

PERMIT INFORMATION APPLICATION

This information must be filled out completely and submitted at the time of building permit application. Without this form your permit cannot be accepted for processing. If you are unable to provide all information as requested, please consult with your general contractor or the appropriate sub-contractor.

Plan information must be of sufficient clarity to indicate the location, nature and extent of the work proposed. After the initial review, additional plans, computations or specifications may be necessary.

1. Address _____
2. Type of Construction: Addition Accessory Building
3. No. of Stories: One Two More than two
4. Yes No Is there an easement on this property?
If yes, show location on plot plan.
5. Yes No Is there an alley adjacent to this property?
If yes, show location on plot plan.
6. Yes No Is there a street adjacent to this property on the side or rear?
If yes, show location on plot plan.
7. Yes No Are there other buildings on this property?
If yes, show location on plot plan.
8. Yes No Is there a 2-car space garage and a 2-space wide driveway?
If no, check the zoning ordinance requirements.
9. Yes No Is there any electrical work to be performed?
If yes, a licensed electrician must perform the work.
10. Yes No Is there any plumbing or mechanical work to be performed?
If yes, a licensed plumbing or mechanical contractor must perform the work.
11. Yes No Is the property located within a floodplain or does it involve a drainage easement?
If yes, you must receive floodplain approval.
12. Yes No Do you intend to divert the natural flow of surface water to the adjacent properties or impound the flow from properties?
If yes, you must contact the Engineering Department.

I HEREBY CERTIFY THAT ALL INFORMATION ON THIS AND FOLLOWING PAGES IS TRUE AND CORRECT. IF PROVEN OTHERWISE, THIS PERMIT IS NULL AND VOID.

APPLICANT SIGNATURE

DATE

WALL SECTION CHECK LIST: PLEASE CHECK OR FILL IN THE APPROPRIATE BLANK

◆ **TOTAL HEIGHT OF BUILDING TO PEAK OF ROOF:** _____

◆ **EXTERIOR WALLS:** Wood Studs Other (specify) _____

Size _____ Height _____ Spacing _____ Species _____ Grade _____

◆ **EXTERIOR WALL SHEATING:** (NOTE: EXTERIOR SILL PLATES SHALL BE TREATED MATERIAL)

