



KEEP GRAND PRAIRIE BEAUTIFUL ADOPT-A-STREET HANDBOOK



Updated August 2021
CITY OF GRAND PRAIRIE

Keep Grand Prairie Beautiful Adopt-a-Street Handbook

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Purpose

The purpose of the Keep Grand Prairie Beautiful Adopt-a-Street Program is to provide an opportunity for families, individuals, businesses, organizations, etc. to improve and beautify their community environment through volunteer service by collecting litter on their adopted segment of roadway.

Only groups who are willing to provide volunteer service to the community by collecting litter a minimum of three times per year on a 1-mile segment, or longer, of roadway should apply to the program.

Requirements for Good Standing Recognition

- Complete at least 3 cleanups per calendar year
- Complete at least 3 cleanup reports per calendar year

Requirements for Gold Star Recognition

- Complete at least 6 cleanups per calendar year
- Complete at least 6 cleanup reports per calendar year
- Submit 6 to 12 photos from your cleanup efforts for use on City of Grand Prairie social media, reports, and award and/or grant applications

Duration of Adoption

- The initial adoption agreement will be for two years, beginning from the date that the application is approved
- Groups in good standing will have their adoption automatically renewed unless written notice is provided by either the Group or KGPB that the adoption will not be renewed
- Adoptions can be forfeited before the two-year agreement has expired
 - New adoptions that do not submit their first cleanup report within 90 days of their adoption being accepted will forfeit their adoption.
 - Not completing a cleanup during any six-month period will result in receiving a “30 days” reminder/warning. After receiving this email your group is required to submit a cleanup report within 30 days or forfeit your adoption.
 - Groups that received three “30 days” emails during any two-year period may forfeit their adoption.

Adopt-a-Street Volunteer Appreciation

- Groups achieving either Good Standing or Gold Star Recognition for the calendar year will be invited to participate in the annual Adopt-a-Street Volunteer Appreciation event.

Cleanup Supplies

- The City of Grand Prairie will provide one cleanup kit at the beginning of the adoption.
- The safety vests and gloves are machine washable in cold water. Air drying is recommended.
- After the first 10 bags, the Group will need to supply their own trash bags.
- The Adopt-a-Street Cleanup Kit Includes:
 - 1 safety vest per person
 - 1 pair of gloves per person
 - 1 KGPB branded t-shirt per person
 - 10 13-gallon white kitchen trash bags for the Group
- Pick up Days and Times
 - By appointment only
 - Tuesday through Saturday, 7:30 a.m. to 4:30 p.m.
- Pick up Location
 - Grand Prairie Landfill Scale House, 1102 MacArthur Blvd

The City's Cost for the Adopt-a-Street Cleanup Kit as of August 1, 2021 is:

- The Adopt-a-Street Cleanup Kit Includes:
 - 1 safety vest per person = \$2.70
 - 1 pair of gloves per person = \$3.88
 - 1 KGPB branded t-shirt per person = \$5.50
 - 10 13-gallon white kitchen trash bags = \$0.90
- Value of kit for an individual = \$12.98
- Value of kit for a family of 5 = \$61.28
- Value of kit for a group of 10 = \$121.68
- Volunteer Value from Keep Texas Beautiful - \$27.00 per hour

Litter Pickup During COVID-19 Specific Safety Tips* from Keep America Beautiful

- Wear a face covering when volunteering with others outside of your immediate household
- Maintain a social distance of at least 6 feet between yourself and those not in your immediate household
- Use an alcohol-based sanitizer, as needed, during the cleanup
- If needed, use kitchen tongs to pick up litter
 - These can be purchased at dollar stores for as low as \$1 each
- The complete Keep America Beautiful Litter Cleanups During COVID-19 packet is available online at www.gptx.org/kgpb/adopt-a-street
- Get the latest on COVID-19 in Grand Prairie at www.gptx.org/covid-19

*The COVID-19 Specific Safety Tips are not a requirement to participate in the Adopt-a-Street program.

Adopt-A-Street Safety Tips and Recommendations

Do

- Use provided safety equipment: safety vest and gloves
- Use the “buddy system” - work in teams to maximize safety
- Drink plenty of fluids
- Pickup micro-litter such as cigarette butts and coke can tabs.
- Tie full garbage bags shut
- Be aware of your surroundings and potential hazards (passing cars, hazardous tree branches, poison ivy, snakes, bees, etc.)
- Wear long pants, long sleeve shirts, close-toe shoes, sunscreen, and bug spray
- Wash hands with soap after the cleanup
- Use an alcohol-based hand sanitizer, as needed, during the cleanup
- Know emergency procedures, such as the location of the nearest emergency facility and how to summon an ambulance or the police

Do Not

- Pickup:
 - broken glass, rusty metal objects, tree branches or heavy pieces of wood
 - hazardous materials such as hypodermic needles, sharp objects, old car batteries, animal carcasses, oil containers, chemicals, or chemical containers, 55-gallon drums, or any other unidentified or questionable object.
 - Please inform the group leader if any of these items are found. These items can be reported in the comments section of the Cleanup Report that is turned in to KGPB.
- Attempt to move large objects
- Allow children to participate unless supervised by an adult
- Perform any activities outside of your physical capabilities
- Conduct cleanups during inclement weather
- Schedule cleanups during peak pedestrian or traffic hours
- Conduct cleanups near or around construction sites
 - If your adoption has recently become a construction site, please advise the KGPB Coordinator by email amaron@gptx.org An alternative adoption may be recommended for the duration of the construction project.

