STREETS, ROADS, HIGHWAY MAINTENANCE).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2019/2020 Capital Improvements Project Budget be amended by transferring and appropriating \$300,000 from the unobligated fund balance in the Street Capital Project Fund (400192) to WO #02006703 (FY20 Sidewalk Repairs) 63030 (Streets, Roads, Highway Maintenance).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 5TH DAY OF MAY, 2020.

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02007203
 Project Title: FY20 Sidewalk Repairs
 Current Request: \$300,000.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Streets,Roads,Hwy Maint 63030	\$1,000,000	\$323,094	\$300,000	\$623,094	\$1,300,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$1,000,000	\$323,094	\$300,000	\$623,094	\$1,300,000



Legislation Details (With Text)

File #:	20-9892	Version:	1	Name:	Final Reconciliation:Construction contract with Excel 4 Construction LLC for FY19 Water and Wastewater Improvements
Type:	Agenda Item	Status:			Consent Agenda
File created:	4/1/2020	In control:			Engineering
On agenda:	7/14/2020	Final action:			
Title:	Final Reconciliation Change Order/Amendment #6 with Excel 4 Construction, LLC in the negative amount of \$173,499.00 for the FY19 Water and Wastewater Improvements				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Letter of Recommendation - W.E. Roberts.pdf 17-6911 WE Roberts.pdf				

Date	Ver.	Action By	Action	Result
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From

Maxine Snow

Title

Final Reconciliation Change Order/Amendment #6 with Excel 4 Construction, LLC in the negative amount of \$173,499.00 for the FY19 Water and Wastewater Improvements

Presenter

Romin Khavari, City Engineer, and Gabe Johnson, Director of Public Works

Recommended Action

Approve

Analysis

On October 16, 2018 the City Awarded a construction contract to Excel 4 Construction, LLC in the amount of \$1,234,327 and a total project cost of \$1,375,499.20

This project provided for Water and /or wastewater replacements in San Antonio, SW 5th, N.E 15th street, Carrier Place, GSW Pkwy and Finland.

The current final reconciliation Amendment/Change Order No. 6 allows for final quantity adjustments.

Amendment/Change order No. 5 approved administratively on December 18, 2019 in the net amount of \$32,028.81 provided for additional water and wastewater services on SW 5th, Finland Ave, Carrier Pl and San Antonio Streets.

Amendment/Change order No. 4 approved administratively on August 19, 2019 was for a time extension only.

Amendment/Change order No. 3 approved by Council on May 21, 2019 (19-8972) in the net amount of \$18,154 provided for a total increase of \$24,994 for 213 LF of 8" Wastewater pipe replacement by open-cut and method and a total decrease of \$6,840 for 114 LF 8" wastewater pipe by pipe bursting method.

Amendment/Change order No. 2 approved administratively on May 13, 2019 in the net amount of \$10,775 provided for sanitary sewer point repairs for trenchless pipe installation, Concrete paving repairs section per TxDot details and manhole adjustments.

Amendment/Change order No. 1 approved administratively on March 8, 2019 in the net amount of \$5,000 provided for Barricading and Traffic control for Carrier Place location.

Financial Consideration

State statutes require City Council approval of a change order when the cumulative cost of the change order exceeds \$50,000. The project is complete, however the final reconciliation change order/amendment exceeded the \$50,000 threshold.

No additional funding is required for this final reconciliation amendment/change order #6, project funding was provided as follows:

Water - Water Capital Projects Fund (500592) WO #01910903 (FY19 Water Main Replacements)

Wastewater - Wastewater Capital Projects Fund (500692) WO #01912303 (FY19 Wastewater Main Replacements)



MEMORANDUM

TO: Romin Khavari, P.E., City Engineer
FROM: Craig Alexander, P.E., Engineer
DATE: June 30, 2017



SUBJECT: Recommendation of Award for W.E. Roberts St. Water and Wastewater Improvements W.O # 617.114

Competitive sealed proposals for the referenced project were received and opened publicly on Tuesday, June 6, 2017 at the City of Grand Prairie. A total of four (4) proposals were received. Below is a summary of qualified proposals and their respective proposed contract amounts:

Contractor	Total Bid
Excel 4 Construction LLC	\$ 375,319.00
KIK Underground LLC	\$ 481,501.00
SYB Construction Co., Inc.	\$ 576,470.00
Reytech Services LLC	\$ 697,125.50

Excel 4 Construction LLC was the low of the four proposers with a total bid of \$375,319.00 and 180 calendar days to complete the project. We checked the proposals for errors and omissions and found one on Reytech Services LLC's proposal, but it did not affect the overall price results.

