

City Hall 300 W. Main Street Grand Prairie, Texas

Meeting Agenda

Finance and Government Committee

Tuesday, June 2, 2020	3:30 PM	Council Briefing Room

Call to Order

Staff Presentations

1	<u>20-9964</u>	Financial Status Update - Cheryl De Leon, Deputy City Manager
2	<u>20-10010</u>	Tax Rate Briefing - Presented by Becky Brooks, CFO
3	20-10018	April 2020 Parks Division - Enterprise Financial Reports - Presented by Gary Yakesch, Assistant Director - Business Attachments: APRIL 2020 ENTERPRISE FINANCIAL REPORTS PARKS.pdf
4	<u>20-10025</u>	Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director **Attachments: Insurance Fund through April 2020.pdf*

Consent Agenda

Citizens may speak for up to five minutes on any item on the agenda by completing and submitting a speaker card.

5	20-10001	Minutes of the May 5, 2020, Finance and Government Committee Meeting
		Attachments: Minutes 05-05-20.docx
6	<u>20-9975</u>	Construction Contract with Scott Dennett Construction, LC for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade in the amount of \$280,147.88 through a national interlocal agreement with TIPS; a third party construction testing contract for CMJ Engineering in the amount of \$8,019; 5% construction contingency of \$14,007 for a total project cost of \$302,173.88
		Attachments: Summit Parking.xlsx

7 20-10007

Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to \$316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling \$1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Attachments: Bid Tab - 20-10007 Terracare Landscape Maintenance.pdf

20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .doc

20-10007 EPIC Oper Terracare Landscape Maintenance Central Park .doc

COMMUNICATION COMMUNICATION

8 20-10012

Ordinance amending the FY 2019/2020 Capital Improvement Projects Fund; award a professional services contract with the Broussard Group, dba TBG Partners (TBG) in the amount of \$75,000 and approve a 5% contingency of \$3,750 for a total cost of \$78,750 for architectural services for Mountain Creek Lake Park Master Plan

Attachments: 20-10012 - Mountain Creek Improvements.xlsx

9 20-10022

Purchase of monuments and accessories offered for resale by Grand Prairie Memorial Gardens with Matthews International Corp. in an annual amount not to exceed \$100,000; Memorial Monuments, Inc. in an annual amount not to exceed \$100,000; and Family Bronze, LLC. in an annual amount not to exceed \$60,000, each for one year with up to four additional one-year periods cumulatively totaling approximately \$1,300,000; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Attachments: 20-10022 Grand Prairie Memorial Gardens Marker Resale .doc

Items for Individual Consideration

10 20-10009

Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer to calculate the City's Property Tax Rate in accordance with State Law Provisions

Attachments: File Summary

11	20-10014	Ordinance amending the FY 2019/2020 Red Light Safety Fund, in the amount of \$484,608; for the purchase of eight Police Pursuit Chevrolet Tahoe fleet vehicles from Freedom Chevrolet in the amount of \$279,808, through the an Interlocal Agreement with Tarrant County; and the purchase of related emergency vehicle equipment in the amount of \$204,800, through various existing Interlocal Agreements; and the purchase of three additional Police Pursuit Tahoes in the amount of \$104,928 through an Interlocal Agreement with Tarrant County, funded in the FY 2020 Risk Fund budget Attachments: Risk Fund Tahoe Purchase.doc FS Redlight Safety Fund 2021
12	<u>20-10016</u>	Ordinance amending the FY 2019/2020 Red Light Safety Fund in the amount of \$336,265, for the purchase of 29 license plate recognition cameras in the amount of \$116,000 from Flock Safety for an initial two-year term, and three additional optional one-year terms at \$58,000 per year, totaling \$290,000, through a sole source purchase agreement; and the purchase of other traffic safety related equipment, in the amount of \$220,265; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms **Attachments: 20-10016 FS Redlight Safety Fund 2021**
13	<u>20-10015</u>	Developer Participation Agreement with Alluvium Development, Inc. for Upsizing of Roadway Improvements for Grandway Blvd. for a not to exceed amount of \$442,000 Attachments: WO 620.73.xlsx
14	20-10024	Ordinance amending the FY2019/2020 Capital Improvement Projects Budget; Great Southwest Parkway improvements under Interstate 20 from Eastbound to Westbound frontage roads City Match with TxDOT LPAFA in the amount of \$711,374 Attachments: WO 618.81 STRT.xlsx
15	<u>20-10026</u>	Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work in the amount of \$109,179.10 for electrical coordination and necessary code upgrades, landscape/civil adjustments, HVAC diffuser length changes and new fire alarm strobes Attachments: 620.26 CH 2.xlsx

16	20-10027	Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two) in the amount of \$176,052.11 for plumbing additions and deletions, adjustment of construction manager contract costs, electrical work for EV charging stations, structural additions, expansion of new concrete parking/sidewalk surface, extended irrigation, mechanical/electrical coordination, added door hardware, fire extinguishers, soil chemical injection, protective bollards and millwork revisions. Attachments: 618.169 WO.xlsx
17	20-10039	Resolution in support of the United States Department of Commerce Economic Development Administration Grant Application for the Main Street Jefferson Roundabout.
18	<u>20-10040</u>	Resolution in support of United States Department of Commerce Economic Development Administration Grant Application for the Deceleration Lane, Bridge and Parking associated with EpicCentral Hotel, Conference Center and Retail/Restaurant Development

Executive Session

Committee

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A. to discuss the following:

- 1. Section 551.071 "Consultation with Attorney"
- 2. Section 551.072 "Deliberation Regarding Real Property"
- 3. Section 551.074 "Personnel Matters"
- 4. Section 551.087 "Deliberations Regarding Economic Development Negotiations"

Adjournment

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance & Government Committee meeting agenda was prepared and posted May 29, 2020.

Mona Lisa Galicia, Deputy City Secretary

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8018 or email Mona Lisa Galicia (mgalicia@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-9964 Version: 1 Name: Financial Status Update

Type: Presentation Status: Agenda Ready - Committee

File created: 5/4/2020 In control: Finance and Government Committee

On agenda: 6/2/2020 Final action:

Title: Financial Status Update - Cheryl De Leon, Deputy City Manager

Sponsors:

Indexes:

Code sections:

Attachments:

Date Ver. Action By Action Result

From

Mona Lisa Galicia, Deputy City Secretary

Title

Financial Status Update - Cheryl De Leon, Deputy City Manager



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10010 Version: 1 Name: Budget and Tax Briefing 2020

Type: Presentation Status: Staff Presentations

File created: 5/20/2020 In control: Finance

On agenda: 6/16/2020 Final action:

Title: Tax Rate Briefing - Presented by Becky Brooks, CFO

Sponsors:

Indexes:

Code sections:

Attachments:

Date Ver. Action By Action Result

Title

Tax Rate Briefing - Presented by Becky Brooks, CFO



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10018 Version: 1 Name: April 2020 Parks Division Enterprise Financial

Reports

Type: Agenda Item Status: Agenda Ready - Committee

File created: 5/22/2020 In control: Parks & Recreation

On agenda: 6/2/2020 Final action:

Title: April 2020 Parks Division - Enterprise Financial Reports - Presented by Gary Yakesch, Assistant

Director - Business

Sponsors:

Indexes:

Code sections:

Attachments: APRIL 2020 ENTERPRISE FINANCIAL REPORTS PARKS.pdf

Date Ver. Action By Action Result

From

Gary Yakesch

Title

April 2020 Parks Division - Enterprise Financial Reports - Presented by Gary Yakesch, Assistant Director - Business

Presenter

Gary Yakesch

Recommended Action

Presentation Only

Analysis

Presentation Only

Financial Consideration

Presentation Only



Operating Income / (Loss) (86,712) -14.64%	Total All Expenditures 679,138 114.64%	Operating Expense 94,239 15.91%	Promotion 22,258 3.76%	Utilities 30,078 5.08%	Supplies 7,212 1.22%	Catering Cost 182,334 80.81%	Cost Of Goods 26,334 43.69% Food 18,766 38.03% Alcohol 45,100 41.14%	297,917 50.29%	abor 90,124	Labor 142,157 24.00% City Labor 65,636 11.08%	592,426 100.00%	Other <u>- 0.00</u> %	Room Rental 130,795 22.08%	49,343	Service Charge 94,934 16.02%	In House Catering 60,273 10.17% Outside Catering 225,626 38.09%	Revenues	FY20 ACTUAL	
% 14,543 1.75%	% 817,096 98.25%	6 105,678 12.71%	22,099 2.66%	30,043 3.61%	8,600 1.03%	6 297,427 83.66%	6 32,481 54.17% 6 23,823 34.77% 6 56,304 43.82%	6 296,945 35.71%	63,758	6 164,346 19.76%	% 831,639 1 00.00%	6,550	37,528 4.52% 6 180,816 21.74%	68,517		6 59,964 7.21% 6 355,509 42.75%		FY19 ACTUAL	
(101,255)	(137,958)	(11,439)	159	35	(1,388)	(115,093)	(6,147) (5,057) (11,204)	972	26,366	(22,189)	(239,213)	(6,550)	(6,173) (50,021)	(19,174)	(27,721)	309 (129,883)		$^{\rm s}_{ m Chg}$	+
(319,726) -50.27%	955,726 150.27%	150,008 23.59%	25,000 3.93%	60,000 9.43%	13,000 2.04%	188,000 80.00%	32,500 50.00% 22,334 42.95% 54,834 46.87%	464,884 73.09%		254,824 40.07% 110.060 17.31%	636,000 100.00%		36,000 5.66% 148,000 23.27%		100,000 15.72%	65,000 10.22% 235,000 36.95%		FY20 PROJECTION	
(38,170)	1,383,170 10	231,531 1	25,000 1	80,500	9,800 0	404,500 7	56,250 4 36,508 4 92,758 4	539,081 4		304,261 z	1,345,000 10		325,000 2			125,000 s 525,000 з		FY20 BUDGET	
-2.84% 227.17%	102.84% 49.10%	17.21% 40.70%	1.86% 89.03%	5.99% 37.36%	0.73% 73.59%	77.05% 45.08%	45.00% 46.82% 42.95% 51.40% 44.17% 48.62%	40.08% 55.26%		22.62% 46.72% 9.43% 51.76%	100.00% 44.05%		3.72% 62.91% 24.16% 40.24%		17.10% 41.28%	9.29% 48.22% 39.03% 42.98%		Actual to Budget	

Cost Recovery Subsidy

87.23% 12.77%

101.78% -1.78%

66.55% 33.45%

97.24% 2.76%

Financial Report April 2020 (Unaudited)



FY20 CATUAL FY30 Char Color FY20 Char Color			55.90% 44.10%		44.83% 55.17%			63.20% 36.80%		60.86% 39.14%	Cost Recovery Subsidy
FY20 ACTUAL YEAR TO DATE FY19 ACTUAL S FY20 ACTUAL FY20 ACTUAL FY20 ACTUAL FY20 BUDGET 43,009 35,215 2,287% 221,631 3,292% 19,48% 2,259% 15,478 (2,710) 3,020 2,250 46,000 3,478% 24,38% 2,250 65,000 24,25% 2,250 24,25% 2,250 24,25% 2,250 24,25% 2,250 24,25% 2,250 24,25% 2,250 24,25% 2,250 24,25% 2,250 20,000 2,27% 20,000 2,27% 22,500 2,250 11,98% 2,250 20,000 2,27% 20,000 2,27		-78.88%	(208,237)	-123.04%	(232,491)	(10,846)	-58.24%	(84,002)	-64.30%	(94,848)	Net Income / (Loss)
FY20L YEAR TO DATE FY19 \$ FY20 Chg FY20 PROJECTION FY20 BUDGET F		178.88%	472,237	223.04%	421,441	14,110	158.24%	228,247	164.30%	242,357	Total Operating Expenditures
FY20L YEAR TO DATE FY19 \$ FY20 Chg FY20 PROJECTION FY20 BUDGET F		56.33%	148,707	77.21%	145,894	30,643	42.17%	60,829	62.01%	91,472	Operating Expense
FY20 ACTUAL YEAR TO DATE FY19 S ACTUAL FY20 Chg FY20 PROJECTION FY20 BUDGET 43,009 8,879 29,16% 27,551 37,952 19,09% 15,478 46,000 26,22% 46,000 20,22% 24,52% 65,000 22,462% 65,000 24,62% 24,62% 88,79 26,000 22,462% 65,000 24,62% 24,62% 65,000 24,62% 24,62% 65,000 24,62% 24,62% 65,000 24,62% 24,62% 65,000 24,62% 24,62% 65,000 24,62% 22,62% 20,000 22,73% 20,000 22,73% 20,000 22,73% 26,000 22,73% 26,000 22,00% 26,000 22,00% 26,000 22,00% 26,000 22,00% 26,000 22,00% 26,000 22,00% 26		22.73%	60,000	31.75%	60,000	(9,145)	30.90%	44,570	24.02%	35,425	Shows
FY20 ACTUAL VEAR TO DATE FY19 ACTUAL S ACTUAL FY20 Chg FY20 PROJECTION FY20 BUDGET 43,009 35,215 35,215 35,215 35,215 35,215 35,215 35,216 35,216 35,216 35,216 35,216 35,216 32,87% 27,531 37,925 37,925 37,925 37,925 37,925 37,925 37,925 37,925 37,925 37,925 37,925 37,925 37,926 37,928 37,926 37,928 37,926 37,928 37,928 37,501 38,865 38,816 38		8.90%	23,500	7.94%	15,000	412	2.62%	3,778	2.84%	4,190	Promotion
FY20 ACTUAL YEAR TO DATE FY19 ACTUAL S ACTUAL FY20 ACTUAL FY20 BUDGET		8.90%	23,500	10.32%	19,500	513	6.19%	8,933	6.40%	9,446	Utilities
FY20 ACTUAL YEAR TO DATE FY19 ACTUAL S ACTUAL FY20 ACTUAL FY20 ACTUAL FY20 BUDGETTON FY20 BUDGET		2.63%	6,950	3.41%	6,450	(1,555)	2.90%	4,182	1.78%	2,627	Supplies
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$		55.00% 48.89% 51.55%	11,000 12,711 23,711	55.00% 42.96% 48.98%	4,950 3,866 8,816	(2,243) (4,038) (6,281)	48.42% 42.92% 45.01%	5,181 7,501 12,682	33.09% 46.37% 39.16%	2,938 3,463 6,401	Cost Of Goods Food Alcohol
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$		70.40%	185,869	87.74%	165,781	(477)	64.66%	93,273	62.91%	92,796	Labor
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$		100.00%	264,000	100.00%	188,950	3,264	100.00%	144,245	100.00%	147,509	
FY20 ACTUAL FY19 FY19 ACTUAL \$ Chg FY20 PROJECTION FY20 BUDGET 43,009 8,879 7,468 7,468 7,468 7,250 1,53% 1,53% 1,53% 1,53% 1,5478 1,667 1,53% 1,5478 1,54		0.00%		0.00%	1		0.00%		0.00%		Sponsorships / Contributions
YEAR TO DATE FY20 BUDGET 43,009 29,16% 27,531 19,09% 15,478 46,000 24,35% 65,000 24,62% 65,000 24,62% 65,000 24,62% 65,000 24,62% 20,000 7,58% 20,000 7,58% 20,000 7,58% 20,000 7,58% 20,000 7,58% 20,000 24,62% 20,000 24,62% 20,000 7,58% 20,000 7,58% 20,000 7,58% 20,000 22,73% 20,000 27,53% 20,000 27,53% 20,000 7,58% 20,000 7,58% 20,000 7,58% 20,000 7,58% 20,000		3.03%	8,000	2.38%	4,500	75	2.74%	3,946	2.73%	4,021	Restoration Fees
YEAR TO DATE FY20 BUDGET 43,009 29.16% 27,531 19.09% 15,478 46,000 24.35% 65,000 24.62% 35,215 23.87% 37,925 26.29% (2,710) 38,200 20.22% 65,000 24.62% 8,879 6.02% 10,701 7,42% (1,822) 9,000 4,76% 20,000 7.58% 7,468 5.06% 17,475 12,11% (10,007) 9,000 4,76% 26,000 9.85% 22,250 1.53% - 0.00% 2,250 1.19% - 0.00%		7 58%	20,000	31.75% 10.58%	20,000		24.26% 8.09%	35,000 11,667	7 91%	35,000 11 667	City Advertising Contribution (HM)
YEAR TO DATE FY20 BUDGET 43,009 29.16% 27,531 19.09% 15,478 46,000 24.55% 65,000 24.62% 35,215 23.87% 37,925 26.29% (2,710) 38,200 20.22% 65,000 24.62% 8,879 6.02% 10,701 7.42% (1,822) 9,000 4.76% 26,000 7.58% 7,468 5.06% 17,475 12.11% (10,007) 9,000 4.76% 26,000 9.85%		0.00%	-	1.19%	2,250	2,250	0.00%	-	1.53%	2,250	Catering
YEAR TO DATE FY20 FY20 FY20 FY20 FY20 FY20 FY20 FY20 BUDGET ACTUAL ACTUAL Chg PROJECTION BUDGET 43,009 29.16% 27,531 19.09% 15,478 46,000 24.35% 65,000 24.62% 35,215 23.87% 37,925 26.29% (2,710) 38,200 20.22% 65,000 24.62% 8,879 6.02% 10,701 7,42% (1,822) 9,000 4.76% 20,000 7.58%		9.85%	26,000	4.76%	9,000	(10,007)	12.11%	17,475	5.06%	7,468	Alcohol
FY20 FY19 \$ FY20 FY20 FY20 FY20 BUDGET ACTUAL ACTUAL Chg PROJECTION BUDGET 43,009 29.16% 27,531 19.09% 15,478 46,000 24.35% 65,000 24.62% 35,215 23.87% 37,925 26.29% (2,710) 38,200 20,22% 65,000 24.62%		7.58%	20,000	4.76%	9,000	(1,822)	7.42%	10,701	6.02%	8,879	Concessions
YEAR TO DATE FY19 \$ FY20 ACTUAL Chg PROJECTION BUDGET		24.62% 24.62%	65,000 65,000	24.35% 20.22%	46,000 38,200	15,478 (2,710)	19.09% 26.29%	27,531 37 925	29.16% 23.87%	43,009 35,215	Revenues Tickets Rentals
YEAR TO DATE	Actual to	Щ°	FY2 BUDG	TION	FY20 PROJEC	s Chg		FY19 ACTUAL		FY20 ACTUAL	
								YEAR TO DATE			