Scheduling a Cleanup

- Once your adoption has been approved, you will be able to pick up your supplies. Once you have picked up your supplies, you may schedule your cleanups for any day or time that works for your Group.

Disposal of Full Trash Bags

- Volunteers are asked to take the full trash bags back to their home for regular curbside pick up
- Businesses and organizations are asked to take the full trash bags back to their business or organization dumpster for disposal
- Do not dispose of full trash bags in someone else's dumpster. This is illegal dumping.
- If you will not be able to take the full trash bags away for disposal, you may request a bag pick up from KGPB
 - A request for full bag pick up must be submitted to the KGPB Coordinator via email amaron@gptx.org at least 7 days prior to the cleanup event.
 - Example: Our cleanup is scheduled for Saturday, January 16th. I will need to submit a full bag pick up request no later than Saturday, January 9th.
 - All bags must be tied. Loose litter from open bags will not be collected

Disposal of Bulky Materials

- Please contact the KGPB Coordinator by email, text, or call to report bulky materials.
 - amaron@gptx.org or 469-515-9194
 - Please include a description of the item and the nearest address or street intersection
 - The Cleanup Report also includes a section for reporting bulky materials

Disposal of Household Hazardous Waste (HHW) Materials

- Please contact the KGPB Coordinator by email, text, or call to report HHW materials.
 - amaron@gptx.org or 469-515-9194
 - Please include a description of the item and the nearest address or street intersection
 - The Cleanup Report also includes a section for reporting HHW materials

Available Streets

- Available street segments will be listed on the Adopt-a-Street website, www.gptx.org/kgpb/adopt-a-street
- You may also contact the KGPB Coordinator by email amaron@gptx.org to request the most updated list of available streets.

Group Name Requirements

- Recommendations for Group Name
 - Business Name
 - Organization/Club Name
 - Family surname
 - Family member(s) given name(s)
- Recommended amount of text:
 - 60 characters including spaces
- To allow for legibility and text length recommendations, the following are not allowed
 - Nicknames
 - Special characters or numbers
 - Email address
 - Phone number
 - Website address
- The Adopt-a-Street Program is not meant to be a memorial program. As of February 2020, we are no longer able to accept sign names that include any variation of “In memory of...” or “In honor of...”
- The City of Grand Prairie reserves the right to request revision of any group name request or refuse any group name request.

Groups Recognition

- Groups that have completed their first cleanup report will be added to the Keep Grand Prairie Beautiful website as an official Adopt-a-Street member.
- Groups that submit a photo with their cleanup report will have their photo and group name included in a social media post on the City of Grand Prairie page(s).
- Submitted photos may also be used as promotional material and/or for grant and/or award applications.
- As of August 1, 2021, new adoptions will no longer include a set of Adopt-a-Street signs.
- Adoptions that have been finalized before August 1, 2021 and are in Good Standing by 11:59 p.m. on December 31, 2021 will retain their current set of Adopt-a-Street signs.

Glossary

- **Adopt-a-Street Program:** a program under the KGPB umbrella that provides an opportunity for families, individuals, businesses, clubs, organizations, non-profits, etc. to improve and beautify their community environment through volunteer service by collecting trash and litter on their adopted segment of roadway. Bulky and hazardous materials are to be reported to KGPB.
- **Bulky materials:** Anything that one person cannot lift by themselves. Examples include car bumper, sofa, mattress, tree limb, tires, television, etc.
- **Calendar Year:** The 12-month period between January 1st and December 31st.
- **Clean Prairie Company:** Clean Prairie recognizes businesses that care about their environment and the community. To be certified as a Clean Prairie Company, a business must keep the exterior of their property free from litter and clutter and the interior must be kept clean and orderly. Additional activities and community participation is encouraged to certify at higher levels. Clean Prairie Company participants receive gold, silver or bronze certification based on the cleanliness level of their business. www.gptx.org/cleanprairie
- **Eligible segment:** A collector, arterial, or major arterial street that is owned and/or maintained by the City of Grand Prairie.
 - Local neighborhood streets are not available because homeowners are responsible for maintaining their property up to the curb.
 - TxDOT roadways are not eligible for the Grand Prairie Adopt-a-Street program. However, you may contact the Dallas County or Tarrant County TxDOT offices for the Adopt-a-Highway or Sponsor a Highway programs.
- **Hazardous materials:** Anything that needs special disposal and would be eligible for Household Hazardous Waste (HHW) collection. Examples include: paint cans with liquid paint, used oil, pesticides, etc.