An evaluation committee representing City Engineering and Public Works staff convened, reviewed, and evaluated the submitted proposals based on the evaluation criteria set forth by the competitive sealed proposal method of procurement. Evaluation criteria included proposed contract price, experience of the proposer with similar projects, experience and qualifications of key personnel, project methodology and schedule, past experience with the owner, proposed subcontractors, and financial stability. Based on the attached committee rankings of the aforementioned criteria, Excel 4 Construction LLC was the selected proposer with the highest total average ranking score of 87.20 points as compared to 78.20 points for SYB Construction Co., Inc.

We contacted the following references for Excel 4 Construction LLC and received favorable reviews for the work they performed and/or are currently performing for these entities on similar type projects. Most responded that Excel 4 Construction LLC's quality of work is very good and satisfactory and they had enough crews on the job and stayed on schedule. Most responses also noted their staff is responsive and easy to work with throughout the duration of projects.

• City of Rockwall	Scott Schenkel	214-549-6944
• City of Euless	Allen Harts	817-685-1580
• City of Bedford	Patrick Martin	817-952-2200

Based on our evaluation ranking of proposers, Staff recommends that the project consisting of **W.E. Roberts St. Water and Wastewater Improvements W.O #617.114** be recommended to the City Council for award to Excel 4 Construction LLC.

Attachments: Bid Tabs, List of References, Qualification Evaluation Summary Sheet

cc: Bill Crolley, Assistant City Manager
Steve Norwood, Director of Planning & Development
Ron McCuller, Director of Public Works
Romin Khavari, City Engineer
George Fanous, Senior Civil Engineer
Doug Bevins, Chief Engineering Inspector
Robert Barron, Senior Engineering Inspector
Jim Siddall, Water Utilities Director
Barry Walsh, Wastewater Utilities Crew Leader/Supervisor
Don Postell, City Attorney
Steve Alcorn, Assistant City Attorney
Maxine Snow, Administrative Supervisor

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 500692 / 01711403
 Project Title: FY17 WWMP POP
 Current Request: \$425,274.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Books, Maps (60040)	\$1,146	\$1,146	\$0	\$1,146	\$1,146
Construction (68540)	\$461,431	\$461,431	\$0	\$461,431	\$461,431
Eng/Con/Geo (68560)	\$12,423	\$12,423	\$0	\$12,423	\$12,423
Labor (68999)	\$25,000	\$25,000	\$0	\$25,000	\$25,000
					\$0
					\$0
				\$0	\$0
TOTAL	\$500,000	\$500,000	\$0	\$500,000	\$500,000



Legislation Details (With Text)

File #:	20-10118	Version:	1	Name:	Change Order/Amendment No. 15 with Tiseo Paving Company for GSW
Type:	Ordinance	Status:		Status:	Consent Agenda
File created:	6/26/2020	In control:		In control:	Engineering
On agenda:	7/14/2020	Final action:		Final action:	
Title:	Change Order/Amendment No. 15 in the net negative amount of \$154,839.02 with Tiseo Paving Company for Great Southwest Parkway Improvements				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	617.101.pdf 617.117.pdf 618.61.pdf 616.pdf				

Date	Ver.	Action By	Action	Result
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From
Max

Title
Change Order/Amendment No. 15 in the net negative amount of \$154,839.02 with Tiseo Paving Company for Great Southwest Parkway Improvements

Presenter
Romin Khavari, City Engineer; Gabe Johnson, Director of Public Works and Walter Shumac, Director of Transportation.