Excludes encumbrances and transfers.



TOTAL REVENUE		Other Contributions	Merchandise	Vending	Rentals & Attendant Fees	OTHER / MISC. Special Events/Theater		External Catering	Alcohol	In House Food Service	FOOD & BEVERACE		Travel	Dances	Classes	Aquatics	Massage	Fitness	ACTIVITIES	Total Memberships	Kenew Active	SHVer Sheakers	MEMBERSHIPS			Active Renew Active Members	Active Silver Sneaker Members	Active Members		
489,436 83.46%	31,134 6.36%	- 0.00%	2,938 0.60%	8 0.00%	21,126 4.32%	7,062 1.44%	48,247 9.86%	9,671 1.98%	6,216 1.27%	32,360 6.61%		103,173 21.08%	20,796 4.25%	816 0.17%	5,928 1.21%	13,324 2.72%	17,362 3.55%	44,947 9.18%		ps 306,882	ve 80,940 16.54%	32,448	193,495		4,636	ers 1,023		ers 2,560	110	FY20 YTD
546,963 86.84%	36,503 6.67%	- 0.00%	3,924 0.72%	497 0.09%	24,920 4.56%	7,162 1.31%	56,867 10.40%	6,154 1.13%	6,039 1.10%	44,674 8.17%		127,101 23.24%	20,649 3.78%	80 0.01%	9,496 1.74%	14,482 2.65%	20,364 3.72%	62,030 11.34%		326,492	28,780	45,195	254,517 46.53%		5,321	663	284	3,677	110	FY19
(57,527)	(5,369)		(986)	(489)	ro co	(100)	(8,620)	3,517	177	(12,314)		(23,928)	147	736		(1,158)		6 (17,083)		(19,610)	52,160	(10,/48)		,	(885)	360	72	(1,117)	3 CHANGE	* CHANGE
552,400 78.28%	68,200 12.35%	35,000 <u>6.34%</u>		100 0.02%	23,000 4.16%	7,100 1.28%	49,200 8.91%	10,000 1.81%		33,000 5.97%		105,000 19.01%	21,000 3.80%	1,000 0.18%	6,000 1.09%	14,000 2.53%		45,000 8.15%		330,000	000,08	35,000	210,000 38.02%		3,500	1,000	1,000	1,500	PROJECTION	FY20
1,045,000	108,000	42,000	4,000	3,000	50,000	9,000	113,000	20,000	13,000	80,000		224,000	50,000	2,000	18,000	24,000	40,000	90,000		600,000		90,000	510,000		5,600	850	750	4,000	DODGE	FY20
91.39% 46.84%		4.02% 0.00%	0.38% 73.45%	0.29% 0.27%	4.78% 42.25%	0.86% 78.47%	10.81% 42.70%	1.91% 48.36%		7.66% 40.45%		21.44% 46.06%	4.78% 41.59%	0.19% 40.80%	1.72% 32.93%	2.30% 55.52%	3.83% 43.41%	8.61% 49.94%					48.80% 37.94%						Actual to Budget	

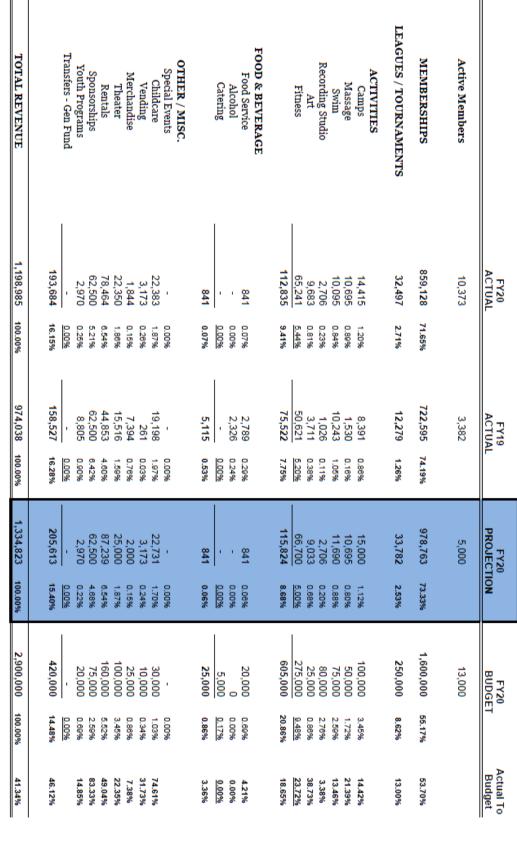


Cost Recovery Subsidy	OPERATING INCOME / (LOSS)	TOTAL EXPENDITURES	Reimbursements	Operating Expense	Contingency	Masasage Therapy	Janitorial	Maintenance	Promotion	Special Events/Theater	Travel	Utilities	Supplies	EXPENDITURES		External Catering	Alcohol Sales	In House Food Service	COST OF GOODS Merchandise		Workforce / Recreation Leaders	City Benefits	LABOR City Labor		
44.00% 56.00%	(623,039) -127.30%	1,112,475 227.30%	- 0.00%	46,710 9.54%	- 0.00%	16,025 3.27%	- 0.00%		9,747 1.98%	3,262 15.09%	_	92,228 18.84%	47,138 9.63%		37,024 72.33%	7,538 77.94%	2,710 43.60%	23,536 72.73%	3,240 110.28%	754.049 154.06%	55,728 11.39%	211,318 43.18%	487,003 99.50%	OLA	FY20
51.92% 48.08%	30% (506,457) -92.59%	30% 1,053,420 192.59%	- 0.00%	1% 30,317 5.54%	D% - 0.00%	7% 14,351 2.62%		74,330		9% 4,260 20.55%	23.64% 25,781 124.85%	4% 88,583 16.20%	3% 39,606 7.24%		34,826 57.29%	4% 3,936 63.96%	0% 2,814 46.60%			727.306 132.97%			0% 464,474 84.82%	OILA	FY19
	(116,582)	59,055	,	16,393		1,674		6,250	(4,313)	(998)	(69)	3,645	7,532		2,198	3,602	(104)	(2,348)	1,048	26.743	(10,583)	14,797	22,529	\$ CHANGE	
28.88% 71.11%	(1,359,446) -246.10%	1,911,846 346.10%	- 0.00%	73,545 13.31%	- 0.00%	19,000 3.44%		113,732 20.59%	20,000 3.62%	6,500 29.55%	27,000 128.57%		78,110 14.14%		41,744 79.97%	9,000 90.00%	3,494 56.35%		3,500 116.67%		77,500 14.03%		880,968 159.48%		PROJECTION
48.76% 51.24%	(1,098,241) -105.09%	2,143,241 205.09%	- 0.00%	82,995 7.94%	- 0.00%	24,000 2.30%			28,200 2.70%	12,582 24.20%	40,000 80.00%	248,000 23.73%	87,744 8.40%		92,142 78.75%	19,000 95.00%	7,642 58.78%		3,750 93.75%	1.413.346 135.25%	90,250 8.64%		944,031 90.34%		BUDGET
	56.73%	51.91%	#DIV/0!	56.28%	#DIV/0!	66.77%	#DIV/0!	70.54%	34.56%	25.93%	64.28%	37.19%	53.72%		40.18%	39.67%	35.46%	38.11%	86.40%	53 35%	61.75%	55.75%	51.58%	Actual to Budget	

Excludes capital and transfers



Cost Recovery Subsidy	Net Income / (Loss)	Total Operating Expenditures	Operating Expense	Capital	Promotion	Utilities	Supplies		Workforce/Temp Labor	City Benefits	Labor City Labor		Other	Rental Reservations	Food / Beverage / Retail	Memberships	Class	Revenues Camp		
28.66% 71.34%	(194,343)	272,404	38,368	23,855		26,266	6,278	177,637		41,211	136,426	78,061	1,131	25,083	2,954	26,811	19,862	2,220	FY20 ACTUAL	
			49.15%	0.00%	0.00%	33.65%	8.04%	227.56%	0.00%	52.79%	174.77%	100.00%	1.45%	32.13%	3.78%	34.35%	25.44%	2.84%		
45.26% 54.74%	(146,943)	268,425	52,025	,		24,037	9,401	182,962		40,055	142,907	121,482	500	39,320	1,457	37,898	37,982	4,325	FY19 ACTUAL	YEAR TO DATE
			42.83%	0.00%	0.00%	19.79%	7.74%	150.61%	0.00%	32.97%	117.64%	100.00%	0.41%	32.37%	1.20%	31.20%	31.27%	3.56%		
	(47,400)		(13,657)	23,855	,	2,229	(3,123)	(5,325)		1,156	(6,481)	(43,421)	631	(14,237)	1,497	(11,087)	(18,120)	(2,105)	\$ Chg	
15.34% 84.66%	(454,002)	536,244	70,757	43,855	700	49,000	24,698	347,234		75,002	272,232	82,242	1,000	28,000	3,242	27,000	20,000	3,000	FY20 PROJECTION	
			86.04%	0.00%	0.85%	59.58%	30.03%	422.21%	0.00%	91.20%	331.01%	100.00%	1.22%	34.05%	3.94%	32.83%	24.32%	3.65%	NOI	
40.14% 59.86%	(370,650)	619,150	94,265	43,855	700	59,000	32,148	389,182		76,558	312,624	248,500		60,000	1,500	67,000	60,000	60,000	FY20 BUDGET	
			37.93%	0.00%	0.28%	23.74%	12.94%	156.61%	0.00%	30.81%	125.80%	100.00%	0.00%	24.14%	0.60%	26.96%	24.14%	24.14%	-	
	52.43%	44.00%	40.70%	#UNVOE 54.40%	0.00%	44.52%	19.53%	45.64%	0.00%	53.83%	43.64%	31.41%	0.00%	41.81%	196.93%	40.02%	33.10%	3.70%	Actual to Budget	







Cost Recovery Subsidy	OPERATING INCOME / (LOSS)	**TOTAL EXPENDITURES	General Fund Reimbursement - Facilities		Reimbursements	Operating Expense	Maintenance	Promotion	Utilities	Supplies	EXPENDITURES		Food & Beverage	Theater	Youth Programs	Resale	Massage	Leagues/Tournaments	COST METRICS Actvities		City Benefits	LABOR City Labor	
72.14% 27.86%	(463,110) -38	1,662,095 138	(75,000)			94,074 7.	73,115 6.					100,712 8.	- 0.1	2,117 8.	1,288 43				76,547 67	1,178,956 98	273,585 22		FY20 ACTUAL
65.08% 34.82%	38.63% (522,584) -53.65%	138.63% 1,496,622 153.65%		379,534	15,724	7.85% 162,478 16.68%	14,401	6.00% 39,798 4.08%	14.73% 104,465 10.72%	2.38% 42,668 4.38%		8.40% 82,416 8.46%	0.00% 7,622 149.01%	9.47% 13,981 90.11%		30.97% 8,394 113.52%	78.40% 1,128 73.73%		67.84% 47,386 62.74%	98.33% 1,034,672 106.23%	22.82% 260,871 26.78%	75.51% 773,801 79.44%	FY19 ACTUAL
45.72% 54.28%	(1,585,027) -118.74%	2,919,850 218.74%	(75,000)		22,517 1.69%	59,025 4.42%		150,000 11.24%	360,000 26.97%	70,000 5.24%		120,754 9.05%	- 0.00%	7,315 29.26%	2,000 67.34%	1,266 63.30%	8,556 80.00%		86,617 74.78%		474,034 35.51%	1,557,720 116.70%	FY20 PROJECTION
70.04% 28.96%	(1,240,569) 42.78%	4,140,569 142.78%	(75,000)	1,212,317 41.80%		246,000 8.48%		150,000 5.17%	470,000 16.21%	143,000 4.93%		605,500 20.88%	- 0.00%	30,000 30.00%		17,500 70.00%	40,000 80.00%		338,500 55.95%	2,397,752 82.68%	497,923 17.17%	1,899,829 65.51%	FY20 BUDGET
	37.33%	40.14%	100_00%	37.73%	58.33%	38.24%	56.55%	47.94%	37.57%	19.99%		16.63%		7.06%	7.58%	3.26%	20.96%	7.26%	22.61%	49.17%	54.95%	47.66%	Actual To Budget