Wood Siding Plywood Insulated Other _____

◆ **EXTERIOR WALL COVERING:**

Gypsum Board Masonite Siding Masonry Other _____

◆ **INTERIOR WALLS:** Wood Studs Other (specify) _____

Size _____ Height _____ Spacing _____ Species _____ Grade _____

◆ **INTERIOR WALL FINISH:**

Gypsum Board Wood Paneling Masonry Other (specify) _____

◆ **INTERIOR CEILING FINISH:**

Gypsum Board (thickness) _____ Other (specify) _____

◆ **FLOOR COVERING:**

Carpet Wood Tile Vinyl Other (specify) _____

◆ **ROOF AND CEILING CONSTRUCTION:**

JOIST: Span _____ Size _____ Spacing _____ Species _____ Grade _____

BEAMS: Span _____ Size _____ Spacing _____ Species _____ Grade _____

RAFTERS: Span _____ Size _____ Spacing _____ Species _____ Grade _____

Roof slope 3:12 or greater Yes No Other _____

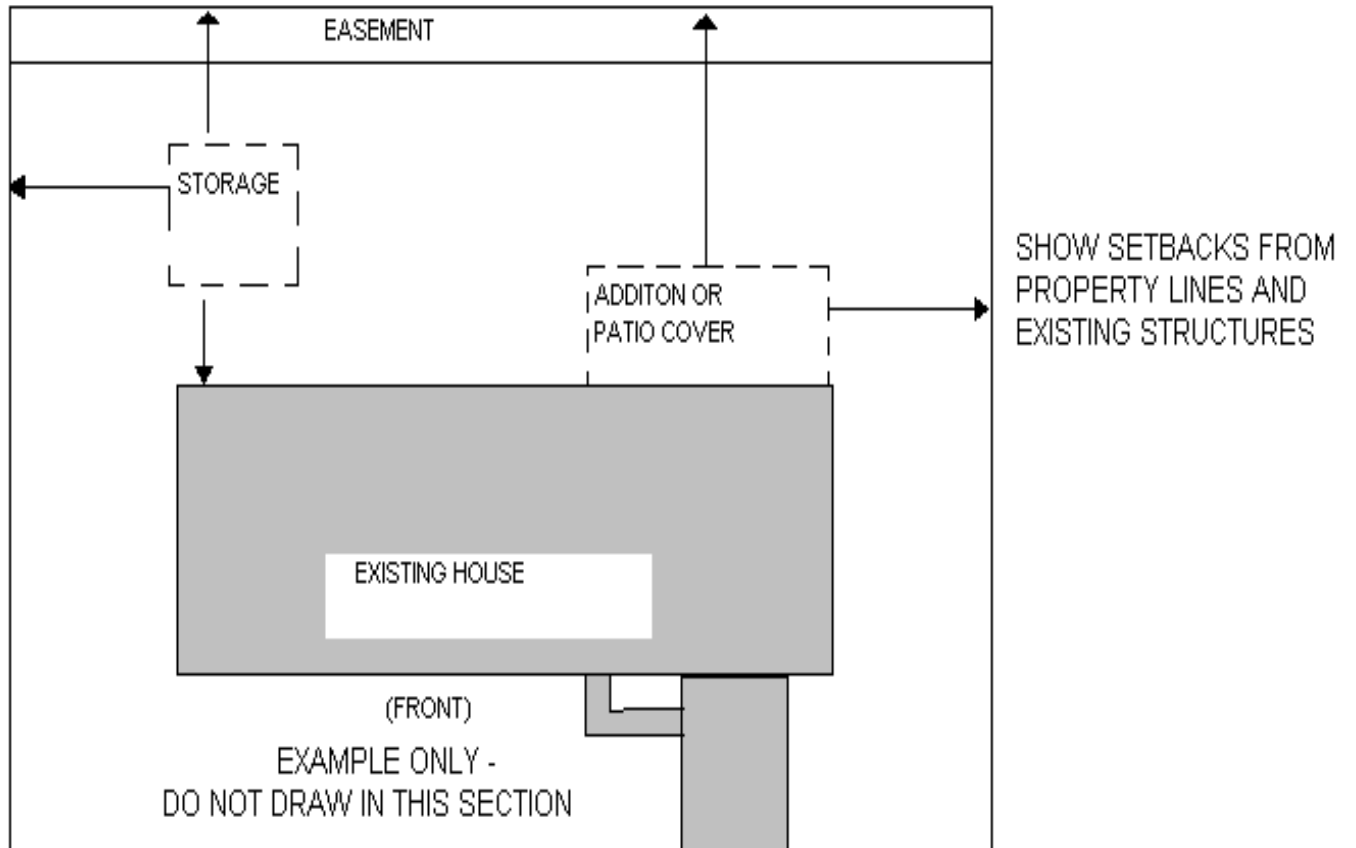
◆ **ROOF DECK:** (specify) _____

◆ **ROOF COVERING:** Asphalt Tile Metal Wood (minimum class "C")