Recommended Action
Approve

Analysis
On December 12, 2017 the City of Grand Prairie approved a Construction Contract with Tiseo Paving Company in the total negotiated amount of \$12,688,471.60 for Great Southwest Parkway from Sara Jane Parkway to Mayfield Road; materials testing with Alliance Geotechnical Group in the amount of \$159,504; 5% contingency in the amount of \$634,424; In-house engineering in the amount of \$317,212; street lighting allowance of \$52,000; signal/fiber allowance of \$200,000; additional traffic control allowance by Grand Prairie Police Department \$104,000; for a total project cost of \$14,155,612

This project provides for the construction of approximately 4,900 L.F of 6 concrete lanes divided roadway (89-foot wide) with utilities from IH 20 to Mayfield Road.

Current Change Order/Amendment No. 15 in the total net negative amount of \$154,839.02 provides for

final quantity adjustments. This change order provides for a total increase of \$59,607.86 and a total decrease of (\$214,446.88) for a net negative amount of \$154,839.02.

Change order/ Amendment No. 1 approved by City Council (18-7833) on May 1, 2018 in the net amount of \$19,835 provided for additional 4,100 linear feet of silt fence, 2 additional construction entrances, upsizing 4 wastewater manholes to 5' manholes and field survey of AT&T lines to determine conflicts.

Change Order/Amendment No. 2 approved by City Council (18-8053) on July 17, 2018 in the net amount of \$306,783.64. The change order was required when the contractor found a multi-duct underground AT&T duct system that caused a conflict to construct the TRA 36" main as well as conflicts with the propped bridge piers and storm drain.

Change Order/Amendment No. 3 approved by City Council (18-8251) on September 18, 2018 in the net amount of \$115,139.15. The change order was required when a valve on the 24" waterline along Mayfield Road west of Great Southwest Parkway broke and the water main had to be turned off using a line stop to make connection to the new 30" waterline without shutting water off at the water tower and minimally impacting customers.

Change Order/Amendment No.4 administratively approved in the net amount of \$2,807.50. The change order was required for additional traffic control at the intersection of Great Southwest Parkway and Sarah Jane.

Change Order/Amendment No.5 approved by City Council (18-8367) on November 6, 2018 in the amount of \$80,193.05. The change order was for installing a new 12" line crossing under Great Southwest Parkway that was too shallow, installing steel casing for signal pole bases to prevent water from infiltrating the pole bases and unforeseen damage to repair irrigation and electrical lines for Quality Inn.

Change Order/Amendment No.6 approved by City Council (18-8495) on December 11, 2018 in the amount of \$44,668.95 The change order was for installing a new 12" line crossing under Great Southwest Parkway that was too shallow, installing steel casing for signal pole bases to prevent water from infiltrating the pole bases and unforeseen damage to repair irrigation and electrical lines for Quality Inn.

Change Order/Amendment #7 approved by City Council (19-8548) on January 8, 2019 in the total net amount of \$80,329.45 provided for additional driveway replacement, additional depth sanitary sewer manhole, signal wire adjustments and new communication boxes.

Change Order/Amendment #8 administratively approved in the amount of \$11,100.23 provided for additional subgrade stabilization and hydrated lime for stabilization.

Change Order/Amendment #9 administratively approved provided for time extension to the construction contract.

Change Order/Amendment #10 administratively approved in the amount of \$3,500 provided for a Tree Removal in conflict with construction.

Change Order/Amendment #11 administratively approved in the amount of \$17,412 provided for demolition of Cross tie retaining wall in conflict with construction including fence removal and replacement.

Change Order/Amendment #12 administratively approved in the amount of \$12,777.50 provided for a 2" water service and meter box; it also provided for additional concrete rip-rap between the sidewalk and a

screening wall.

Change Order/Amendment #13 approved by City Council (19-9482) on November 5, 2019 in the total net amount of \$222,353.82 provided for Parkway irrigation along the east side of GSW Parkway between Forum Drive and Sara Jane Parkway which includes three (3) electric irrigation services \$44,395.75, Traffic signal modifications at Forum Drive and Sara Jane parkway \$29,929.20, and quantity over-runs \$134,606.02 related to retaining walls (A thru E), stamped concrete for medians and sidewalks; Sanitary sewer encasement \$7,140.00 and \$15,806.75 for combination curb inlet and other miscellaneous items of work; it also provides for quantity under-runs (\$9,523.90) related to Traffic signal modifications and storm drain inlet adjustments.