^{**} Includes One Time

Financial Report April 2020



3,628,456	3,001,741			1,705,494		1,626,423	Total All Expenditures
200,000 246,000 185,000 631,000	200,000 8.84% 219,525 10.91% - 0.00% 419,525 20.86%		12.70% 11.45% 0.00% 24.14 %	145,835 131,507 - 277,342	12.25% 15.64% 0.00% 27.90%	116,667 148,945 - 265,612	Transfer To Lake CIP Capital Debt Svc
677,044	(570,816) -28.38%	(129,254)	-24.33%	(279,499)	-42.93%	(408,753)	Operating Income / (Loss)
2,997,456	2,582,216	(67,341)		1,428,152		1,360,811	Total Operating Expenditures
486,689	402,168 19.99%	(21,290)	19.66%	225,828	21.48%	204,538	Operating Expense
56,748	56,748 2.82%	(6,592)	3.46%	39,696	3.48%	33,104	Reimbursements
143,716	143,716 7.15%	4,095	6.94%	79,739	8.81%	83,834	Indirect Cost - Gen Fund
263,000	165,500 8.23%	13,568	6.31%	72,520	9.04%	86,088	Utilities
160,085	111,639 5.55%	(36,281)	6.41%	73,645	3.92%	37,364	Supplies
50,750	24,250 69.29%	9,625	36.59%	9,062	94.43%	18,687	Camp Store
1,836,468	1,678,195 83.43%	(30,466)	80.76%	927,662	94.24%	897,196	
70,000		2,900	1.10%	12,581	1.63%	15,481	Workforce/Temp Labor
1,231,816	1,103,850 54.88%	(33,039)	53.83%	618,333 206 748	61.48%	585,294	Labor City Labor City Renefits
3,674,500	2,011,400 54.74%	(196,595)	100.00%	1,148,653	100.00%	952,058	
87,500	59,400 1.62%	5,211	3.54%	40,692	4.82%	45,903	Other
156,000	Ĭ	(27,205)	4.69%	53,914	2.81%	26,709	Lodge
80,000		(4,979)	2.16%	24,768	2.08%	19,789	Camp Store
325,000	200,000 5.44%	25,120	8 17%	93,817	12.52%	119 232	Marina Lease
730,000		(7,916)	3.37%	38,690	3.23%	30,774	Rentals
150,000		(31,408)	6.23%	71,550	4.22%	40,142	Cabins
175,000	Ī	(19,463)	6.74%	77,463	6.09%	58,000	Annual Permits
1,874,000		(160,376)	30.80%	353,777	20.31%	193,401	Gate Receipts
10 000	1 000 0 03%	1 000	0.00%		0 11%	1 000	Revenues Festivals
BUDGET	PROJECTION	Chg		ACTUAL		ACTUAL	
FY20	FY20	€ 0-		FY19		FY20	

Operating Income / (Loss)	Total Operating Expenditures	Services	Promotion	Utilities	Supplies	Cart Lease	Management Contract	Course Maintenance	Pro Shop Cost Of Goods	Labor City Labor City Benefits	Any Green Fee Any Green Fee Any Carl Fee Any Range Total Revenues Green Fee Carl Fee Carl Fee Driving Range Memberships Pro Shop F&B Other	Rounds
(500,290)	1,568,425	39,075	16,083	92,124	623	125,840	255,159	153,453	23,578 53.79%	578,858 283,632 862,490	5.592 4,414 31,556 29.81 7.58 1,14 38.53 642,307 163,432 24,654 154,110 43,830 36,626 3,176	FY20 ACTUAL
-46.84%		3.66%	1.51%	8.62%	0.06%	11.78%	23.89%	14.37%	2.21%	54.19% 26.55% 80.75%	00.13% 15.30% 2.31% 1.14.43% 4.10% 3.43%	
(492,008) -46.57%	1,548,603	21,109 2.00%	14,761 1.40%	92,442 8.75%	1,055 0.10%	94,662 8.96%	246,171 23.30%	190,584 18.04%	47,634 4.51% 86.76%	67.11% 571,365 54.08% 68.00% 32.88% 268,820 25.44% 32.00% 840,185 79.52%	5,0,008 5,0,008 2,261 28,576 28,29 8,79 1,16 38,23 600,214 6,000 1,7,64% 1,14,130 1,3,92% 1,47,130 1,3,92% 1,47,130 1,3,92% 1,47,130 1,5,00% 1,087 1,087 1,087 1,087	YEAR TO DATE FY19 ACTUAL
(8,282)	19,822	17,966	1,322	(318)	(432)	31,178	8,988	(37,131)	(24,056)	7,493 14,812 22,305	49.4 2,153 2,380 1.52 (1.20) (0.01) 0.30 42.083 (22,968) 106 6,980 (11,074) (5,689) (11,074)	Chg
(1,038,303) -51.21%	3,065,803	66,375 3.27%	46,825 2.31%	209,900 10.35%	10,850 0.54%	217,834 10.74%	375,000 18.50%	432,007 21.31%	74,100 3.65% 75.61%	1,126,411 55.56% 506,501 24,88% 1,632,912 80.54%	11,763 8,000 71,756 23,08 6,50 1,12 30,70 5,800 1,67% 58,000 1,667% 58,000 1,233% 98,000 1,233% 98,000 1,233% 98,000 3,96% 3,500 0,175%	FY20 PROJECTION
(647,327) -25.51%	3,185,027	67,257 2.65%	46,825 1.85%	238,100 9.38%	16,575 0.65%	217,834 8.58%	403,200 15.89%	454,222 17.90%	90,125 3.55% 72.68%	1,142,382 45.02% 508,507 20.04% 1,650,889 65.05%	1,490,000 58,71% 462,500 18.23% 73,700 2,90% 280,000 11.03% 104,000 4.10% 3,500 0,14%	
	49.24%	58.10%	34.35%	38.69%	3.76%	57.77%	63.28%	33.78%	26.16%	50.67% 55.78% 52.24%	43.11% 35.34% 36.04% 55.04% 55.05% 35.22%	Actual to Budget





Paum	-44.75% 68.76%	(500,089) -44.75%	-73.51%	(663,767)	(36,266)	2.94%	(307,618) -62.94%		-68.36%	(343,884) -68.36%	Operating Income / (Loss)
FY20 ACTUAL	52.36	1,617,589		1,566,767	50,525		796,391			846,916	Total Operating Expenditures
FY20		11,610	1.05%	9,450	1,120	0.78%				4,925	Services
FY20 ACTUAL ACTUAL ACTUAL S FY20 FY20 PH20/BUT FUNDAL FY20 PH20/BUT FUNDAL FY20 BUDGET 0.6247 13.090 2.624 13.090 2.624 12.247 4.77 2.247 2.465 2.257 2.000 2.250 2.000 2.200 2.0000 2.200 2.000 2.200 2.000 2.200 <		25,000	2.77%	25,000	(3,155)	1.94%			1.26%	6,315	Promotion
FY20 ACTUAL ACTUAL ACTUAL ACTUAL ACTUAL ACTUAL ACTUAL Chg PROJECTION Chg PROJECTION Chg PROJECTION BUDGET BUDGET Chg PROJECTION BUDGET Chg PROJECTION BUDGET Chg PROJECTION BUDGET Chg PROJECTION BUDGET Chg Chg PROJECTION BUDGET Chg Chg Chg PROJECTION BUDGET Chg Chg Chg Chg Chg Chg Chg Chg Chg Ch			11.07%	100,000	15,892	5.53%				42,919	Utilities
FY20	0.00%		0.00%	,	(3,140)	0.00%			-0.62%	(3,140)	Supplies
FY20 ACTUAL ACTUAL ACTUAL Chg PROJECTION BUDGET ACTUAL Chg PROJECTION Chg PROJECTION BUDGET ACTUAL Chg ACTUAL Chg PROJECTION BUDGET ACTUAL Chg ACTUA			13.87%	125,276	24,114	9.90%				72,509	Cart Lease
FY20 TEAK IODATE PK19 \$ FY20 Chg FY20 PROJECTION FY20 BUDGET ACTUAL ACTUAL Chg PROJECTION BUDGET 8.547 2.884 10.089 2.227 12.24 2.227 42.7 2.001 42.7 2.000 2.000 2.250 2.			41.53%	375,000	8,988	0.37%			50.72%	255,159	Management Contract
FY20			25.73%	232,334	(20,071)	1.09%			16.51%	83,026	Course Maintenance
FY20 FY10 FY19 \$ FY20 Chg FY20 PROJECTION FY20 BUDGET ACTUAL ACTUAL Chg PROJECTION BUDGET 8,547 1,359 2,644 2,257 2,649 3,400 3,597 20,501 2,800 3,80		•	50.70% 26.79% 77.49%	457,828 241,879 699,707					49.10% 27.47% 76.58%	247,001 138,202 385, 2 03	Labor City Labor City Benefits
FY20 FY19 \$ FY20 BUDGET FY20 BUDGET PROJECTION BUDGET BUDGET PROJECTION BUDGET BUDGET AUXILIARY AUXILIARY <t< td=""><td></td><td>•</td><td>19.71% 1.44% 15.50% 0.33% 2.10% 0.00%</td><td>178,000 13,000 140,000 3,000 19,000</td><td>(13,530) 144 14,672 (82) (2,351) (600)</td><td>0.39% 1.17% 6.39% 1.37% 2.23% 0.00%</td><td>•</td><td></td><td>17.12% 1.17% 1.85% 0.34% 1.80% 0.00%</td><td>86,134 5,887 94,802 1,710 9,052 503,032</td><td>Cart Fee Driving Range Memberships Pro Shop F&B Other</td></t<>		•	19.71% 1.44% 15.50% 0.33% 2.10% 0.00%	178,000 13,000 140,000 3,000 19,000	(13,530) 144 14,672 (82) (2,351) (600)	0.39% 1.17% 6.39% 1.37% 2.23% 0.00%	•		17.12% 1.17% 1.85% 0.34% 1.80% 0.00%	86,134 5,887 94,802 1,710 9,052 503,032	Cart Fee Driving Range Memberships Pro Shop F&B Other
FY20 FY19 \$ FY20 FY20 FY20 FY20 FY20 BUDGET ACTUAL ACTUAL Chg PROJECTION BUDGET BUDGET BUDGET 20,501 20,501 20,501 20,501 20,000 8,000 8,000 1,000 1,000 8,000 2,800 1,000 2,800 1,000 2,800			60.91%	550,000	16,006	9.22%			60.72%	305.447	Revenues Green Fee
FY20 FY19 \$ FY20 FY20 FY20 FY20 FY20 FY20 FY20 FY20 BUDGET FY20 BUDGET FY20 BUDGET PROJECTION BUDGET BUDGET PROJECTION BUDGET BUDGET PROJECTION PROJECTION BUDGET PROJECTION PROJECTION PROJECTION		35.67		36.14	3.84		42.67			48.50	Total
FY20 TEAK TO DATE FY19 \$ FY20 PROJECTION FY20 BUDGET ACTUAL ACTUAL Chg PROJECTION BUDGET 8.547 9.254 (707) 20.501 26.000 2.884 2.257 427 6.486 8.000 13,090 12,735 355 30,997 36,800 35.74 31.28 4.46 26.83 28.23		8.65 0.79		0.63	(0.69)		10.77 0.62			10.08 0.69	Avg Cart Fee Avg Range
FY20 FEAR TO DATE \$ FY20 BUDGET BUDGET BUDGET Chg PROJECTION BUDGET BUDGET Chg PROJECTION BUDGET PROJECTION BUDGET Chg PROJECTION BUDGET PROJECTION S0000 PROJECTION PROJECTION PROJECTION PROJECTION PROJECTION PROJECTION PROJECTION PROJECTION PROJECTION PRO		26.23		26.83	4.46		31.28			35.74	Avg Green Fee
FY20 FY19 \$ FY20 FY20 ACTUAL ACTUAL Chg PROJECTION BUDGET 8.547 9.254 (707) 20,501 25,000 2,584 2,257 427 6,486 8,000 1,859 1,224 635 4,000 2,200		36,800		30,997	355		12,735			13,090	
FY20 FY19 \$ FY20 FY20 ACTUAL ACTUAL Chg PROJECTION BUDGET 8.547 9.254 (707) 20,501 26,000		8,000 2,800		6,496 4,000	427 635		2,257 1,224			2,684 1,859	Pass Comp
FY19 \$ FY20 ACTUAL Chg PROJECTION BUDGET		26,000		20,501	(707)		9,254			8,547	Rounds Paid
FY19 \$ FY20 FY20		BUDGET	NOI	PROJECT	Chg		ACTUAL			ACTUAL	
		FY20		FY20	S		FY19	Ħ		FY20	

April 2020 (Unaudited) Financial Report





GRAND PRAIRIE MEMORIAL GARDENS

Excludes encumbrances	Net Income / (Loss)	Total Expenditures	Replacement Transfer Capital	Operating Income / (Loss)	Indirect Cost - Gen Fund	Operating Expense	Utilities	Marker Cost		Workforce/Temp Labor	City Benefits	Labor City Labor	Total	Transfers	Other	Scattering Sales	Burial Box/Vaults	Mausoleum Sales	Interment Fees	Columbarium Sales	Marker Sales	Section Sales	Paramas		
	191,974	607,259	90,335 90,335	282,309	22,820	131,607	15,849	130,946	215,702		65,177	150.525	799,233	1	3,055	50	25,540	34,760	150,451	28,011	217,761	339,605		FY20 ACTUAL	
	24.02%		0.00% 11.30% 11.30%	35.32%	2.86%	16.47%	1.98%	60.13%	26.99%	0.00%	8.15%	18.83%	100.00%	0.00%	0.38%	0.01%	3.20%	4.35%	18.82%	3.50%	27.25%	42.49%			Y
	(18,189)	694,005	199,008 23,916 222,924	204,735	21,698	134,317	11,068	109,318	194,680		57,815	136.865	675,816		3,421	313	19,117	54,736	76,116	15,952	200,524	305,637		FY19 ACTUAL	YEAR TO DATE
	-2.69%		29.45% 3.54% 32.99%	30.29%	3.21%	19.87%	1.64%	54.52%	28.81%	0.00%	8.55%	20.25%	100.00%	0.00%	0.51%	0.05%	2.83%	8.10%	11.26%	2.36%	29.67%	45.22%			
	210,163	(86,746)	(199,008) 66,419 (132,589)	77,574	1,122	(2,710)	4,781	21,628	21,022		7,362	13.660	123,417		(366)	(263)	6,423	(19,976)	74,335	12,059	17,237	33,968	Suc	Chg S	
•	279,028	996,072	90,335 90,335	369,363	39,120	237,604	36,500	205,200	387,313		116,233	271.080	1,275,100		5,500	600	36,000	70,000	225,000	38,000	380,000	520,000	PROJECTION	PBOJECT	
	21.88%		0.00% 7.08% 7.08%	28.97%	3.07%	18.63%	2.86%	54.00%	30.38%	0.00%		21.26%	100.00%	0.00%	0.43%	0.05%	2.82%	5.49%	17.65%	2.98%	29.80%	40.78%	Ì	N O I	
	138,106	968,494	100,000 100,000	238,106	39,120	237,112	38,000	196,500	357,762		112,742	245.020	1,106,600		5,000	1,000	33,000	60,000	193,600	25,000	300,000	489,000	00000	FY20	!
	12.48%		0.00% <u>9.04%</u> 9.04%	21.52%	3.54%	21.43%	3.43%	65.50%	32.33%	0.00%	10.19%	22 14%	100.00%	0.00%	0.45%	0.09%	2.98%	5.42%	17.50%	2.26%	27.11%	44.19%			
	139.00%	62.70%	#DIV/0! 90.34%	118.56%	58.33%	55.50%	41.71%	66.64%	60.29%	0.00%	57.81%	61 43%	72.22%	0.00%	61.10%	5.00%	77.39%	57.93%	77.71%	112.04%	72.59%	69.45%	pudget	Actual to	



City Hall 300 W. Main Street Grand Prairie. Texas

Legislation Details (With Text)

File #: 20-10025 Version: 1 Name: Employee Insurance Fund Monthly Review

Type: Presentation Status: Agenda Ready - Committee

File created: 5/22/2020 In control: Finance and Government Committee

On agenda: 6/2/2020 Final action:

Title: Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director

Sponsors:

Indexes:

Code sections:

Attachments: Insurance Fund through April 2020.pdf

Date Ver. Action By Action Result

From

Lisa Norris, Human Resources Director

Title

Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director

Presenter

Lisa Norris, Human Resources Director

Recommended Action

Review Only

Analysis

This analysis covers the experience in the Employee Insurance Fund through April 2020:

Employee Insurance Fund (Attachment 1):

The insurance fund is complete through April 2020 and is running well. Revenues are projected to come in right at budget under the current forecast. Expenses are also trending well, and expected to only hit about 87% of the budget overall. Active claims (column 9, row 28) and retiree claims (column 9, row 29) have reached \$8.1 million and \$1.3 million respectively through April. This puts active claim projections at \$13.9 million by year end, only reaching 88.4% of budget. Retiree claim projections are expected to reach \$2.2 million, or 69% of budget by year-end. This projects our Operating Balance (column 14, row 37) to be "to the good" by \$4.4 million, and our Ending Resource balance to land at \$9.1 million. This fund is trending excellent. Should this continue, we should be able to withhold at least two months of City Contributions for Actives and Retirees, equating to about \$2.8 million, thereby helping our bottom line as we progress through COVID-19, with minimal financial risk.

