

**MEETING OF THE BOARD OF DIRECTORS OF THE  
CITY OF GRAND PRAIRIE CRIME CONTROL AND PREVENTION DISTRICT**

**City Hall Plaza  
City Council Chambers  
300 W. Main Street  
Grand Prairie, Texas  
Tuesday, September 15, 2020  
4:45 p.m.**

**Agenda**

- 1. Consider the Minutes of the July 14, 2020 and September 1, 2020 Meetings**
- 2. Conduct the first of two Public Hearings on the adoption of the FY 2020-2021 Budget**
- 3. Elect Officers for 2020-2021**
- 4. Adjourn**

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A., this agenda was prepared and posted September 11, 2020.

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Catherine E. DiMaggio, Secretary  
Grand Prairie Crime Control and Prevention District

The City Hall is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call 972-237-8035. Reasonable accommodations will be made to assist your needs.

**MINUTES OF A MEETING OF THE  
BOARD OF DIRECTORS OF THE  
CITY OF GRAND PRAIRIE CRIME CONTROL AND PREVENTION DISTRICT**

**July 14, 2020**

**Due to the imminent threat to public health and safety arising from the COVID-19 pandemic, this meeting of the Board of Directors of the Crime Control and Prevention District was held by teleconference.**

THE STATE OF TEXAS	§
	§
COUNTIES OF DALLAS, ELLIS AND TARRANT	§
	§
CITY OF GRAND PRAIRIE	§
	§
GRAND PRAIRIE CRIME CONTROL AND PREVENTION DISTRICT	§

ON THIS, the 14<sup>th</sup> day of July 2020, the Board of Directors (the “Board”) of the City of Grand Prairie Crime Control and Prevention District (the “District”) convened at 7:22 p.m. via teleconference, with the following members being present:

Jim Swafford	President
Mike Del Bosque	Director
Greg Giessner	Director
Cole Humphreys	Director
John Lopez	Director
Jeff Wooldridge	Director

Members absent:

Jeff Copeland	Director
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constituting a majority of the persons appointed to the Board and a quorum for the transaction of business.

The meeting was called to order at 7:22 p.m. by Jim Swafford, President.

**1. Call to Order**

President Swafford called the meeting to order at 7:22 p.m. via teleconference.

**2. Executive Session**

President Swafford called a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

Section 551.071 “Consultation with Attorney” Crime Tax Election

**3. Adjourn**

At 7:25 p.m. President Swafford stated he adjourned the regular session with the conclusion of the executive session. The closed meeting began at 7:28 p.m. and adjourned at 7:49 p.m.

MINUTES APPROVED, \_\_\_\_\_

Signatures of all Directors  
whether present or absent

\_\_\_\_\_  
President

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

**MINUTES OF A MEETING OF THE  
BOARD OF DIRECTORS OF THE  
CITY OF GRAND PRAIRIE CRIME CONTROL AND PREVENTION DISTRICT**

**September 1, 2020**

THE STATE OF TEXAS	§
	§
COUNTIES OF DALLAS, ELLIS AND TARRANT	§
	§
CITY OF GRAND PRAIRIE	§
	§
GRAND PRAIRIE CRIME CONTROL AND PREVENTION DISTRICT	§

ON THIS, the 1<sup>st</sup> day of September, 2020, the Board of Directors (the “Board”) of the City of Grand Prairie Crime Control and Prevention District (the “District”) convened at 4:45 p.m. in the Council Briefing Room, 300 W. Main Street, Grand Prairie, Texas, with the following members being present:

Jim Swafford	President
Jeff Copeland	Director
Greg Giessner	Director
Cole Humphreys	Director
John Lopez	Director
Jeff Wooldridge	Director

Members absent:

Mike Del Bosque	Director
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constituting a majority of the persons appointed to the Board and a quorum for the transaction of business.

President Swafford called the meeting to order at 4:45 p.m.

**1. Minutes of the February 4, 2020, July 21, 2020, and the August 17, 2020 Meetings**

Mr. Copeland moved, seconded by Mr. Humphreys, to approve the Minutes of the February 4, 2020, July 21, 2020, and August 17, 2020 meetings.

The motion carried unanimously.