Change Order/Amendment #14 administratively approved in the amount of 1,680.01 provided for electrical conductor item modifications and water meter relocations.

There are no additional days associated with this change order; thus the completion date is August 2, 2020

Financial Consideration

State statute requires City Council approval when the cumulative cost of a change order exceeds \$50,000; cumulative amount of this change order is \$274,054.74.

No additional funding is required for this change order/amendment No. 15 with Tiseo Paving Company.

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 500592 / 01710103

Project Title: GSW Pkwy Sara Jane

Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE
OV/Time Spec'l Law Enforce (50070)	\$20,415	\$20,415	\$0	\$20,415
Construction (68540)	\$2,476,300	\$56,243	\$0	\$56,243
Eng/Con/Geo (68560)	\$81,310	\$50,000	\$0	\$50,000
Labor (68999)	\$62,267	\$29,330	\$0	\$29,330
TOTAL	\$2,640,292	\$155,988	\$0	\$155,988

1+3 AMENDED BUDGET
\$20,415
\$2,476,300
\$81,310
\$62,267
\$2,640,292

CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 500692 / 01711703

Project Title: GSW Pkwy Forum

Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE
OV/Time Spec'l Law Enforce (50070)	\$4,987	\$0	\$0	\$0
Small tools/Equipment (60510)	\$0	\$0	\$0	\$0
Construction (68540)	\$725,520	\$0	\$7,140	\$7,140
Eng/Con/Geo (68560)	\$7,649	\$1	\$0	\$1
Labor (68999)	\$15,212	\$0	\$0	\$0
TOTAL	\$753,368	\$1	\$7,140	\$7,141

1+3 AMENDED BUDGET
\$4,987
\$0
\$732,660
\$7,649
\$15,212
\$760,508

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 401592 / 01806103

Project Title: GSW Pkwy Forum

Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE
OV/Time Spec'l Law Enforce (50070)	\$33,286	\$33,286	\$0	\$33,286
Small tools/Equipment (60510)	\$9,442	\$0	\$0	\$0
Construction (68540)	\$4,264,109	\$0	\$0	\$0
Eng/Con/Geo (68560)	\$51,051	\$0	\$0	\$0
Labor (68999)	\$101,526	\$42,777	\$0	\$42,777
TOTAL	\$4,459,414	\$76,063	\$0	\$76,063

1+3 AMENDED BUDGET
\$33,286
\$9,442
\$4,264,109
\$51,051
\$101,526
\$4,459,414

CITY OF GRAND PRAIRIE

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 01605701-03

Project Title: GSW Sara Jane/Mayfield

Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE
OV/Time Spec'l Law Enforce (50070)	\$45,312	\$45,312	\$0	\$45,312
Books (60040)	\$3,540	\$1	\$0	\$1
Appraisal Fees (61435)	\$32,700	\$0	\$0	\$0
Street Light (61905)	\$52,000	\$36,148	\$0	\$36,148
Easement Title (68091)	\$326,573	\$0	\$0	\$0
Traffic Signal (68513)	\$129,223	\$129,223	\$0	\$129,223
Construction (68540)	\$6,008,603	\$70,777	\$0	\$70,777
Eng/Con/Geo (68560)	\$1,756,925	\$12,996	\$0	\$12,996
Labor (68999)	\$25,847	\$0	\$0	\$0
Trsf to PID (90210)	\$63,000	\$63,000	\$0	\$63,000
TOTAL	\$8,443,723	\$357,457	\$0	\$357,457

1+3 AMENDED BUDGET
\$45,312
\$3,540
\$32,700
\$52,000
\$326,573
\$129,223
\$6,008,603
\$1,756,925
\$25,847
\$63,000
\$8,443,723



Legislation Details (With Text)