Financial Consideration

The current budget is approved and no financial consideration is necessary at this time until additional

File	#:	20-10025,	Version:	1
IIIC	π .	20-10020.	V CI SIUII.	- 1

claims data based on future months can be reviewed.

EMPLOYEE INSURANCE FUND (FUND 213010)

2 Emy 3 Emy 4 Emy 5 Den 6 Ret 7 Emp 8 Visio 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 16 Ress 17 Ress 18 TOT 19 Per 20 Sup 21 Oth	GINNING RESOL VENUES: nployer Contri- nployer Contribut ntal PPO Contribut nployee Life Cor sion Contrib IMO Dental Con TD Dental tiree Drug Subs Rebates scellaneous	3,200,000 794,787	1,142,400 331,481 267,135 68,933 67,339 33,487 11,379 4,404 116	1,142,400 331,481 267,418 68,041 44,502 37,836 11,286	1,142,400 331,481 266,533 69,339 63,367 33,277	1,142,400 331,481 270,180 71,302	1,142,400 331,481 266,495	MAR 1,142,400 331,481	APR 1,142,400	2019/20 CUM 5,843,425	FY Monthly Avg	Running 12- Mo. Avg	1ST QTR AVG	2ND QTR AVG	RUNNING PROJ 2019/2020 5,843,425	% PROJ/ MOD BG
2 Emy 3 Emy 4 Emy 5 Den 6 Ret 7 Emp 8 Visio 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 16 Ress 17 Ress 18 TOT 19 Per 20 Sup 21 Oth	VENUES: nployer Contra nployer Contra nployee Contrib ntal PPO Contri etiree Contribut nployee Life Cor- sion Contrib IMO Dental Con TO Dental tiree Drug Subs Rebates	13,693,800 3,977,766 3,200,000 794,787 700,000 401,703 135,000 46,945 1,132	331,481 267,135 68,933 67,339 33,487 11,379 4,404	331,481 267,418 68,041 44,502 37,836	331,481 266,533 69,339 63,367	331,481 270,180 71,302	331,481 266,495	331,481				•				
2 Emj 3 Emj 4 Emj 5 Den 6 Ret 7 Emp 8 Visid 10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 17 Ress 17 Ress 18 TOT 19 Pers 20 Sup 21 Oth	nployer Contra nployer Contra nployee Contrib intal PPO Contrib etiree Contribut inployee Life Contrib IMO Dental Contrib IMO Dental tiree Drug Subs Rebates	3,977,766 3,200,000 794,787 700,000 401,703 135,000 46,945 1,132	331,481 267,135 68,933 67,339 33,487 11,379 4,404	331,481 267,418 68,041 44,502 37,836	331,481 266,533 69,339 63,367	331,481 270,180 71,302	331,481 266,495	331,481						ŀ		
3 Emil 4 Emil 5 Den 6 Ret 7 Emp 8 Visic 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 17 Ress 17 Ress 18 TOT 19 EPP 20 Sup 21 Oth	nployer Contr-R nployee Contrib intal PPO Contrib etiree Contribut inployee Life Consision Contrib IMO Dental Con ID Dental tiree Drug Subs Rebates	3,977,766 3,200,000 794,787 700,000 401,703 135,000 46,945 1,132	331,481 267,135 68,933 67,339 33,487 11,379 4,404	331,481 267,418 68,041 44,502 37,836	331,481 266,533 69,339 63,367	331,481 270,180 71,302	331,481 266,495	331,481							1	
3 Emil 4 Emil 5 Den 6 Ret 7 Emp 8 Visic 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 17 Ress 17 Ress 18 TOT 19 EPP 20 Sup 21 Oth	nployer Contr-R nployee Contrib intal PPO Contrib etiree Contribut inployee Life Consision Contrib IMO Dental Con ID Dental tiree Drug Subs Rebates	3,977,766 3,200,000 794,787 700,000 401,703 135,000 46,945 1,132	331,481 267,135 68,933 67,339 33,487 11,379 4,404	331,481 267,418 68,041 44,502 37,836	331,481 266,533 69,339 63,367	331,481 270,180 71,302	331,481 266,495	331,481		7,996,800	1,142,400		1,142,400	1,142,400	13,693,800	100.0%
4 Emil 5 Den 6 Ret 7 Emp 8 Visid 10 QCD 11 Reti 12 Rx R 13 Misc 14 TOT 15 Resc 17 Resc 17 Resc 18 TOT 19 Per 19 Per 20 Sup 21 Oth	nployee Contrib intal PPO Contribition etiree Contribution inployee Life Consisten Contribition IMO Dental Contribition ID Dental tiree Drug Subsis	3,200,000 794,787 700,000 401,703 135,000 46,945 1,132	267,135 68,933 67,339 33,487 11,379 4,404	267,418 68,041 44,502 37,836	266,533 69,339 63,367	270,180 71,302	266,495		331,481	0.72	331,481		331,481	331,481	3,977,766	100.0%
6 Ret 7 Emp 8 Vision 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TO1 15 Ress 16 Ress 17 Ress 18 TOT 20 Sup 21 Oth	etiree Contribut inployee Life Con ision Contrib IMO Dental Con ID Dental tiree Drug Subs Rebates	700,000 401,703 135,000 46,945 1,132	67,339 33,487 11,379 4,404	44,502 37,836	63,367		•	269,470	270,663		268,270		267,028	268,715	3,221,468	100.7%
7 Emp 8 Visid 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TO1 15 Ress 16 Ress 17 Ress 18 TOT 19 Pers 20 Sup 21 Oth	nployee Life Consion Contrib IMO Dental Cons ID Dental tiree Drug Subs Rebates	401,703 135,000 46,945 1,132	33,487 11,379 4,404	37,836		66.000	72,368	72,634	72,266		70,697		68,771	72,101	855,388	107.6%
8 Vision 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 16 Ress 17 Ress 18 TOT 19 Pers 20 Sup 21 Oth	sion Contrib IMO Dental Con D Dental tiree Drug Subs Rebates	135,000 46,945 1,132	11,379 4,404		33,277	66,059	84,454	61,770	61,632	449,123	64,160		58,403	70,761	802,928	114.7%
8 Vision 9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 16 Ress 17 Ress 18 TOT 19 Pers 20 Sup 21 Oth	sion Contrib IMO Dental Con D Dental tiree Drug Subs Rebates	46,945 1,132	4,404	11.286		34,943	36,252	36,340	36,200	248,335	35,476		34,867	35,845	427,560	106.4%
9 DHM 10 QCD 11 Reti 12 Rx R 13 Miss 14 TO1 15 Ress 16 Ress 17 Ress 18 TOT 19 Pers 20 Sup 21 Oth	IMO Dental Con D Dental tiree Drug Subs Rebates	46,945 1,132	4,404		11,487	11,571	11,567	11,885	11,784	,	11,566		11,384	11,674	139,331	103.2%
10 QCD 11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 16 Ress 17 Ress 18 TOT 19 Pers 20 Sup 21 Oth	D Dental tiree Drug Subs Rebates	1,132		4,346	4,427	4,245	4,129	4,199	4,314		4,295		4,392	4,191	51,017	103.2%
11 Reti 12 Rx R 13 Miss 14 TOT 15 Ress 16 Ress 17 Ress 18 TOT 19 Pers 20 Sup 21 Oth	tiree Drug Subs Rebates			22,140	124	156	(21,928)	120	120		121		7,460	(7,217)	1,454	128.4%
12 Rx R 13 Misso 14 TOT 15 Rese 16 Rese 17 Rese 18 TOT EXP 19 Pers 20 Sup 21 Oth	Rebates	0 1	0	0	0			120		1	4,168		0			120.470
13 Miss 14 TOT 15 Ress 16 Ress 17 Ress 18 TOT EXP 19 Pers 20 Sup 21 Oth	1			_	•	0	0	_	29,178	1	-			0	29,178	
14 TOT 15 Rese 16 Rese 17 Rese 18 TOT EXP 19 Pers 20 Sup 21 Oth	scellaneous	0	0	34,860	0	0	32,012	0	0		9,553		11,620	10,671	66,872	
15 Rese 16 Rese 17 Rese 18 TOT EXP Pers 20 Sup 21 Oth		0	0	0	4,310	0	0	2,371	0	-,	954		1,437	790	6,681	
16 Reso 17 Reso 18 TOT EXP 19 Pers 20 Sup 21 Oth	TAL REVENUES	Control of the Contro	1,926,673	1,964,309	1,926,745	1,932,336	1,959,229	1,932,669	1,960,035	13,601,996	1,943,142		1,939,242	1,941,411	23,273,441	101.4%
17 Resolution 19 Persolution 20 Sup 21 Oth	serve for Encum															
18 TOT EXP 19 Pers 20 Sup 21 Oth	serve for Contin	4,000,000								4,000,000	-				4,000,000	
19 Pers 20 Sup 21 Oth	serves for Futur	2,140,611								2,140,611					2,140,611	
19 Pers 20 Sup 21 Oth	TAL RESOURCE	34,935,169	1,926,673	1,964,309	1,926,745	1,932,336	1,959,229	1,932,669	1,960,035	25,586,032			,		35,257,477	
20 Sup 21 Oth	PENDITURES:															
21 Oth	rsonnel Costs	219,649	9,754	10,711	10,800	14,139	13,627	15,287	17,167	91,486	13,069		10,422	14,351	219,649	100.0%
	pplies	4,596	0	0	331	0	0	0	0	331	47		110	0	4,596	100.0%
22 Adi	her Services & C	71,457	9,200	6,054	2,204	21,507	8,454	7,694	(14,832)	40,282	5,755		5,819	12,552	71,457	100.0%
1146-	dmin/Utilization	473,372	24,261	36,915	40,112	210,382	2,370	42,029	14,799	370,868	52,981		33,763	84,927	444,860	94.0%
1	eliness Program	95,000	11,840	4,316	7,053	5,751	8,342	(7,276)	2,449	32,475	4,639		7,736	2,272	95,000	100.0%
	S A Contribution	125,000	740	0	0	71,500	500	0	0	72,740	10,391		N/A	24,000	100,000	80.0%
1	tuarial Study	5,500	0	0	0	0	0	0	0	0	0		0	0	5 ,500	100.0%
	fe Premiums ental PPO Admir	525,968	42,378	42,442	42,241	43,795	50,365	45,105	60,200	326,526	46,647		42,354	46,421	558,633	106.2%
1	1	806,575	68,187	66,906	72,968	70,156	72,178	72,178	72,996	495,569	70,796		69,353	71,504	853,090	105.8%
, ,	nployee Claims	15,742,277	1,358,341	1,432,241	1,679,914	1,355,230	547,962	673,717	1,071,732	8,119,136	1,159,877	1,098,990	1,490,165	858,970	13,918,519	88.4%
	tiree Claims &	3,183,058	271,676	224,775	187,385	113,723	66,993	256,281	150,822	1,271,655	181,665	178,723	227,945	145,666	2,179,980	68.5%
	MO Dental Pre	46,945	4,877	4,922	4,707	4,710	4,736	4,736	4,711	33,400	4,771		4,836	4,728	57,038	121.5%
1 -	D Dental Premion Premiums	1,132	0	116	116	144	144	144	144	808	115		77	144	1,528	135.0%
		135,000	0	11,609	11,361	12,073	12,072	12,250	12,261	71,626	10,232		7,657	12,132	132,284	98.0%
1	P Services	23,712	1,862	1,862	1,856	1,835	1,836	1,856	1,867	12,973	1,853		1,860	1,842	22,184	93.6%
-	ng Term Disabil	80,000	9,740	9,807	9,740	9,731	9,770	9,766	9,786	68,339	9,763		9,762	9,755	117,117	146.4%
_	nsfer to Gener	87,864	7,322	7,322	7,322	7,322	7,322	7,322	7,322	51,254	7,322		7,322	7,322	87,864	100.0%
6 TOTA	AL EXP/ENC	21,627,105	1,820,178	1,859,998	2,078,110	1,941,999	806,670	1,141,091	The state of the s	11,059,469	1,579,924		1,919,182	1,296,587	18,869,302	87.2%
7 Imbal	alance (Rev-	1,324,028	106,495	104,312	(151,365)	(9,663)	1,152,559	791,579	548,612	2,542,527			2/22/202	-,0,-0	4,404,139	07.270
8 One-1	-Time Suppler	100,000							,	-10 1-10-1		2.240			100,000	To be very
TOTAL	AL APPROPRIA	21,727,105								11,059,468					18,969,302	and the second
CUML		ICE	106,495	210,806	59,441	49,778	1,202,337	1,993,916	2,542,528			3000			10,303,302	1000
Reserv	IULATIVE BALAN	5,000,000								5,000,000				2	5,000,000	
IBNR	IULATIVE BALAN rves for Conti	2,140,611								2,140,611					2,140,611	
ENDIN	rves for Conti	2,140,011	Company of the Control of the Contro			THE RESERVE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TW	The second secon									



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10001 Version: 1 Name: 050520 F&G MINS

Type: Agenda Item Status: Agenda Ready - Committee

File created: 5/19/2020 In control: Finance and Government Committee

On agenda: 6/2/2020 Final action:

Title: Minutes of the May 5, 2020, Finance and Government Committee Meeting

Sponsors:

Indexes:

Code sections:

Attachments: Minutes 05-05-20.pdf

Date Ver. Action By Action Result

From

Ms. Paula L. Elliott, Executive Assistant-Finance

Title

Minutes of the May 5, 2020, Finance and Government Committee Meeting

Presenter

Mr. Jim Swafford, Chairman

Recommended Action

Approve



MINUTES CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE May 5, 2020

The City of Grand Prairie Finance and Government Committee convened at 4:00 p.m. on Tuesday, May 5, 2020 via Zoom video conference in Grand Prairie, Texas. The following persons were in attendance:

COMMITTEE MEMBERS PRESENT

Jim Swafford, Chairman Greg Giessner Jorja Clemson

Chairman Swafford called the meeting to order

Staff Presentations

Item 1 – Internal Audit 2nd Quarter FY20 Report

Ms. Cathy Patrick, Management Services Director, informed the committee of all completed reports, work in progress and miscellaneous projects. *Mr. Swafford asked what will happen to the hotel/motels if they are unable to pay because of the pandemic. Ms. Patrick said the State of Texas instituted a program in March allowing properties to place 25% down and then pay the balance in 90 days. If they comply, then the city will waive the penalties and interest. The city has four properties that are making payments.*

Item 2 – Employee Insurance Fund Monthly Review

Ms. Lisa Norris, Human Resources Manager, advised the committee of fund highlights. Mr. Swafford commented that it would be better to leave those large dollar amounts in the reserves for contingency and ending resources, and then reallocate those monies when the new budget comes. Mr. Giessner and Ms. Clemson agreed. Ms. Norris recommended not moving any of the monies. Mr. Giessner inquired how many large claims the city usually has currently. Ms. Norris replied since the city switched to the High Deductible Health Plan, there has only been one large claim. Mr. Swafford asked her if she thinks that those 3 high claims will run over the stop/loss reserve amount. Ms. Norris said they have already run over so the question is will they do it again in 2020. Only time will tell. Mr. Swafford instructed Ms. Norris to research those high claims with Blue Cross Blue Shield and request an estimate by the end of September. Ms. Norris agreed. Mr. Giessner asked if she thinks BCBS is working out as well as they said. Ms. Norris said the experience has been very positive.