PLOT PLAN

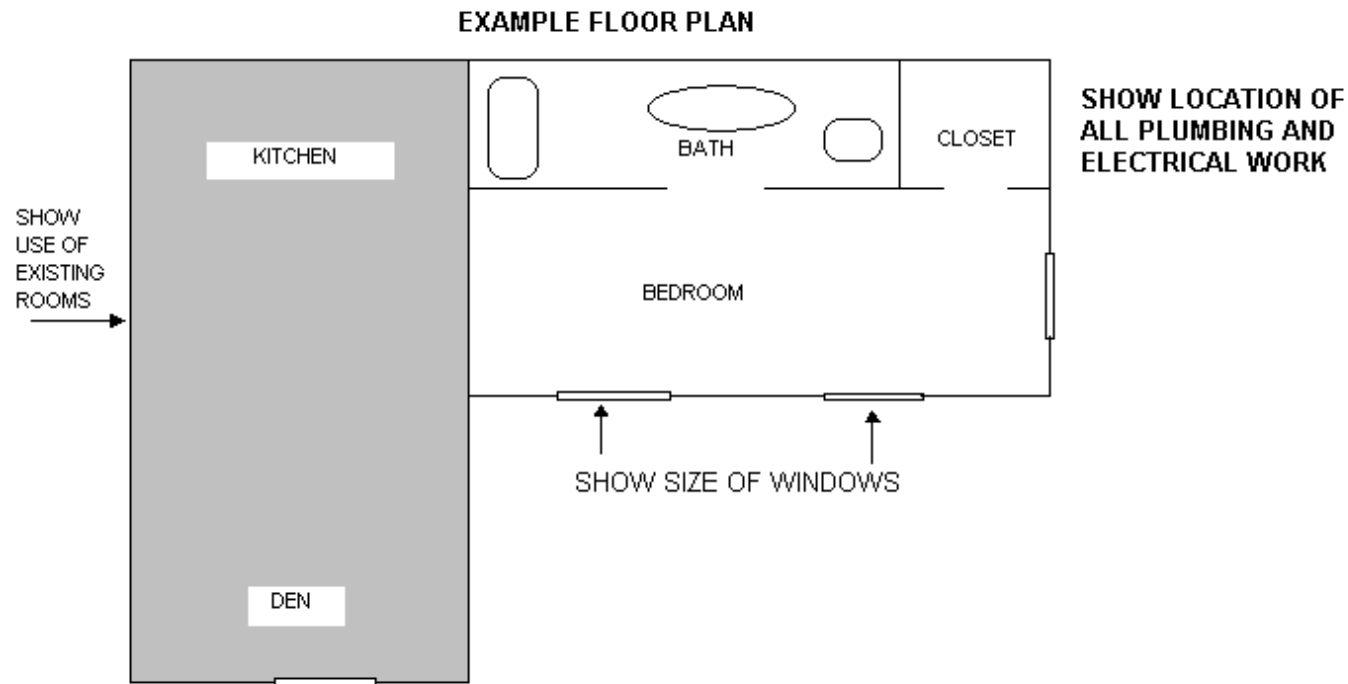
If there is an alley, easement or a street adjacent to your property or if there are additional buildings located on the property, please indicate these on the plot plan and show all dimensions & distances.