File #:	20-10139	Version:	1	Name:	CMAR with Hill & Wilkinson General Contractors for construction work associated with the Epic Central (City Phase)
Type:	Agenda Item	Status:			Consent Agenda
File created:	7/2/2020	In control:			Engineering
On agenda:	7/14/2020	Final action:			
Title:	Construction Manager at Risk (CMAR) Contract with Hill & Wilkinson General Contractors (H&W) in the amount of \$6,878,130 for the initial phase of construction work associated with the EpicCentral (City Phase) project; 5% owner-controlled contingency in the amount of \$343,907; budget allowance of \$500,000 for Oncor infrastructure and equipment; \$250,000 allowance for owner construction testing; \$225,000 allowance for Atmos infrastructure and equipment requirements; \$100,000 allowance for signage and site furnishings; \$75,000 allowance for security provisions; \$50,000 allowance for IT/data installation for a total funding request in the amount of \$8,422,037.				

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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From

Maxine Snow

Title

Construction Manager at Risk (CMAR) Contract with Hill & Wilkinson General Contractors (H&W) in the amount of **\$6,878,130** for the initial phase of construction work associated with the EpicCentral (City Phase) project; 5% owner-controlled contingency in the amount of **\$343,907**; budget allowance of \$500,000 for Oncor infrastructure and equipment; \$250,000 allowance for owner construction testing; \$225,000 allowance for Atmos infrastructure and equipment requirements; \$100,000 allowance for signage and site furnishings; \$75,000 allowance for security provisions; \$50,000 allowance for IT/data installation for a total funding request in the amount of **\$8,422,037**.

Presenter

Andy Henning, Senior Building and Construction Projects Manager

Recommended Action

Approve

Analysis

On September 14, 2018 the City approved an initial architectural design contract with Merriman Anderson Architects (PO #338360) in the amount of \$45,975 for conceptual design services.

On December 11, 2018 the City Council approved an additional architectural design contract with Merriman Anderson Architects (18-8498) for schematic design services for EpicCentral in the amount of \$650,000.

The City Council then approved an additional architectural design contract with Merriman Anderson Architects (19-9413) in the amount of \$2,538,650 for the balance of professional services including design development, construction document production, bidding/negotiation consultation and construction administration for the EpicCentral (City Phase) project. In addition to the fee proposal balance for Merriman Anderson Architects, staff recommended a 5% design contingency in the amount of \$126,933 along with a reimbursable expenses allowance of \$80,525 resulting in a total request of \$2,746,108 at the October 15, 2019 City Council meeting.

On September 3, 2019 the City Council approved an initial contract with Hill & Wilkinson General Contractors (19-9280) for pre-construction services in the amount of \$30,000. The City then approved an amendment to the H&W pre-construction services contract on May 26, 2020 in the amount of \$45,000.

The current Construction Manager at Risk (CMAR) Construction Contract in the amount of \$6,878,130 represents the following scope of work associated with the initial construction scope of work for the EpicCentral (City Phase) project:

- Demolition of Esplanade Drive (within the site boundary of EpicCentral only)
- Removal and/or abandonment of existing utilities associated with Esplanade Drive
- New site utilities and reconnection of previously existing utilities via new pathways
- Park Central Drive relocation and extension
- Highway 161 deceleration lane for relocated Park Central Drive
- Creation of construction-ready pad site
- Construction of 260 parking spaces

Costs above and beyond the Hill & Wilkinson scope of services are as follows:

- 5% owner-controlled contingency (**\$343,907**);
- Allowance for Oncor infrastructure and equipment (\$500,000)
- Allowance for owner construction testing (\$250,000)
- Allowance for Atmos infrastructure and equipment requirements (\$225,000)
- Allowance for signage and site furnishings (\$100,000)
- Allowance for security provisions (\$75,000)
- Allowance for IT/data installation (\$50,000)

The items above that are applicable to the performance of the Construction Manager at Risk (CMAR) will be incorporated with the previous Hill & Wilkinson pre-construction contract values for a revised total contract in the amount of **\$6,953,130**.