Item 3 – Risk Fund Summary Review through April 21, 2020

Ms. Norris continued with updates on the Risk fund. Mr. Swafford asked if the revenue amount of \$300,000 for the Health Insurance stop/loss is still good. Ms. Norris said that number is from the prior year. Ms. Megan Mahan, City Attorney agreed with Ms. Norris's report. The committee thanked Ms. Norris and Ms. Mahan.

Chairman Swafford gave an invitation for citizens to speak. Mr. Barron Fraker, I.T. Systems Administrator verified that no citizens were present for the video conference.

Consent Agenda

Chairman Swafford asked the committee if they needed to remove any items from the consent agenda. Committee members Clemson and Giessner said they did not. Council member Giessner moved to approve Items 4 – Items 8 on consent and send them to City Council for review and approval. Council Member Giessner seconded. Motion carried 3 – 0.

- Item 4 Minutes of the March 3, 2020, Finance and Government Committee Meeting
- **Item 5** Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Purchase of Falcon, 6 Ton Asphalt Pothole Patcher Hot Box, from Kirby Smith Machinery, Inc. in the total amount of \$66,200 through a national interlocal agreement with BuyBoard
- **Item 6** Ordinance amending the FY 2019/20 Capital Improvement Projects Budget; Construction Contract with SEMA Construction, Inc. in the amount of \$6,216,113.75 for Secton Road Phase II and Taaffe Creek Stream Stability Improvements; Material Testing with TEAM Consultants in the amount of \$108,231.20; 5% contract contingency in the amount of \$310,805.69; In-House labor distribution in the amount of \$310,805.69; Street lighting allowance in the amount of \$39,000 for a total project cost of \$6,984,956.32.
- **Item 7** Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget in the amount of \$500,000 for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade
- **Item 8** Resolution to deny Oncor's Application to amend its Distribution Cost Recovery Factor (DCRF) to Increase Distribution Rates

Items for Individual Consideration

Item 9 – Consideration of all matters incident and related to amending Ordinance No. 8051 authorizing the City of Grand Prairie, Texas, Sales Tax Subordinate Lien Revenue Refunding Bonds, Series 2009, including the adoption of an ordinance pertaining thereto

Mr. Brady Olsen, Treasury and Debt Manager, clarified a point on Ms. Patrick's audit report. The Brinks Armored Car contract was approved in February giving the City the ability to negotiate and amend the budget so there will not be any further action.

The city is refinancing approximately \$7 million in outstanding debt with Bank of America and will see about \$464,000 in savings over the life of the bond. Mr. Swafford questioned why Fitch would downgrade one bond, but not another from the same source. Ms. Becky Brooks, Chief Financial Officer, welcomed via telephone Mr. Jim Sabonis, Hilltop Financial Advisor. Mr. Sabonis informed the committee that he does not agree with the process. He explained even with the downgrade, those are higher than your S & P rating and they have a higher coverage ratio. Mr. Swafford clarified that the bonds were rated by Fitch and S & P. Mr. Sabonis said yes and they continue to rate the bonds. Mr. Swafford also clarified that the city has other sales tax bonds paid by sales tax that were Fitch rated, but did not get downgraded. Mr. Sabonis said yes. Ms. Brooks suggested going back to the market and reevaluating this summer and winter. Mr. Swafford agreed. Mr. Giessner inquired if this was a scheduled rating review or a shock test due to the economy. Mr. Sabonis replied there are annual reviews, but this was premature. Mr. Swafford thanked the Finance team and Mr. Sabonis. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.

Item 10 – Ordinance amending the FY 2019/2020 Epic Fund Operating Budget; Ratifying the emergency appropriation of \$800,000 to fund minimum operating reserves for Epic Waters and reduce operating revenues due to COVID operational shut down

Mr. Gary Yakesch, Assistant Director- Business, informed the committee this is all in relation to facility closings due to COVID-19. Mr. Giessner clarified with the Payroll Protection Program (PPP), there would not be a reduction in staff for 8 weeks. Mr. Yakesch said yes. Ms. Clemson inquired if Epic Waters could open partially for birthday parties or anything to generate revenue. Mr. Yakesch replied they are working to roll out a plan by the end of the month and waiting for more instructions from the governor. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.

Item 11 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Ratification of the appropriation of \$100,000 for the purpose of providing funds to assist the local community during the COVID-19 pandemic

Ms. Cheryl De Leon, Deputy City Manager, advised the committee this ordinance is for providing funds to the local community. Mr. Swafford asked how each entity will receive their monies. Ms. De Leon said the monies will be provided in installments and the first one has already been made. Mr. Giessner inquired if each organization will document how the money was spent. Ms. De Leon replied yes sir. Ms. Clemson asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no ma'am. Ms. Clemson commented that this is a great idea and she has received many positive comments. She also mentioned that people have asked why some organizations were chosen over others and her response was these charities have good track records and because they provide basic human needs. Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.

Item 12 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Change Order/Amendment No. 16 with Lee Lewis Construction, Inc. in the amount of \$123,633.50 for all remaining agreed upon Change Orders to their contract in order to allow for closeout of The Epic and Epic Waters construction projects (change orders include work associated with added mechanical design, millwork revisions, structural relocation, adjustments to conform with the Americans with Disabilities Act, sports court layout changes, elevator camera additions and alteration of landscape plantings)

Mr. Andy Henning, Senior Building and Construction Projects Manager, informed the committee this is the last change order for The EPIC. Mr. Giessner questioned if HKS will reimburse the city due to errors and omissions and should these items have been corrected on the design phase. Mr. Henning said yes sir and yes. Ms. Clemson asked if the condensation dipping onto the basketball courts was resolved. Mr. Henning said they did a test and balance and the last test showed that there is balance throughout the facility. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.

Item 13 – Developer Participation Agreement with Aerofirma Corp. for Prairie Gate Phase II Development of Westcliff Road for a not to exceed amount of \$540,000

Mr. Bill Crolley, Deputy City Manager, advised the committee this item is not on tonight's City Council agenda, but we wanted to talk about the project and the financing. Mr. Swafford asked what the estimated cost of the water and sewer would be. Mr. Crolley said those have not been finalized yet and that is part of the reason we are not ready. Those numbers would be part of the agreement before it gets signed and goes to council. Mr. Swafford questioned if we need more right of way. Mr. Crolley answered yes from Aerofirma and yes from the owner of the adjacent property. Mr. Swafford mentioned that this sprung up from the developer at the Prairie Gate project for another access road. We could possibly do it cheaper than a developer agreement. Mr. Crolley agreed and added the city could do it cheaper and faster. Mr. Giessner asked if this project would complete the entire road. Mr. Crolley said yes, it would connect Fish Creek and IH20. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried 3-0.

Executive Session

There was no executive session at today	's meeting.
The Finance and Government Com	nmittee meeting adjourned at 5:25 p.m.
Jim Swafford, Chairman Finance and Government Committee	Date



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-9975 Version: 1 Name: Construction Contract with Scott Dennett

Construction, LC for new parking lot for the Summit

Type: Ordinance Status: Consent Agenda

File created: 5/11/2020 In control: Engineering

On agenda: 6/2/2020 Final action:

Title: Construction Contract with Scott Dennett Construction, LC for a new parking lot for the Summit at the

northwest corner of Warrior Trail and Esplanade in the amount of \$280,147.88 through a national interlocal agreement with TIPS; a third party construction testing contract for CMJ Engineering in the amount of \$8,019; 5% construction contingency of \$14,007 for a total project cost of \$302,173.88

Sponsors:

Indexes:

Code sections:

Attachments: Summit Parking.pdf

Date Ver. Action By Action Result

From

max

Title

Construction Contract with Scott Dennett Construction, LC for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade in the amount of \$280,147.88 through a national interlocal agreement with TIPS; a third party construction testing contract for CMJ Engineering in the amount of \$8,019; 5% construction contingency of \$14,007 for a total project cost of \$302,173.88

Presenter

Andy Henning, Senior Building and Construction Projects Manager

Recommended Action

Approve

Analysis

Due to the forthcoming EpicCentral development work that will displace a minimal amount of existing parking for The Summit, a new parking lot was identified for consideration by City Staff due to the increased demand for parking during special events within EpicCentral. The location of the additional parking was also considered for the benefit it could provide to PlayGrand Adventures during peak times requiring overflow parking.

To date, the City has approved award of a design services contract to Cobb Fendley Engineering in the amount of \$25,485 (including a reimbursable expenses allowance of \$500) for turnkey design of all scopes of work associated with the parking.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative

File #: 20-9975, Version: 1

purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master interlocal cooperative agreements with various entities including The Interlocal Purchasing System (TIPS).

TIPS is able to save money by pooling the impressive purchasing power of their members, which include hundreds of school districts, municipalities, counties, other local governments, and nonprofits across Texas. They use the power of numbers as leverage to get better prices with the same vendors we use now.

The construction services will be purchased directly from Scott Dennett Construction, LC through their TIPS contract #181101 for Job Order Contracting, effective January 31, 2019 and set to expire January 31, 2021.

This item was taken to the Finance and Government Committee on June 2, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade, in the amount of \$302,174, is available in the Street Capital Projects Fund (400192) WO #02014903(Warrior Trl Summit Parking)

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02014903

Project Title: Warrior Trl Summit Parking

Current Request: \$0.00

earrent request.		+ 5.00			
	1	2	3	2+3	1+3
ACCOUNT	CURRENT	AVAILABLE	CURRENT	REVISED	AMENDED
DESCRIPTION	BUDGET	BALANCE	REQUEST	BALANCE	BUDGET
Prof Services (61041)	\$10,000	\$0	\$0	\$0	\$10,000
Construction (68540)	\$475,000	\$0	\$0	\$0	\$475,000
Eng/Geo/Con (68560)	\$15,000	\$0	\$0	\$0	\$15,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$500,000	\$0	\$0	\$0	\$500,000



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10007 Version: 1 Name: 2020 Terracare Assoicates - Mowing Contract -

EPIC Central

Type: Agenda Item Status: Consent Agenda

File created: 5/20/2020 In control: Parks & Recreation

On agenda: 6/2/2020 Final action:

Title: Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP

(up to \$316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling \$1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy

the City's obligation during the renewal terms

Sponsors:

Indexes:

Code sections:

Attachments: Bid Tab - 20-10007 Terracare Landscape Maintenance.pdf

<u>20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .pdf</u> <u>20-10007 EPIC Oper Terracare Landscape Maintenance Central Park .pdf</u>

COMMUNICATION COMMUNICATION

Date Ver. Action By Action Result

From

Erin Hart, Assistant Director of Parks Operations

Title

Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to \$316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling \$1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter

Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action

Approve

Analysis

The contract is for landscape maintenance to include mowing, edging, herbicide application, litter collection and other related landscape services for EPIC Central.

File #: 20-10007, Version: 1

Notice of bid #20070 was advertised in the Fort Worth Star Telegram and Public Purchase; it was distributed to 31 vendors. There were two Grand Prairie vendors available for this service. A total of 10 bids were received as shown on attachment A..

The award was based on best value criteria set up in the specification, including price, qualifications, references, site visits and local business presence. The review committee results identified Terracare Associates, LP as the best value bid for this contract.

The proposed contract was presented to the Finance and Government Committee on June 2, 2020 and received recommendation for Council approval.

Financial Consideration

Funding for this contract is available as follows and will be charged accordingly through the end of the current fiscal year. Funding for future fiscal years will be paid from that fiscal year's approved budget.

- 1. \$177,124 available in EPIC Operating Fund Mowing Account (313211-61225)
- 2. \$139,168 available in the Storm Water Operating Fund Mowing Account (318010-61225)

LANDSCAPE SERVICES FOR CENTRAL PARK

RFB #20070

TABULATION

	GRand Prairle	Landscape	Tabulati Maint. Epi B # 2007	e Central	Am		ndscap	oe Systems		I		itview Ilas		_	allas		(lanco Grand	Pra	irie			allas	
	DESCRIPTION	Acreage	UOM	Cycle		Unit	Ex	xtended	-	Unit		Extended		Unit		xtended	Unit			xtended		Unit	_	84,480.00
1	Class A Areas (weekly)	54.74	Acre	44	S	48.01	\$ 1	115,632.00	\$		S	138,708.97	\$			168,960.48				221,057.64	2	35.07 73.26	5	12,600.00
2	Class C Areas (monthly)	19.11	Acre	9	S	60.18	S	10,350.00	S		S	14,239.05	S	83.73	S	14,400.72		1.78	S	15,785.24	3		\$	
	Shrub/Ground Cover Trimming	4.3	Acre	9	s	180.00	S	6,966.00	S	166.62	S	6,448.19	S	784.00	\$	30,340.80		0.00	S	20,124.00	S	648.84	3	25,110.00 825.00
	Landscape Bed Fertilization (3 t	4.3	Acre	3	S	147.91	S	1,908.00	S	775.46	S	10,003.43	S	279.07	S	3,600.00		5.00	\$	15,415.50	S	63.95		
	Litter Removal (daily)	177	Acre	52	S	4.24	\$	39,000.00	S	4.15	S	38,196.60	\$	2.26	\$	20,801.04		3.00		73,632.00	3	7.59	_	69,888.00
	Irrigation Inspection (bi-weekly)	59.04	Acre	23	s	67.75	\$	92,000.00	\$	7.61	\$	10,333.77	\$	40.65	\$	55,199.45		2.00		70,611.84	S		\$	32,200.00
	Color Changes (semiannually)	1,020	Sq. Feet	3	s	4.41	S	13,500.00	S	4.03	S	12,331.80	S	4.85	\$	14,841.00		2.56		7,845.00	S	5.28		16,164.00
8	Omamental Plant & Grass Main	4.3	Acre	1	S	1,488.37	\$	6,400.00	\$ 3.	.769.52	S	16,208.94	S	1,116.28	\$_	4,800.00		0.00		774.00	S	346.05	5	1,488.00
9	Mulch (added 1/2 acre for tree v		Acre	2	\$ 1	0,416.67	S	100,000.00	\$ 6	,100.00	S	58,560.00	5	4,166.67	S	40,000.03	\$ 12,000		_	115,200.00	S	,281.25	5	41,100.00
	Herbicide Program		Program	1	s	500.44	S	39,109.00	S	370.57	S	28,960.05	\$	614.20	S	47,999.73		9.00	S	28,055.85	S	274.01	\$	21,414.00
	Turf Fertilization Program		Program		s	444.01	S	24,305.00	S	229.07	\$	12,539.29	S	540.00	S	29,559.60		5.00	\$	23,264.50	S		S	22,975.00
12	Pesticide Program	78.15	Program	1	S	232.91	S	18,202.00	S	65.61	S	5,127.42	S	350.00	s	27,352.50		9.00	S	28,837.35	\$	360.92	3	28,206.00
	Hourly Rate for Irrigation Repair		LH		S	125.00							S	85.00				0.00						
	Percentage Discount for Irrigation		%			5.5%											20%		_		_		_	25 000 00
- 0.	Total added to each bid for Repa						\$	25,000.00			\$	25,000.00			S	25,000.00			S	25,000.00			3	25,000.00
	TOTAL						S	492,372.00			S	376,657.52			\$	482,855.36			S	645,602.92			S	381,450.00