Example Plot Plan



FLOOR PLAN

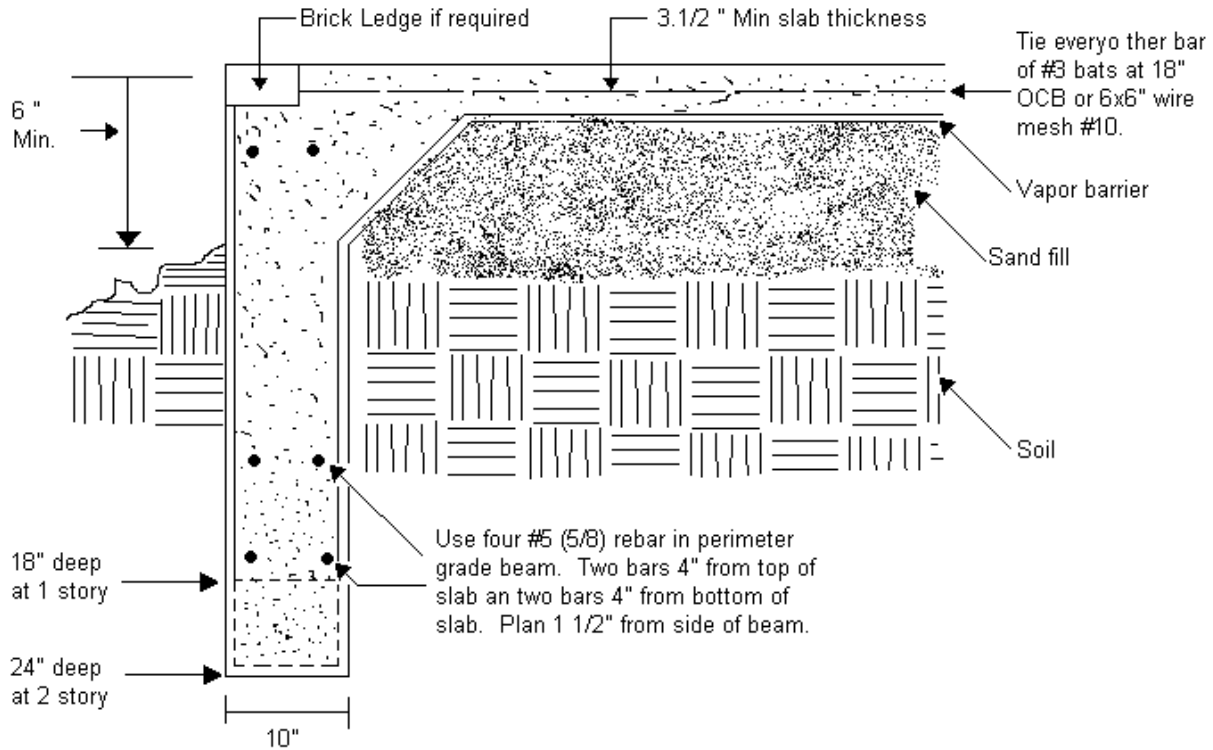
Please show all interior, exterior and partition walls, all doors, windows, electrical outlets, plumbing fixtures and mechanical or plumbing work. Also, please note that if there is to be any electrical, mechanical or plumbing work, this work shall be performed by a licensed and registered trade contractor. If work is to be performed by the “homeowner”, that person shall apply to and be granted permission for work by the Chief Electrical and/or Chief Plumbing and Mechanical inspector(s).