**2. Conduct the first of two Public Hearings on the adoption of the FY 2020-2021 CCPD Budget**

President Swafford opened a Public Hearing on the adoption of the FY 2020-2021 Budget. Daniel Scesney, Police Chief, said the Public Safety Building would be paid off in 2022 and the full quarter cent sales tax would be moved to operations. Mr. Humphreys asked

if the city would need the 1/8 cent. Mr. Swafford said the board could take 1/8 cent to the voters. There was discussion on ballot wording. Ms. DiMaggio stated that the specific language is spelled out in the Local Government Code and could not be changed. Chief Scesney said that 50 officers were paid by the CCPD and other projects such as mental health and domestic violence were also paid from the crime tax.

There were no citizens who wished to speak. President Swafford closed the public hearing at 5:00 p.m.

**3. Adjourn**

President Swafford asked if there was any other business for the Board to consider and hearing none adjourned the meeting at 5:00 p.m.

MINUTES APPROVED, \_\_\_\_\_.

Signatures of all Directors  
whether present or absent

\_\_\_\_\_  
President

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

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Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

**CITY OF GRAND PRAIRIE  
CRIME TAX FUND SUMMARY  
2020/2021**

	1 2018/2019 ACTUAL	2 2019/2020 APPR/MOD	3 2019/2020 AS OF 06.17.20	4 2019/2020 PROJECTION	5 2020/2021 PROPOSED	6 A vs. P %	7 Appr vs. Prop \$
1 Beginning Resources	\$15,086,729	11,487,381	11,487,381	11,487,381	8,632,329	-25%	(\$2,855,052)
2 REVENUES							
3 Sales Tax Receipts	\$8,757,427	\$8,503,963	\$5,891,933	8,744,660	8,486,406	0%	(\$17,557)
4 Misc. Revenue	19,871	0	0	0	0	0%	0
7 SRO Reimbursement	174,337	399,395	98,110	197,286	197,286	-51%	(202,109)
10							
11 TOTAL REVENUES	<u>\$8,951,635</u>	<u>\$8,903,358</u>	<u>\$5,990,043</u>	<u>\$8,941,946</u>	<u>\$8,683,692</u>	-2%	(\$219,666)
12							
13 Reserve for Debt Service	629,877	701,102	701,102	701,102	739,040	5%	\$37,938
14 Reserve For Future Building Repairs	250,000	0	0	0	0	0%	0
15 Reserve for Encumbrance	219,268	1,268,632	1,268,632	1,268,632	0	-100%	0
17							
18 TOTAL RESOURCES	<u>\$25,137,509</u>	<u>\$22,360,473</u>	<u>\$19,447,158</u>	<u>22,399,061</u>	<u>18,055,061</u>	-19%	(\$4,305,412)
19							
20 EXPENDITURES							
21 Personnel Services (48)	\$4,297,899	\$5,496,842	\$3,082,289	\$4,684,236	\$5,583,760	2%	\$86,918
23 2 SROs	0	184,776	107,786	184,776	180,279	-2%	(4,497)
24 Supplies	7,648	82,654	25,612	37,910	87,043	5%	4,389
25 Other Charges and Services	191,858	435,558	276,119	386,971	399,365	-8%	(36,193)
26 Interest Expense	347,862	700,082	0	700,082	475,906	-32%	(224,176)
27 Principal Payment	4,650,000	5,085,000	0	5,085,000	5,550,000	9%	465,000
29 Reserve for Encumbrances	1,268,632	0	0	0	0	0%	0
31							
32 TOTAL EXPENDITURES	<u>\$10,763,899</u>	<u>\$11,984,912</u>	<u>\$3,491,806</u>	<u>\$11,078,975</u>	<u>\$12,276,353</u>	2%	\$291,441
33							
34 One-Time Equipment	1,689,653	1,447,990	1,422,011	1,448,717	0	-100%	(1,447,990)
35 Building Repairs	295,474	300,000	200,097	300,000	300,000	0%	0
36 Transfer to Equipment Acq Fund	200,000	200,000	133,333	200,000	200,000	0%	0
37							
38 TOTAL APPROPRIATIONS	<u>\$12,949,026</u>	<u>\$13,932,902</u>	<u>\$5,247,247</u>	<u>\$13,027,692</u>	<u>\$12,776,353</u>	-8%	(\$1,156,549)
39							
41 Reserve For Debt Service	701,102	739,040	739,040	739,040	739,040		
43							
44 Ending Resources	<u>\$11,487,381</u>	<u>\$7,688,531</u>	<u>\$13,460,871</u>	<u>\$8,632,329</u>	<u>\$4,539,668</u>		
45							
46 Operating Imbalance	(1,592,996)	(1,812,922)	3,766,869	(868,397)	(3,592,661)		
47							
48 55 Day Fund Balance	1,621,957	1,805,946	526,163	1,669,435	1,849,861		
49 Difference	9,865,424	5,882,585	12,934,708	6,962,894	2,689,807		