GRAND PRairle	Landscape	Tabulati Maint. Epi FB # 2007	e Central	Landsca _l	e Prof	fofTx		Landw Grand F				Landscapes allas		TCA T	Terr		Y		alla	
DESCRIPTION	Acreage	UOM	Cycle	Unit	Ex	xtended	Unit		Extended		Unit	Extended		Unit	_	Extended	_	Unit		Extended
Class A Areas (weekly)	54.74	Acre	44	S 122.76	S 2	295,680.00	\$ 52.	61 S	126,720.00	S		\$ 221,426.		44.83	S		S	47.79	_	115,105.0
Class C Areas (monthly)	19.11	Acre	9	\$ 104.66	S	18,000.00	\$ 64.	63 S	11,115.00	S	134.01	\$ 23,048		51.00	S	8,771.49	S	38.14	S	6,559.7
Shrub/Ground Cover Trimming	4.3	Acre	9	\$ 581.40	S	22,500.00	\$ 595.	35 S	23,040.00	S	-	\$.	S		-	17,975.38	S	283.98	2	10,990.0
Landscape Bed Fertilization (3 t	4.3	Acre	3	\$ 648.84	S	8,370.00	\$ 214.	88 \$	2,772.00	S	4,269.77	\$ 55,080			S	3,240.22	_	270.49	S	3,489.3
5 Litter Removal (daily)	177	Acre	52	\$ 3.97	S	36,504.00	\$ 3.	16 S	29,120.00	S	11.77	\$ 108,336		1.80	S	16,567.20	S	24.06	_	221,448.2
6 Irrigation Inspection (bi-weekly)	59.04	Acre	23	S 67.75	S	92,000.00	\$ 24.	05 S	32,660.00	S	21.21	\$ 28,799				30,593.94	S	13.55	S	18,399.8
7 Color Changes (semiannually)	1.020	Sq. Feet	3	\$ 5.88	S	18,000.00	\$ 3.	66 S	11,211.00	S	5.59	\$ 17,118		3.62		11,077.20	S	7.05	S	21,573.0
8 Omamental Plant & Grass Main			1	\$ 781.40	S	3,360.00	\$ 1,883.	72 S	8,100.00			s .		2,741.60		11,788.88	_	834.20	S	3,587.0
Mulch (added 1/2 acre for tree v		Acre	2	\$ 13,541.67	S 1	130,000.00	\$ 5,118.	75 S	49,140.00	S	10,675.00	\$ 102,480	_	2,679.46	S	25,722.82	_	,161.15	S	39,947.0
0 Herbicide Program		Program	1	\$ 147.88	S	11,557.20	\$ 715.	71 S	55,933.00	S		\$ 18,360			S	23,867.79	S	96.28	S	7,524.2
1 Turf Fertilization Program		Program	1	\$ 209.52	S	11,469.10	\$ 145.	01 S	7,938.00	S	335.40	\$ 18,360				17,901.07	S	63.24	S	3,461.7
2 Pesticide Program		Program	1	S 125.47	S	9,805.80	\$ 219	.58 S	17,160.00	S	391.55	\$ 30,600	00 S	202.30	S	15,809.75	S	76.28	S	5,961.2
3 Hourly Rate for Irrigation Repair		LH		S 135.00			\$ 97.	.00		S	115.00						S	85.00	_	
4 Percentage Discount for Irrigation		96					35%						_		_		_		_	
Total added to each bid for Repa		7.3			S	25,000.00		S	25,000.00			\$ 25,000	-		S	25,000.00			S	25,000.0
TOTAL					5 (682,246.10		S	399,909.00			\$ 648,608	68		S	316,291.48	L		S	483,046.6

CITY OF GRAND PRAIRIE OPERATING BUDGET EXPENDITURE INFORMATION

FUND:	Storm Water Utility
	Name of Fund (i.e. General Fund)
AGENCY:	Parks, Arts and Recreation Name of Department
ACCOUNTING UNIT:	318010
AVAILABLE:	61225 – Mowing Contract - \$147,648.81Account Code, Description, and amount available
STAFF CONTACT:	<u>Duane Strawn</u>
VENDOR NUMBER:	<u>11707</u>
VENDOR NAME:	Terracare Associates
CONTINGENCY:	

CITY OF GRAND PRAIRIE OPERATING BUDGET EXPENDITURE INFORMATION

FUND:	EPICName of Fund (i.e. General Fund)
AGENCY:	Parks, Arts and Recreation Name of Department
ACCOUNTING UNIT:	313211
AVAILABLE:	61225 – Mowing Contract - \$200,417 Account Code, Description, and amount available
STAFF CONTACT:	Duane Strawn
VENDOR NUMBER:	11707
VENDOR NAME:	Terracare Associates
CONTINGENCY:	



City Hall 300 W. Main Street Grand Prairie, Texas

COMMUNICATION

File Number: 20-10007

File ID:20-10007Type:Agenda ItemStatus:Consent Agenda

Version: 1 Reference: In Control: Parks & Recreation

File Created: 05/20/2020

File Name: 2020 Terracare Assoicates - Mowing Contract - EPIC Final Action:

Central

Title: Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to \$316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling \$1,581,145.74, if all extensions are

exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's

obligation during the renewal terms

Notes:

Sponsors: Enactment Date:

Attachments: Bid Tab - 20-10007 Terracare Landscape Enactment Number:

Maintenance.pdf, 20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .doc, 20-10007 EPIC Oper Terracare Landscape Maintenance Central

Park .doc

Contact: Hearing Date:

Drafter: Effective Date:

Related Files:

History of Legislative File

 Ver- Acting Body:
 Date:
 Action:
 Sent To:
 Due Date:
 Return
 Result:

 sion:
 Date:

Text of Legislative File 20-10007



City Hall 300 W. Main Street Grand Prairie, Texas

COMMUNICATION

File Number: 20-10007

File ID:20-10007Type:Agenda ItemStatus:Consent Agenda

Version: 1 Reference: In Control: Parks & Recreation

File Created: 05/20/2020

File Name: 2020 Terracare Assoicates - Mowing Contract - EPIC Final Action:

Central

Title: Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to \$316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling \$1,581,145.74, if all extensions are

exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so

long as sufficient funding is appropriated by the City Council to satisfy the City's

obligation during the renewal terms

Notes:

Sponsors: Enactment Date:

Attachments: Bid Tab - 20-10007 Terracare Landscape Enactment Number:

Maintenance.pdf, 20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .doc, 20-10007 EPIC Oper Terracare Landscape Maintenance Central

Park .doc, COMMUNICATION

Contact: Hearing Date:

Drafter: Effective Date:

Related Files:

History of Legislative File

 Ver- Acting Body:
 Date:
 Action:
 Sent To:
 Due Date:
 Return
 Result:

 sion:
 Date:

Text of Legislative File 20-10007



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10012 Version: 1 Name: 2020 Mountain Creek Lake Park Improvements

Type: Ordinance Status: Consent Agenda
File created: 5/21/2020 In control: Parks & Recreation

On agenda: 6/2/2020 Final action:

Title: Ordinance amending the FY 2019/2020 Capital Improvement Projects Fund; award a professional

services contract with the Broussard Group, dba TBG Partners (TBG) in the amount of \$75,000 and approve a 5% contingency of \$3,750 for a total cost of \$78,750 for architectural services for Mountain

Creek Lake Park Master Plan

Sponsors:

Indexes:

Code sections:

Attachments: 20-10012 -Mountain Creek Improvements.pdf

Date Ver. Action By Action Result

From

Steve Plumer, Senior Park Planner

Title

Ordinance amending the FY 2019/2020 Capital Improvement Projects Fund; award a professional services contract with the Broussard Group, dba TBG Partners (TBG) in the amount of \$75,000 and approve a 5% contingency of \$3,750 for a total cost of \$78,750 for architectural services for Mountain Creek Lake Park Master Plan

Presenter

Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action

Approve

Analysis

On April 16, 2020, staff initiated negotiations with TBG Partners for Master Planning services for Mountain Creek Lake Park Master Plan. TBG has completed several projects for the City of Grand Prairie including the successful 2019 PlayGrand Adventures. The firm will evaluate the existing conditions of the park, manage public input process, and develop a conceptual master plan, and cost estimation of improvements for the park. This consultant has submitted a fee of \$75,000 for the project.

Once the conceptual master plan for Mountain Creek Lake Park is completed and construction elements determined, staff will solicit proposals/bids for the construction and completion of the requested elements. The award of the design and construction elements for Mountain Creek Lake Park will be brought forward for Council consideration at a future date.

File #: 20-10012, Version: 1

The item was presented to the Finance and Government Committee on June 2, 2020 for their review and approval.

Financial Consideration

Funding for a professional services contract, in the amount of \$78,750, is available by approving an ordinance transferring and appropriating from the unobligated balance in the Parks Capital Projects Fund (317193) to WO #02015001 (Mountain Creek Improvements)

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2019/2020 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$78,750 FROM THE UNOBLIGATED FUND BALANCE IN THE PARKS CAPITAL PROJECTS FUND (317193) TO WO #02015001 (MOUNTAIN CREEK IMPROVEMENTS

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY 2019/2020 Capital Improvement Projects Budget be amended by transferring and appropriating \$78,750 from the Parks Capital Projects Fund to WO #02015001 (Mountain Creek Improvements).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, JUNE 2, 2020.

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account:

Project Title:
Current Request:

317193 - 02015001

Mountain Creek Improvements
\$78,750.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Design (68550)	\$0	\$0	\$78,750	\$78,750	\$78,750
				\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
TOTAL	\$0	\$0	\$78,750	\$78,750	\$78,750



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10022 Version: 1 Name: GP Memorial Gardens Purchase of Markers -

Matthews, Memorial Monuments and Family Bronze

Type: Agenda Item Status: Consent Agenda

File created: 5/22/2020 In control: Parks & Recreation

On agenda: 6/2/2020 Final action:

Title: Purchase of monuments and accessories offered for resale by Grand Prairie Memorial Gardens with

Matthews International Corp. in an annual amount not to exceed \$100,000; Memorial Monuments, Inc. in an annual amount not to exceed \$100,000; and Family Bronze, LLC. in an annual amount not to exceed \$60,000, each for one year with up to four additional one-year periods cumulatively totaling approximately \$1,300,000; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal

terms

Sponsors:

Indexes:

Code sections:

Attachments: 20-10022 Grand Prairie Memorial Gardens Marker Resale .pdf

Date Ver. Action By Action Result

From

Gary Yakesch, Assistant Director of Parks Finance

Title

Purchase of monuments and accessories offered for resale by Grand Prairie Memorial Gardens with Matthews International Corp. in an annual amount not to exceed \$100,000; Memorial Monuments, Inc. in an annual amount not to exceed \$100,000; and Family Bronze, LLC. in an annual amount not to exceed \$60,000, each for one year with up to four additional one-year periods cumulatively totaling approximately \$1,300,000; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter

Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action

Approve

Analysis

Monuments (grave markers) are purchased by the City for customers at Grand Prairie Memorial Gardens; these monuments (grave makers) are procured and used exclusively for subsequent retail sales. Customers seeking to acquire a monument (grave marker) and any other related accessory, such as a monument plaque or other monument accessory, will obtain cemetery guidelines as it relates to these monuments. Cemetery staff coordinates design and layout of each monument individually and will procure the special order monument

File #: 20-10022, Version: 1

from the selected vendor. Monuments offered for resale are priced accordingly to prevailing market rates and the costs are fully recovered at the time of resale.

Local government code 252 provides an exemption from the competitive bid process when the goods purchased by a municipality are for subsequent retail sale by the municipality.

City Council authorization is required due to this expenditure surpassing \$50,000. If approved, City staff will be authorized to make purchases of the specified goods/services for subsequent retail sales, as authorized by the Texas Local Government Code, so long as Council continues to appropriate funds and approve those future year's budgets for these resale items.

Financial Consideration

Resale expenses are recuperated during the subsequent retail sale. Funding is provided in the FY 2019/2020 Cemetery Fund (316210-60690). Funding for future fiscal years will be paid from that year's approved budgets so long as Council continues to appropriate funds and approve those future year's budgets for these resale items.

CITY OF GRAND PRAIRIE OPERATING BUDGET EXPENDITURE INFORMATION

FUND: <u>Grand Prairie Memorial Gardens</u>

Name of Fund (i.e. General Fund)

AGENCY: Parks, Arts and Recreation_

Name of Department

ACCOUNTING UNIT: 316210

AVAILABLE: 60690 – Marker Cost - \$212,500

Account Code, Description, and amount available

STAFF CONTACT: <u>Duane Strawn</u>

VENDOR NUMBER: <u>19439 – Family Bronze LLC</u>

<u>2439 – Matthews International Corp.</u> <u>2559 – Memorial Monuments Inc.</u>

VENDOR NAME: 19439 – Family Bronze LLC

<u>2439 – Matthews International Corp.</u> <u>2559 – Memorial Monuments Inc.</u>

CONTINGENCY:



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10009 Version: 1 Name: Tax Rate Calculation

Type:ResolutionStatus:Agenda ReadyFile created:5/20/2020In control:City Council

On agenda: 6/16/2020 Final action:

Title: Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer

to calculate the City's Property Tax Rate in accordance with State Law Provisions

Sponsors:

Indexes:

Code sections:

Attachments: File Summary

Date Ver. Action By Action Result

From

Brady Olsen, Treasury and Debt Manager

Title

Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer to calculate the City's Property Tax Rate in accordance with State Law Provisions

Presenter

Becky Brooks, CFO

Recommended Action

Approve

Analysis

As a part of SB2, any city in which a disaster occurs can calculate their tax rate as set for special districts. This would allow the City Council to use the old rollback rate as opposed to the new voter approval rate. This resolution would only direct the CFO to calculate the rate allowed. This would not set a tax rate or even intimate Council has the desire to set a tax rate at the voter approval rate. This is a step that will allow Council greater flexibility to set a tax rate that supports the desired budget.

Financial Consideration

This resolution will allow for greater flexibility in setting the FY 2020/2021 budget as we collect more information on the ongoing financial effects of COVID-19.

Body

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS DIRECTING THE CHIEF FINANCIAL OFFICER TO CALCULATE THE CITY'S PROPERTY TAX RATE IN ACCORDANCE WITH STATE LAW PROVISIONS

WHEREAS, Chapter 26.04 (c-1) of the Tax Code provides an alternative property tax rate calculation

File #: 20-10009, Version: 1

methodology for the 'voter-approval tax rate' under a declared state of disaster. And, such alternative methodology is to be available for up to three tax years following the disaster, under specific conditions; and

WHEREAS, the Governor of the State of Texas declared the state a disaster proclamation on March 13, 2020 as a result of the COVID-19 Pandemic; and the Mayor declared a similar disaster for the City; and

WHEREAS, The Property Tax Code further requires the governing body to direct a 'designated officer or employee' to calculate the rate in this alternative manner, which responsibility in the City falls to the Chief Financial Officer (CFO) in conjunction with Dallas County Tax Assessor; and

WHEREAS, Chapter 26.07(b) of the Property Tax Code, and Chapter 26.013(b)(1) further define implications to the property tax rate process in years subsequent to a disaster and for any "unused increment rate"; and

WHEREAS, The City Council desires to evaluate all possible legally allowable property tax rate alternatives during their budget hearings as they deliberate the needs of the community and the resources expected to be available to pay for those needs; and

WHEREAS, The City Council desires to retain flexibility in setting the final property tax rate for fiscal year FY 2020/2021 and each subsequent period that may be affected by this calculation; and

WHEREAS, the City Council retains the authority to set the final property tax rate at an amount it determines to be in the best interests of the community, as established through all appropriate, legal and required processes.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1: THAT the CFO is directed to calculate, or have calculated, the possible property tax rate according to the methodology authorized in the event of a disaster.

SECTION 2: THAT the CFO is further directed to continue to calculate, or have calculated future possible property tax rates for subsequent years according to all methodologies allowed by state law in effect at the time.

SECTION 3: THAT this resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, IN REGULAR COUNCIL SESSION, THIS 16th DAY OF JUNE, 2020.



