



# City of Grand Prairie

City Hall  
300 W. Main Street  
Grand Prairie, Texas

## Minutes - Final

### City Council

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Tuesday, January 19, 2021

5:30 PM

Video Conference

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#### Call to Order

**Mayor Jensen called the meeting to order at 5:32 p.m.**

- Present** 7 - Mayor Ron Jensen  
Mayor Pro Tem Jorja Clemson  
Council Member Mike Del Bosque  
Council Member Greg Giessner  
Council Member Cole Humphreys  
Council Member John Lopez  
Council Member Jeff Wooldridge
- Absent** 1 - Council Member Jeff Copeland

#### Staff Presentations

- 1** COVID Update - Presented by Steve Dye, Deputy City Manager/Chief Operating Officer

*Mr. Dye presented a vaccination site update, advising two-hundred eighty-three city employees have currently tested positive for COVID-19; Emergency Management Coordinator Chase Wheeler provided information on vaccination distribution across the United States; Chief Robert Fite discussed the Dallas/Fort Worth Vaccination Hub Operations both in Dallas County and Tarrant County. He advised Dallas County has three large vaccination sites - Fair Park, Ellis Davis and Eastfield College - and Tarrant County has two vaccination hubs - Arlington and HEB. Chief Fite said he is hopeful there will be more vaccines available soon and advised the City of Grand Prairie and the City of Irving have entered into a partnership to establish a joint vaccination site at the Theater at Grand Prairie with plans to operate Monday through Friday, 8am to 4pm, dependent on vaccine allotment. The site will run initially by reservation only with a goal to vaccinate five-hundred per day by walk-in, then transitioning to one-thousand people per day with a drive-thru starting February 1st if the allotment is provided by then. Chief Fite also said they would submit a FEMA reimbursement request application. Mr. Giessner asked who would staff the facility. Chief Fite said both cities would place an equal amount of city employees and paramedics on site to staff the facility. He added that twenty-five percent of the cost would be the city's cost and that Grand Prairie would try to split that amount with Irving. Mayor Pro Tem Clemson asked if the facility would be compensated for its use. Chief Fite advised there would be a use agreement at a minimal cost. He added that those who have reservations but cannot travel to the site would be accommodated through community outreach efforts to provide them with the vaccine. Mr. Lopez asked if all should still be encourage to register with both Dallas and Tarrant County and also noted that some Spanish speakers who called to register received calls back in English. Mr. Dye said yes, he suggested registration continue with both counties as it is on a first come, first serve basis, depending on the*

tier in which they fall. Chief Fite said all 1A & 1B citizens should register now.

**Presented**

**2**

Development Guide Briefing - Presented by Deputy City Manager Bill Hills

*Deputy City Manager Bill Hills presented the Development Process Guide which assists in notifying the community of the application process. Mr. Hills advised it was compiled through a combined effort with Transportation Director Walter Shumac, Public Works Director Gabe Johnson and Planning Director Rashad Jackson. He said it contains thirty pages with illustrations of the step-by-step process from the pre-application meeting to final acceptance and issuance of a certificate of occupancy. He described a flowchart which includes various steps through the application process, engineering civil plans, contacts for each area in the process as well as transportation studies and building permits. Mr. Hills added there is a one-page guide with the general order of the overall development review process and advised the guide would be available February 1st. Council Member Lopez asked Mr. Hills to provide updates as they become available.*

**Presented**

**Agenda Review**

*Mayor Pro Tem Jorja Clemson reviewed the agenda and asked if there were any questions on Consent Agenda items three through ten, and she advised that she would move to take no action on item three at this time. There were no questions.*

**Mayor Jensen recognized Mayor Pro Tem Jorja Clemson who asked if there were any questions regarding Consent items 3-10 on the agenda. There were none.**

**Executive Session**

**There was no executive session.**

**Recess Meeting**

*Mayor Jensen recessed the meeting at 6:08 p.m.*

**Mayor Jensen called the regular meeting to order at 6:30 p.m.**

*Mayor Jensen performed a roll call and noted that Council Member Jeff Copeland was absent due to illness.*

**Invocation was given by Deputy Mayor Pro Tem Jorja Clemson, and the pledge of allegiance to the US flag and to the Texas flag was led by Council Member Jeff Wooldridge.**

*Mayor Pro Tem Clemson advised that she, the Mayor, Council Members Giessner and Lopez attended the Martin Luther King Jr. Day Celebration and thanked the Parks, Arts and Recreation team for their great efforts.*

**Consent Agenda**

*Mayor Pro Tem Clemson moved, seconded by Deputy Mayor Pro Tem Del Bosque, to take no action on item three of the agenda and to approve items four through ten. The motion carried unanimously.*

**3** Minutes of the December 15, 2020, City Council Meeting

*No action was taken on this item.*

**4** PID Contract with SPSD, Inc. for Landscape Maintenance for \$117,039.33 in Oak Hollow/Sheffield Village PID (Council Districts 4 and 6)

**Approved**

**5** Professional Engineering Services contract with Halff Associates, Inc. for the FY21 Capital Improvement Process Community Rating System Program Support in the total amount of \$96,000.

**Approved**

**6** Authorize contingency transfer of \$102,911 for Sales Tax Auditing Services Contract with TexasCityServices for a fee of 24% of realized recoveries; authorize any future contingency transfers as needed to fund the contract, up to \$150,000 annually

**Approved**

**7** Renewal of Professional Services agreement for actuarial analysis with Rudd and Wisdom, Inc. in the annual amount of \$13,000 for a two-year term with up to four two-year renewal terms totaling \$69,020 if all renewal periods are exercised and authorize the City Manager to execute any additional renewals with aggregate price fluctuations of up to \$50,000 so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal term(s).

**Approved on the Consent Agenda**

**8** Discussion and consideration of all matters incident and related to the issuance and sale of "City of Grand Prairie, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2021", including the adoption of an ordinance authorizing the issuance of such certificates of obligation and delegating certain matters to an authorized official of the City.

**Adopted**

Enactment No: ORD 10955-2020

**9** Ordinance to convey required utility easement and right of way to Oncor Electric Delivery Company LLC for 2940, 2960 and 2980 Esplanade in the EPIC Central Phase III Addition

**Adopted**

Enactment No: ORD 10956-2020

10

Resolution amending and replacing Resolution 5143-2020 for the ratification of the application of the FY2020 Urban Area Security Initiative (UASI) Grant of approximately \$164,243; authorize the City Manager to accept the grant by signing the Sub-Recipient Agreement and other grant related documents from the Office of the Governor-Homeland Security Grants Division

**Adopted**

Enactment No: RES 5146-2020

**Citizen Comments**

*There were no citizen comments.*

**Adjournment**

*Mayor Jensen adjourned the meeting at 6:36 p.m.*



The foregoing minutes were approved at the February 02, 2021, City Council meeting.

*Mona Lisa Galicia*  
Mona Lisa Galicia, City Secretary