Due to the scope and complexity of the Project it is important to proceed with this phase of the Project before the Drawings and Specifications and Guaranteed Maximum Price for the other phases of the Project have been prepared. As the Drawings and Specifications for each of the other phases of the Project are completed, the Guaranteed Maximum Price will be modified to include those elements and will be brought before City Council for consideration. These modifications to the Guaranteed Maximum Price will be amendments to the Contract and do not constitute change orders under Section 252.048(d) of the Texas Local Government Code.

This item was taken to the Finance and Government Committee on July 14, 2020 for their review and recommendation for approval.

Financial Consideration

Funding in the total amount of \$8,422,037 is available in EPIC Central Capital Projects Fund (360093),



Legislation Details (With Text)

File #:	20-10146	Version:	1	Name:	Purchase and installation of all network infrastructure required for the revised routing of existing City of Grand Prairie, AT&T and Spectrum fiber optic cabling for EpicCentral (City Phase)
Type:	Agenda Item	Status:			Consent Agenda
File created:	7/2/2020	In control:			Engineering
On agenda:	7/14/2020	Final action:			
Title:	Purchase and installation of all network infrastructure required for the revised routing of existing City of Grand Prairie, AT&T and Spectrum fiber optic cabling. This work is associated with the initial construction scope of work for the EpicCentral (City Phase) project in which Esplanade Drive will be removed within the project site. Labor will be procured through Gardner Telecommunications, Inc. (GTI) in the amount of \$64,320; ground boxes will be procured through Dynamic Vision Co. in the amount of \$13,078, and conduit will be procured from Graybar Electric Company, Inc. in the amount of \$13,088.10 for an overall project cost of \$90,486.10				

Sponsors:

Indexes:

Code sections:

Attachments: [Capital Projects Budget Summary.pdf](#)

Date	Ver.	Action By	Action	Result
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From

Max

Title

Purchase and installation of all network infrastructure required for the revised routing of existing City of Grand Prairie, AT&T and Spectrum fiber optic cabling. This work is associated with the initial construction scope of work for the EpicCentral (City Phase) project in which Esplanade Drive will be removed within the project site. Labor will be procured through Gardner Telecommunications, Inc. (GTI) in the amount of \$64,320; ground boxes will be procured through Dynamic Vision Co. in the amount of \$13,078, and conduit will be procured from Graybar Electric Company, Inc. in the amount of \$13,088.10 for an overall project cost of \$90,486.10

Presenter

Andy Henning, Senior Building and Construction Projects Manager

Recommended Action

Approve

Analysis

The EpicCentral project will require a significant network infrastructure consisting of low voltage fiber optic cabling for voice, data and security provisions throughout the project. The proposal received from GTI includes providing installation labor and equipment, owner training, testing and commissioning of all systems to ensure proper operation. This vendor has worked with the City of Grand Prairie previously on numerous city projects and city staff has been pleased with their work and partnership throughout projects.

Gardner Telecommunications, Inc. (GTI) through their price agreement # 18040, approved by City Council on April 3, 2018, is able to provide the labor of this project.

Dynamic Vision through their price agreement # 20038, approved by City Council on January 7, 2020, offers the ground boxes for this project.

Graybar Electric Company, Inc. through their Omnia Partners contract # EV2370 offers the conduit for this project.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including Omnia Partners.

OMNIA Partners, Public Sector is the premier purchasing organization for state and local government, K-12 education, colleges and universities. All contracts available have been competitively solicited and publicly awarded by a government entity serving as the lead agency while utilizing industry best practices and processes. With the most experienced team in cooperative procurement and supply chain management, OMNIA Partners, Public Sector has the expertise to help public organizations achieve their strategic goals.

The Omnia Partners contract# EV2370 began February 1, 2018 and will expire January 31, 2023, with three (3) additional two-year extensions.

Financial Consideration

Funding in the amount of \$90,486.10 is available in EPIC Central Capital Projects Fund (360093) WO# EPICCLST (Epic Central Streets)

CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 360093 / EPICCLST
Project Title: Epic Central - STREETS
Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Eng/Design 68450	\$300,000	\$300,000	\$0	\$300,000	\$300,000
Construction 68540	\$2,700,000	\$2,638,600	\$0	\$2,638,600	\$2,700,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$3,000,000	\$2,938,600	\$0	\$2,938,600	\$3,000,000