City Hall 300 W. Main Street Grand Prairie, Texas

File Summary

File Number	Title	Current Status
20-10009	Resolution	Agenda Ready
	Resolution of the City Council of the City of Gr Financial Officer to calculate the City's Propert Provisions	
	Introduced: 5/20/2020	Controlling Body: City Council
	Meeting Date: 6/16/2020	
	Department: Becky Brooks	



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10014 Version: 1 Name: Tahoe Purchase - Ordinance Amend FY2020

Type: Ordinance Status: Consent Agenda

File created: In control: Police 5/21/2020

On agenda: Final action: 6/2/2020

Title: Ordinance amending the FY 2019/2020 Red Light Safety Fund, in the amount of \$484,608; for the

> purchase of eight Police Pursuit Chevrolet Tahoe fleet vehicles from Freedom Chevrolet in the amount of \$279,808, through the an Interlocal Agreement with Tarrant County; and the purchase of related emergency vehicle equipment in the amount of \$204,800, through various existing Interlocal

Agreements; and the purchase of three additional Police Pursuit Tahoes in the amount of \$104,928

through an Interlocal Agreement with Tarrant County, funded in the FY 2020 Risk Fund budget

Sponsors:

Indexes:

Code sections:

Attachments: Risk Fund Tahoe Purchase.pdf

FS Redlight Safety Fund 2021

Date Ver. **Action By** Action Result

From

Fred Bates, Jr.

Title

Ordinance amending the FY 2019/2020 Red Light Safety Fund, in the amount of \$484,608; for the purchase of eight Police Pursuit Chevrolet Tahoe fleet vehicles from Freedom Chevrolet in the amount of \$279,808, through the an Interlocal Agreement with Tarrant County; and the purchase of related emergency vehicle equipment in the amount of \$204,800, through various existing Interlocal Agreements; and the purchase of three additional Police Pursuit Tahoes in the amount of \$104,928 through an Interlocal Agreement with Tarrant County, funded in the FY 2020 Risk Fund budget

Presenter

Daniel Scesney, Chief of Police, Ryan Simpson, Support Services Division Manager, Police Department, and Jayson Ramirez, Fleet Services Manager, Finance Department

Recommended Action

Approve

Analysis

The Police Department has proposed to purchase 36 2021 Chevrolet Tahoes in the FY 2021 budget, to replace existing, aging Chevrolet Tahoes. Due to COVID-19 and a new body style for the 2021 model year, the Department does not expect to receive any of the new 2021 model year Tahoes until summer of 2021. To avoid placing a strain on the Department's fleet due to these delays, the Department is seeking to purchase 11 remaining 2020 model year Tahoes that are currently in stock at a dealership contracted by Tarrant County.

File #: 20-10014, Version: 1

Three of the proposed Tahoes will be funded by the Risk Fund to replace three existing Tahoes that were lost due to accident damage.

The remaining eight proposed Tahoes will reduce the planned FY 2021 Tahoes purchase count to 28. In the event the Department has an unplanned need to replace additional Tahoes this fiscal year, due to accident damage, that number of Tahoes will be added back to the planned FY 2021 purchase count.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has a master inter-local cooperative agreement Tarrant County, for the purchase of the Chevrolet Tahoes and related emergency vehicle equipment.

The Finance and Government Committee reviewed this item on June 2, 2020 for their approval and recommendation.

Financial Consideration

Funding for the purchase of eight police units and related equipment, in the amount of \$484,608, is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Red Light Safety Fund. Funding will be reimbursed from the FY 2019/2020 Risk Fund budget, for unplanned replacements due to accident damage. Funding for the remainder at the end of the fiscal year will be reimbursed by both the FY 2021 General Fund and the FY 2021 Equipment Acquisition Fund budgets. Funding for the purchase of three police units, in the amount of \$104,928 is available in the FY 2019/2020 Risk Fund budget.

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2019/2020 RED LIGHT SAFETY FUND BY TRANSFERRING AND APPROPRIATING \$484,608 FROM THE UNOBLIGATED FUND BALANCE IN THE RED LIGHT SAFETY FUND FOR THE PURCHASE OF POLICE UNITS AND RELATED EQUIPMENT

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. That the FY 2019/2020 Red Light Safety Fund be amended by transferring and appropriating \$484,608 from the unobligated fund balance for the purchase of police units and related equipment.

SECTION 2. That the FY 2019/2020 Risk Fund, the FY 2020/2021 General Fund and the FY 2020/2021 Equipment Acquisition Fund will reimburse the Red Light Safety Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 2ND DAY OF JUNE, 2020.

CITY OF GRAND PRAIRIE OPERATING BUDGET EXPENDITURE INFORMATION

FUND: Risk Fund

AGENCY: Police Department

ACCOUNTING UNIT: 212110

AVAILABLE: 64010, Auto Related Losses, \$336,308

Account Code, Description, and amount available

STAFF CONTACT: Ryan Simpson

VENDOR NAME: Freedom Chevrolet

CITY OF GRAND PRAIRIE RED LIGHT SAFETY 2019/2020

	2019/2020 APPR/MOD
Beginning Resources	\$2,609,718
Approved Revenues	0
TOTAL REVENUES	\$0
Reserve for encumbrance	\$22,088
TOTAL RESOURCES	\$2,631,806
Approved Expenditures	0
TOTAL EXPENDITURES	\$0
Below the Line One Time Expenses Add: Police Units and Related Equipment	\$22,088 484,608
TOTAL APPROPRIATIONS	\$506,696
Ending Resources	\$2,125,110



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10016 Version: 1 Name: License Plate Detection Camera Purchase

Type: Ordinance Status: Consent Agenda

File created: 5/21/2020 In control: Police

On agenda: 6/2/2020 Final action:

Title: Ordinance amending the FY 2019/2020 Red Light Safety Fund in the amount of \$336,265, for the

purchase of 29 license plate recognition cameras in the amount of \$116,000 from Flock Safety for an initial two-year term, and three additional optional one-year terms at \$58,000 per year, totaling \$290,000, through a sole source purchase agreement; and the purchase of other traffic safety related equipment, in the amount of \$220,265; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during

the renewal terms

Sponsors:

Indexes:

Code sections:

Attachments: 20-10016 FS Redlight Safety Fund 2021

Date Ver. Action By Action Result

From

Fred Bates, Jr.

Title

Ordinance amending the FY 2019/2020 Red Light Safety Fund in the amount of \$336,265, for the purchase of 29 license plate recognition cameras in the amount of \$116,000 from Flock Safety for an initial two-year term, and three additional optional one-year terms at \$58,000 per year, totaling \$290,000, through a sole source purchase agreement; and the purchase of other traffic safety related equipment, in the amount of \$220,265; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter

Daniel Scesney, Chief of Police, and Ryan Simpson, Support Services Division Manager

Recommended Action

Approve

Analysis

The Police Department continues to seek additional technologies that expand the efficiency and effectiveness of its members to serve the citizens of Grand Prairie in the areas of community service and in the enforcement of traffic laws for the maintaining of public safety and a continued increase of the quality of life. The Department is seeking to add traffic enforcement related equipment with the technology that furthers this goal by multiplying its capacity to detect and investigate traffic-related, and other criminal offenses.

File #: 20-10016, Version: 1

The Department is proposing to purchase 29 license plate detection cameras, with a two-year initial service contract, at a cost of \$116,000. These cameras will be installed at various locations throughout the city. Flock Safety offers solar powered cameras that will offer enhanced portability and flexibility when selecting installation locations.

The Department is also proposing to purchase additional surveillance cameras, speed detection devices, vehicle computer data extraction equipment, and mapping software at a combined one-time cost of \$281,600.

The Public Safety, Health and Environmental Committee reviewed this item on June 1, 2020 and recommended that it be forwarded to the City Council for approval.

The Finance and Government Committee reviewed this item on June 2, 2020 for their approval and recommendation.

Financial Consideration

Funding for the proposed traffic safety related equipment in the amount of \$336,265 is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Red Light Safety Fund.

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020 RED LIGHT SAFETY FUND BY TRANSFERRING AND APPROPRIATING \$336,265 FROM THE UNOBLIGATED FUND BALANCE IN THE RED LIGHT SAFETY FUND FOR THE PURCHASE OF TRAFFIC SAFETY RELATED EQUIPMENT

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2020 Red light Safety Fund be amended by transferring and appropriating \$336,265 from the unobligated fund balance in the Red Light Safety Fund for the purchase of traffic safety related equipment.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON JUNE 2, 2020.

CITY OF GRAND PRAIRIE RED LIGHT SAFETY 2019/2020

	2019/2020 APPR/MOD
Beginning Resources	\$2,609,718
Approved Revenues	0
TOTAL REVENUES	<u>\$0</u>
Reserve for encumbrance	\$22,088
TOTAL RESOURCES	\$2,631,806
Approved Expenditures	0
TOTAL EXPENDITURES	\$0
Below the Line One Time Expenses Add: Police Units and Related Equipment Add: Police License Plate Recognition Cameras	\$22,088 484,608 336,265
TOTAL APPROPRIATIONS	\$842,961
Ending Resources	\$1,788,845



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10015 Version: 1 Name: Developer Participation Agreement with Alluvium

Development, Inc. for Grandway Blvd.

Type: Agenda Item Status: Consent Agenda

File created: 5/21/2020 In control: Engineering

On agenda: 6/16/2020 Final action:

Title: Developer Participation Agreement with Alluvium Development, Inc. for Upsizing of Roadway

Improvements for Grandway Blvd. for a not to exceed amount of \$442,000

Sponsors:

Indexes:

Code sections:

Attachments: WO 620.73.pdf

Date Ver. Action By Action Result

From

max

Title

Developer Participation Agreement with Alluvium Development, Inc. for Upsizing of Roadway Improvements for Grandway Blvd. for a not to exceed amount of \$442,000

Presenter

Gabe Johnson, Director of PublicWorks

Recommended Action

Approve

Analysis

Grandway Development is the retail/commercial development currently located between Lake Ridge Parkway and Coastal Blvd. in Grand Prairie. The proposed road will be built in conjunction with the Grandway Development. In an effort to attract retail/commercial developments at this location, developer Terrance Jobe of Alluvium Development, Inc., has proposed constructing the necessary roadway infrastructure to prepare the area for development and to serve other adjacent properties and provide service to additional properties.

This agreement is proposed for construction with the City and the Alluvium Development, Inc. including paving and drainage that will allow this area to be "Development Ready." This agreement covers the City Capital Improvement Project (CIP) portion that the Developer is constructing instead of the City constructing to take advantage of the other work done by the Developer. This is being done at a substantial savings to the City' CIP for this infrastructure.

Project will include design and construction of 9,280 feet of 8" 4000 psi reinforced concrete pavement 48 feet wide with 6" curb per City Specifications. It will also include 16,372 feet of 5' concrete sidewalk with barrier free ramps.

File #: 20-10015, Version: 1

Estimated Total project cost will be \$1,995,343 for Grandway Blvd. from Lake Ridge Parkway to Coastal Blvd. Alluvium Development has agreed to enter into this development agreement with the City to get this much needed roadway upsizing completed for a 66/34 split between Alluvium Development, Inc. and the City of Grand Prairie. Alluvium Development, Inc. will also be constructing water, sewer, storm water, left hand turn lane and decel lane at 100% their expense.

All public participation in the cost of the Public Improvements associated with the project is dedicated to the extension of the improvements as per the Capital Improvements Plan, to increase necessary capacity for existing and in anticipation of other future development in the area as approved in the City's Capital Improvement Projects budget. Further, the City's participation shall be based on funds appropriated for this project in the Capital Projects Funds. The City's participation amount will remain applicable for a period not to exceed 24 months. If work on the Public Improvements has not been initiated within 24 months of the date this Agreement was executed and the Agreement has not been amended by the City Council to provide for an extension, then this Agreement shall be terminated and the City will have no further obligation under this Agreement.

This item will be reviewed by the Finance and Government Committee and the City Council Development Committee at their meetings held on June 5, 2020.

Financial Consideration

Funding for the Developer Participation Agreement for Alluvium Development, Inc. of Grandway Blvd, for a not to exceed amount of \$442,000, is available in the Street Capital Project Fund (400192) WO #02007303 (FY20 Developer Participation STRT)

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02007303

Project Title: FY20 Developer Participation

Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Construction 68540	\$1,000,000	\$1,000,000		\$1,000,000	\$1,000,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$1,000,000	\$1,000,000	\$0	\$1,000,000	\$1,000,000



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10024 Version: 1 Name: Ordinance; -LPAFA with TxDOT for GSW under I20

Type: Ordinance Status: Consent Agenda
File created: 5/22/2020 In control: Engineering

On agenda: 6/2/2020 Final action:

Title: Ordinance amending the FY2019/2020 Capital Improvement Projects Budget; Great Southwest

Parkway improvements under Interstate 20 from Eastbound to Westbound frontage roads City Match

with TxDOT LPAFA in the amount of \$711,374

Sponsors:

Indexes:

Code sections:

Attachments: WO 618.81 STRT.pdf

Date Ver. Action By Action Result

From

max

Title

Ordinance amending the FY2019/2020 Capital Improvement Projects Budget; Great Southwest Parkway improvements under Interstate 20 from Eastbound to Westbound frontage roads City Match with TxDOT LPAFA in the amount of \$711,374

Presenter

Walter Shumac, Director of Transportation

Recommended Action

Approve

Analysis

The City of Grand Prairie is entering into a partnership agreement with TXDOT for Great Southwest Parkway improvements under Interstate 20 from EB to WB frontage roads. This work includes additional lane on Great Southwest Parkway in each direction under IH20 from EB to WB frontage roads. These improvements will reduce congestion at Great Southwest Parkway and IH20 interchanges without additional capacity on Great Southwest Parkway under IH-20, that the interchange will become more of a bottleneck; particularly with Great Southwest Parkway improvement to 6 lanes in each direction. These improvements will provide significant mobility enhancements within the corridor.

The overall project cost is \$3,512,130 of which \$2,126,400 is federally funded, \$674,355 is state funded and \$711,374 is locally funded.

Financial Consideration

City's portion of the estimated \$3,512,130 cost of the project is about 20.25% (\$711,374). Funding agreement

File #: 20-10024, Version: 1

calls for the city to pay \$186,060 upon execution and before construction.

Fund in the total amount of \$711,374 is available as follows;

- 1. \$450,000 is available in the Street Capital Project Fund (400192) WO #01808103 (Pavement Widening along GSW Pkwy under I20)
- 2. \$261,374 is available by appropriating and transferring from the unobligated fund balance of Street Capital Project Fund (400192) to WO #01808103 (Pavement Widening along GSW Pkwy under I20)

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2019/2020 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$261,374 FROM THE UNOBLIGATED FUND BALANCE IN THE STREET CAPITAL PROJECTS FUND (400192) TO WO #01808103 (PAVEMENT WIDENING ALONG GSW PKWY UNDER I20)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2019/2020 Capital Improvement Projects Budget be amended by transferring and appropriating \$261,374 from the unobligated fund balance in the Street Capital Projects Fund (400192) to WO #01808103 (Pavement Widening along GSW Pkwy under I20)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, JUNE 2, 2020.

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 01808103

Project Title: Pavement Widening along GSW under I20

Current Request: \$261,374.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Contrbution to other Gov 65214	\$450,000	\$450,000	\$261,374	\$711,374	\$711,374
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$450,000	\$450,000	\$261,374	\$711,374	\$711,374



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10026 Version: 1 Name: Change Order/Amendment No. 2 with Hill &

Wilkinson General Contractors in the amount of \$109,179.10 for City Hall Municipal Campus Phase

Two Additional Construction Work

Type: Agenda Item Status: Consent Agenda

File created: 5/22/2020 In control: Engineering

On agenda: 6/2/2020 Final action:

Title: Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors for the City Hall Municipal

Campus Phase Two construction work in the amount of \$109,179.10 for electrical coordination and necessary code upgrades, landscape/civil adjustments, HVAC diffuser length changes and new fire

alarm strobes

Sponsors:

Indexes:

Code sections:

Attachments: 620.26 CH 2.pdf

Date Ver. Action By Action Result

From

max

Title

Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work in the amount of \$109,179.10 for electrical coordination and necessary code upgrades, landscape/civil adjustments, HVAC diffuser length changes and new fire alarm strobes

Presenter

Andy Henning, Senior Building and Construction Projects Manager

Recommended Action

Approve

Analysis

On June 4, 2019 the City Council awarded the Construction Manager at Risk (CMAR) contract to Hill & Wilkinson General Contractors (19-9024) for pre-construction services in the amount of zero dollars (\$0). This award provided for CMAR services including development of project estimates, preliminary construction schedules, value engineering proposals and constructability review during the Design Phase.

