



**Application Checklist to Amend an Existing Permit  
Change of Owner or Change of Operator**

<b>Date of Application:</b>	
<b>Padsite Name:</b>	
<b>Existing Operator Name:</b>	
<b>New Operator Name:</b>	
<b>County:</b>	
<b>Is this padsite in the City limits or ETJ?</b>	
<b>Classification of Original Permit Issued and Date</b>	

Narrative of reason for amended permit application:

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Address of the padsite:

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Location in feet to nearest protected use and address of protected use and how this information was obtained: \_\_\_\_\_

- Exhibit 'B', Security:** Identify the security instrument that will be assigned to each additional well bore.
- Exhibit 'C', Insurance:** Provide a copy of the current Certificate of Liability Insurance as required under the Ordinance.
  - Coverage shall be a minimum combined single limit of one million dollars (\$1,000,000) per occurrence location for bodily injury and property damage.
  - If operator has a stand-alone environmental pollution liability (EPL) policy, than five million dollars (\$5,000,000) excess is required.
  - If operator does not have a stand-alone policy, than the operator must maintain a ten million dollar (\$10,000,000) excess policy.
  - Operator shall maintain coverage of at least one million dollars (\$1,000,000) per loss, with an annual aggregate of at least ten million dollars (\$10,000,000) in environmental pollution liability coverage.
  - Employer liability shall be a minimum of five hundred thousand dollars (\$500,000) per accident.

- Combined single limit of one million dollars (\$1,000,000) per occurrence for bodily injury and property damage.

**Please submit copies of any TxRRC Forms Submitted or Approved. Proof of valid operator status is required.**

**Amended Permit Application Fee - \$1,500**

**City staff:**

**Application Fee Paid \$** \_\_\_\_\_

**Road Damage Assessment Fee: \$** \_\_\_\_\_

**Receipt No.** \_\_\_\_\_

**Fee Paid: \$** \_\_\_\_\_

**Check No.** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Staff Initials** \_\_\_\_\_

\* Please be advised that an inspection by City staff is required prior to the issuance of an amended permit. Padsites must meet all current City ordinance requirements and be in compliance with the Erosion Control Plan.