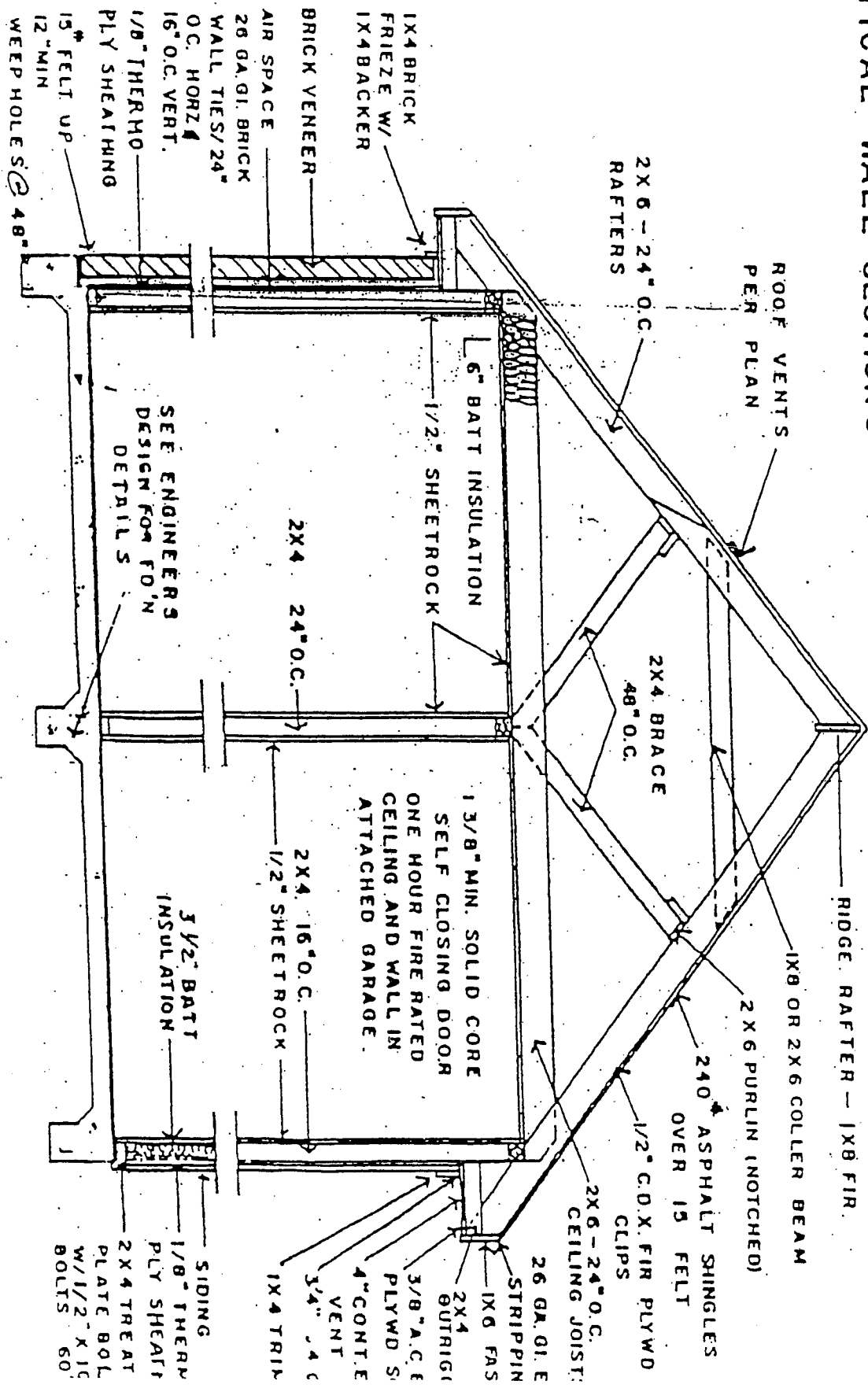
Show windows of existing structure that are adjacent to the new addition.

FOUNDATION PLAN

1. All stumps and roots shall be removed from the soil to a depth of at least 12 inches below the surface of the found in the area occupied by the structure.
2. The bottom of beam (foundation perimeter footing) shall be a minimum depth of 8 inches below grade (below the frost line).



TYPICAL WALL SECTIONS.



15" FELT UP
12" MIN
WEEP HOLES @ 48"

1X4 BRICK
FRIEZE W/
1X4 BACKER

BRICK VENEER

AIR SPACE
26 GA. GAL. BRICK
WALL TIES/24"

16" O.C. HORIZ.
16" O.C. VERT.

1/8" THERMO
PLY SHEATHING

2X6 - 24" O.C.
RAFTERS

ROOF VENTS
PER PLAN

6" BATT INSULATION
1/2" SHEETROCK

2X4 24" O.C.

2X4 BRACE
48" O.C.

1 3/8" MIN. SOLID CORE
SELF CLOSING DOOR
ONE HOUR FIRE RATED
CEILING AND WALL IN
ATTACHED GARAGE

2X4 16" O.C.
1/2" SHEETROCK

RIDGE RAFTER - 1X8 FIR

1X8 OR 2X6 COLLER BEAM

2X6 PURLIN (NOTCHED)

240 ASPHALT SHINGLES
OVER 15 FELT

1/2" C.D.X. FIR PLYWD

2X6 - 24" O.C.
CEILING JOIST
CLIPS

26 GA. GLE
STRIPPIN
IX6 FAS

2X4
OUTRIGI

3/8" A.C.E
PLYWD S

4" CONTE
VENT

3/4" TRIP

3/2" BATT
INSULATION

1/8" THERM
PLY SHEATH
2X4 TREAT
PLATE BOL
W/1/2" X 1/2"
BOLTS 60

SEE ENGINEER'S
DESIGN FOR FOUNDATION
DETAILS