Current Change Order/Amendment No. 2 in the amount of \$109,179.10 is divided as follows:

\$7,980.98 for electrical panel LA-4 coordination with existing conditions

\$94,410.97 for electrical upgrades of existing equipment in order to meet all code requirements \$528.84 for minor adjustments to landscape and civil engineering designs to coordinate both scopes \$2,706.35 for change in length of HVAC slot diffusers required to allow proper air flow

File #: 20-10026, Version: 1

\$3,551.96 for replacement of existing fire alarm strobes in City Hall West in order to allow new overall fire alarm system for all three (3) connected City Hall buildings to communicate seamlessly and report appropriately to the Grand Prairie Fire Department

Change Order/Amendment No. 1 in the amount of \$6,215,173 was approved by City Council on December 17, 2019 (19-9613) and represented the Guaranteed Maximum Price (GMP) for the scope of work defined in the Rouch Architects Construction Documents package as competitively bid by Subcontractors to Hill & Wilkinson General Contractors. Costs above and beyond the Hill & Wilkinson portion of the project addressed in Change Order/Amendment No. 1 included previously approved Construction Manager pre-construction fees (\$0) and an asbestos remediation allowance (\$30,000); 5% contingency (\$310,759); allowance for FF&E (\$1,200,000); allowance for IT/data design and installation (\$95,000); allowance for A/V equipment (\$200,000); allowance for door access and security systems (\$95,000); allowance for Oncor Electric power line relocation (\$125,000); plus an allowance for construction testing (\$25,000), all of which total the overall project budget of \$8,295,932.

Items applicable to performance by the Construction Manager at Risk (CMAR) will be incorporated into the current Hill & Wilkinson General Contractors contract for a revised total contract in the amount of \$6,324,352.10. Percentage of change orders including the current Change Order/Amendment No. 1 is 1.76%.

This item was taken to the Finance and Government Committee on June 2, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for change order/amendment no. 2, in the amount of \$109,179, is available in the Municipal Facilities Capital Projects Fund (405090) WO #02002603 (Municipal Complex Ph II) PO 413519 contingency.

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 405090 / 02002603

Project Title: Municipal Complex Ph II

Current Request: \$0.00

	1	2	3	2+3	1+3
ACCOUNT	CURRENT	AVAILABLE	CURRENT	REVISED	AMENDED
DESCRIPTION	BUDGET	BALANCE	REQUEST	BALANCE	BUDGET
Prof Eng (61041)	\$23,560	\$0	\$0	\$0	\$23,560
Enviro Remediation (61205)	\$45,101	\$1,462	\$0	\$0	\$45,101
Bldgs/Grounds Maint (63010)	\$5,000	\$2,007	\$0	\$2,007	\$5,000
Traffic Sign Maint (63125)	\$1,450	\$1,450	\$0	\$0	\$1,450
FFE (68290)	\$1,200,000	\$1,200,000	\$0	\$1,200,000	\$1,200,000
Construction (68540)	\$6,595,632	\$20,445	\$0	\$20,445	\$6,595,632
Eng/Con/Geo (68560)	\$40,707	\$21,051	\$0	\$21,051	\$40,707
Security (68380)	\$93,550	\$1,359	\$0	\$1,359	\$93,550
IT (68410)	\$295,000	\$2,016	\$0	\$2,016	\$295,000
TOTAL	\$8,300,000	\$1,249,790	\$0	\$1,246,878	\$8,300,000



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10027 Version: 1 Name: Change Order/Amendment No. 5 with Modern

Contractors for Fleet Service Center Additions and

Renovations (Phase Two)

Type: Agenda Item Status: Consent Agenda

File created: 5/22/2020 In control: Engineering

On agenda: 6/2/2020 Final action:

Title: Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and

Renovations (Phase Two) in the amount of \$176,052.11 for plumbing additions and deletions, adjustment of construction manager contract costs, electrical work for EV charging stations, structural

additions, expansion of new concrete parking/sidewalk surface, extended irrigation,

mechanical/electrical coordination, added door hardware, fire extinguishers, soil chemical injection,

protective bollards and millwork revisions.

Sponsors:

Indexes:

Code sections:

Attachments: 618.169 WO.pdf

Date Ver. Action By Action Result

From

max

Title

Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two) in the amount of \$176,052.11 for plumbing additions and deletions, adjustment of construction manager contract costs, electrical work for EV charging stations, structural additions, expansion of new concrete parking/sidewalk surface, extended irrigation, mechanical/electrical coordination, added door hardware, fire extinguishers, soil chemical injection, protective bollards and millwork revisions.

Presenter

Andy Henning, Senior Construction and Projects Manager

Recommended Action

Approve

Analysis

On August 7, 2018 (18-8084) the City Council awarded the Construction Manager at Risk (CMAR) contract to Modern Contractors for pre-construction services in the amount of \$1,000. This award provided for CMAR services including development of project estimates, preliminary construction schedules, value engineering proposals and constructability review during the Design Phase.

Current Change Order/Amendment No. 5 in the amount of \$176,052.11 is divided as follows: \$4,907.09 for change from 1 ½" to 2 ½" double check valve with freeze protection cavity wall

File #: 20-10027, Version: 1

-\$7,785.00 credit for removal of oil/water separator

\$9,961.24 for construction manager overhead/profit percentages not included in prior change orders

\$7,359.61 for electric vehicle charging equipment and final electrical connections

\$23,956.72 for structural additions for hose reels, ceiling fan support and guard rails

\$545.57 for roof drain washout pit

\$63,324.22 for expansion of new concrete parking at northeast corner of site

\$2,961.95 for added irrigation to support new grass area installed

\$2,684.17 for ground-fault circuit interrupter (GFCI) breakers for new appliances per City inspector

\$702.90 for mechanical ductwork modifications at storage mezzanine to cap previous routing

\$792.77 for added door closer hardware

\$546.20 for four (4) fire extinguishers per Fire Marshal direction

\$52,782.92 for soil chemical injection at southwest corner of service bays where heaving occurred

\$8,474.00 for new sidewalk location necessary to coordinate with expanded new entry gate fencing

\$1,820.66 for eight (8) new bollards proposed to protect new entry gate opening widths

\$3,017.09 for millwork adjustments to allow for additional seating positions and coordination with an ice and water machine obtained for the facility

Current Change Order/Amendment No. 4 in the amount of \$42,378.86 was approved by City Council on December 17, 2019 (19-9604) and represented the following:

\$770.00 for added data drops to coordinate with furniture layout

\$1,037.00 for new hollow metal frame and glazing at existing service bay office

\$714.00 for three (3) new lay-in LED light fixtures for the IT room

\$2,920.00 for four (4) fire-rated access panels as requested by city inspector per code requirements

\$2,344.00 for additional ceramic tile in corridor A118 and assembly area A139

\$2,835.00 for added conduit pathway for city fiber

\$2,319.00 for additional steel lintel and brick masonry at outside corner of roof parapet

\$29,439.86 for electrical service to parking area designated for electric fleet vehicle charging

Change Order/Amendment No. 3 in the amount of \$216,603.44 was approved by City Council on November 5, 2019 (19-9514) and represented the following:

\$18,465.00 for added roof parapet wall framing and coping cap due to existing unforeseen condition above new main entry location

\$5,580.00 for added structural steel framing and required masonry lintel near northwest entry

\$2,305.00 for added steel support angle

\$5,670.00 for increased roof insulation thickness and mechanical curb extension

\$176,088.44 for relocation and reconstruction of the Environmental Services hazardous materials holding area which is currently located on site at the Fleet Services Center

\$600.00 for a new hose bib to replace the existing broken hose bib

\$7,895.00 for removal and replacement of existing exterior hollow metal frame and door along with added concrete steps and curb for improved access

Change Order/Amendment No. 2 in the amount of \$171,170.06 was approved by City Council on August 6, 2019 (19-9197) and represented the following:

\$856.96 for removal of existing single phase transformer

\$650.00 for addition of 6" double cleanout as requested by City

\$1,894.66 for security lighting during construction due to increased occurrence of theft at other construction sites across the City

\$2,545.00 for wall construction change in the men's locker room area for enhanced durability and provision of insulation

File #: 20-10027, Version: 1

\$2,635.00 for added millwork areas within the office expansion

-\$5,435.00 credit for signage removal and plumbing reduction associated with Architect's Supplemental Instructions (ASI) 03

-\$1,921.20 credit for reimbursement of emergency City fiber cabling repair cut by contractor

-\$1,500.00 credit for change in trench drain manufacturer/supplier to match phase one construction

\$141,340.74 for two (2) 10 ton 40' span cranes for the new service bay area along with concrete foundation adjustments and additions

\$3,620.00 for truck wash platform rework adjacent to concrete masonry south wall

-\$2,500.00 credit for deletion of sewage ejector equipment

\$7,200.00 for added fire alarm provisions as required by code

\$4,300.00 for upgrade of office blinds from aluminum to faux wood for durability

\$17,483.90 for coordination with final drawing revisions per ASI 06

Change Order/Amendment No. 1 in the amount of \$5,471,711 was approved by City Council on December 11, 2018 (18-8482) and represented the Guaranteed Maximum Price (GMP) for the scope of work defined in the Magee Architects Construction Documents package as competitively bid by Subcontractors to Modern Contractors.

Items applicable to performance by the Construction Manager at Risk (CMAR) will be incorporated into the current Modern Contractors contract for a revised total contract in the amount of \$6,078,915.47. Percentage of Change Orders/Amendments including the current is 11.08% of the original contract.

This item was taken to the Finance and Government Committee on June 2, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two), in the amount of \$176,053, is available in Municipal Facilities Capital Project Fund (405090) WO #01816901-03 (General Service Center Phase II)

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 405090 / 01816901-03

Project Title: General Service Center Phase II

Current Request: \$0.00

	1	2	3	2+3	1+3
ACCOUNT	CURRENT	AVAILABLE	CURRENT	REVISED	AMENDED
DESCRIPTION	BUDGET	BALANCE	REQUEST	BALANCE	BUDGET
Small FFE (60530)	\$75,000	\$20,609	\$0	\$20,609	\$75,000
Bldg Security - 01 (61560)	\$20,076	\$0	\$0	\$0	\$20,076
Bldgs & Grounds Maint (63010)	\$20,000	\$93	\$0	\$93	\$20,000
FFE (68290)	\$342,400	\$100,923	\$0	\$100,923	\$342,400
Security Equip (68380)	\$99,949	\$0	\$0	\$0	\$99,949
Data Proc Equip (68410)	\$36,248	\$0	\$0	\$0	\$36,248
Construction -01 (68540)	\$6,078,826	\$176,053	\$0	\$176,053	\$6,078,826
Eng/Con/Geo (68560)	\$525,825	\$0	\$0	\$0	\$525,825
_					
TOTAL	\$7,198,324	\$297,678	\$0	\$297,678	\$7,198,324



City Hall 300 W. Main Street Grand Prairie. Texas

Legislation Details (With Text)

File #: 20-10039 Version: 1 Name: Grant Application Main Street Jefferson Roundabout

Type: Resolution Status: Consent Agenda

File created: 5/28/2020 In control: Economic Development

On agenda: 6/2/2020 Final action:

Title: Resolution in support of the United States Department of Commerce Economic Development

Administration Grant Application for the Main Street Jefferson Roundabout.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

From

Marty Wieder, Economic Development Director

Title

Resolution in support of the United States Department of Commerce Economic Development Administration Grant Application for the Main Street Jefferson Roundabout.

Presenter

Marty Wieder, Economic Development Director

Recommended Action

Approve

Analysis

The CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics.

Grand Prairie recognizes that its existing and future economy may be enhanced with the roundabout designed for the interchange of Main Street and Jefferson, helping redirect truck traffic and foster redevelopment projects near the former Naval Base at Grand Prairie's eastern edge-and potentially leading to major new employment.

The project is located in Tax Increment Reinvestment Zone #1, Area Development Zone #3 and therefore qualifies for matching grant support. Moreover, it is adjacent to two Opportunity Zones. The roundabout improvements total \$5,021,984.86, and the City would be responsible for a 20% match of \$1,004,396.97.

Grand Prairie, staff is recommending Council support of the resolution endorsing this grant application.

Financial Consideration

File #: 20-10039, Version: 1

Total Project Cost - \$5,021,984.86

Body

RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, IN SUPPORT OF UNITED STATES DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION GRANT APPLICATION FOR THE MAIN STREET JEFFERSON ROUNDABOUT

- WHEREAS, the CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics; and
- WHEREAS, the City of Grand Prairie recognizes that its existing and future economy may be enhanced with the roundabout designed for the interchange of Main Street and Jefferson, helping redirect truck traffic and foster redevelopment projects near the former Naval Base at Grand Prairie's eastern edge leading to major new employment; and
- WHEREAS, the project is located in Tax Increment Reinvestment Zone #1, Area Development Zone #3 and therefore qualifies for matching grant support. Moreover, it is adjacent to two Opportunity Zones; and

WHEREAS, the roundabout improvements total \$5,021,984.86.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. That the City of Grand Prairie City Council supports and endorses this application to the United States Department of Commerce Economic Development Administration.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, June 2, 2020.



City Hall 300 W. Main Street Grand Prairie, Texas

Legislation Details (With Text)

File #: 20-10040 Version: 1 Name: EpicCentral Hotel

Type: Resolution Status: Consent Agenda

File created: 5/28/2020 In control: Economic Development

On agenda: 6/2/2020 Final action:

Title: Resolution in support of United States Department of Commerce Economic Development

Administration Grant Application for the Deceleration Lane, Bridge and Parking associated with

EpicCentral Hotel, Conference Center and Retail/Restaurant Development

Sponsors:

Indexes:

Code sections:

Attachments:

Date Ver. Action By Action Result

From

Marty Wieder, Economic Development Director

Title

Resolution in support of United States Department of Commerce Economic Development Administration Grant Application for the Deceleration Lane, Bridge and Parking associated with EpicCentral Hotel, Conference Center and Retail/Restaurant Development

Presenter

Marty Wieder, Economic Development Director

Recommended Action

Approve

Analysis

The CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics. The City of Grand Prairie recognizes that future hospitality and retail jobs associated with the EpicCentral hotel and conference center - and across the street from associated student training programs at the GPISD Dubiski Career High School - are restrained and delayed as a result of a delay to this project, originally slated to begin this summer. Major public works and infrastructure improvements are necessary to foster the start of the EpicCentral hotel and conference center totaling \$14.5 million. Moreover, because of previous bond sales the City is in the position to match at 20%, as preferred by the Economic Development Administration. Therefore, staff is recommending Council support of the resolution endorsing this grant application.

Financial Consideration

Total Project Cost - \$14,500,000 Projected City Match - \$2,900,000 (20%)

Body

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, IN SUPPORT OF U.S. DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION GRANT APPLICATION FOR FRONTAGE ROAD DECELERATION LANE, BRIDGE AND PARKING FOR EPICCENTRAL HOTEL, CONFERENCE CENTER AND RESTAURANT/RETAIL DEVELOPMENT

- WHEREAS, the CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics; and
- WHEREAS, the City of Grand Prairie recognizes that future hospitality and retail jobs associated with the EpicCentral hotel and conference center and across the street from associated student training programs at the GPISD Dubiski Career High School are restrained and delayed as a result of any delay of this project; and
- WHEREAS, major public works and infrastructure improvements are necessary to foster the start of the EpicCentral hotel and conference center totaling \$14.5 million.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. That the City of Grand Prairie City Council supports and endorses this application to the United States Department of Commerce Economic Development Administration.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, June 2, 2020.