CITY OF GRAND PRAIRIE  
 CRIME TAX FUND SUMMARY  
 2020/2021

55			
56	SIGNIFICANT BUDGET CHANGES:	13,932,902	
57	Personal Services: Change in salaries and wages	1,314	
58	Personal Services: Step	61,058	
59	Personal Services: change in health insurance	(23,600)	
60	Personal Services: change in worker's comp	43,649	
61	Supplies: change in miscellaneous supplies	4,389	
62	Services and Other Charges: added property & liability charge to this fund (based on FTE's)	104,993	
63	Services and Other Charges: decrease in IT reimbursement	(33,565)	
64	Services and Other Charges: Supplementals FY20	(35,235)	
65	Change in total Debt Payment	240,824	
66	One-Time: FY19 Encumbrance Roll	(1,268,632)	
67	One-Time: FY20 Supplementals	(251,744)	
68		TOTAL	
69	<span style="border: 1px solid black; padding: 2px;">Positions: 50 Full-Time</span>	12,776,353	0

**CITY OF GRAND PRAIRIE  
CRIME TAX 5 YEAR PROJECTION**

	FORECAST						
	Crime Tax Growth Rate 3%						
	1	2	3	4	5	6	7
2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	
ACTUAL	PROJECTION	PROPOSED	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST
1 Beginning Resources	\$15,086,729	\$11,487,381	\$8,632,329	\$4,539,668	\$2,311,738	\$466,989	(\$1,422,385)
2 REVENUES							
3 Sales Tax Receipts (covers Operating)	\$4,378,714	\$4,372,330	\$4,243,203	\$4,370,499	\$4,501,614	\$4,636,662	\$4,775,762
4 Sales Tax Receipts (covers Debt Payment)	4,378,714	4,372,330	4,243,203	4,370,499	0	0	0
5 Misc. Revenue	19,871	0	0	0	0	0	0
Positions 1Sgt/4Officers but 2 of the Officers Vacant;							
7 FY20 and forward 5 Positions 1Sgt/4 Officers)	174,337	0	0	314,441	314,667	314,893	315,119
8 SRO Reimbursement 2 Officers in FY20	0	197,286	197,286	103,626	108,360	113,325	118,533
9							
10 TOTAL REVENUES	\$8,951,635	\$8,941,946	\$8,683,692	\$9,159,065	\$4,924,641	\$5,064,880	\$5,209,414
11							
12 Reserve for Debt Service	629,877	701,102	739,040	679,237	0	0	0
13 Reserve For Future Building Repairs	250,000	0	0	0	0	0	0
14 Reserve for Encumbrance	219,268	1,268,632	0	0	0	0	0
16							
17 TOTAL RESOURCES	\$25,137,509	\$22,399,061	\$18,055,061	\$14,377,970	\$7,236,379	\$5,531,869	\$3,787,028
18							
19 EXPENDITURES (assumptions include step increases FY20-FY24)							
20 Personnel Services (39 in FY18 and 48 in FY19)	\$4,297,899	\$4,684,236	\$5,583,760	\$5,847,702	\$5,964,116	\$6,080,196	\$6,172,283
22 2 SROs	0	184,776	180,279	207,252	216,720	226,650	237,065
23 Supplies	7,648	37,910	87,043	95,747	105,322	115,854	127,440
24 Other Charges and Services	191,858	386,971	399,365	439,302	483,232	531,555	584,710
25 Sub-total	4,497,405	5,293,893	6,250,447	6,590,002	6,769,389	6,954,255	7,121,498
27 Interest Expense	347,862	700,082	475,906	231,230	0	0	0
28 Principal Payment	4,650,000	5,085,000	5,550,000	5,245,000	0	0	0
30 Reserve for Encumbrances	1,268,632	0	0	0	0	0	0
31							
32 TOTAL EXPENDITURES	\$10,763,899	\$11,078,975	\$12,276,353	\$12,066,232	\$6,769,389	\$6,954,255	\$7,121,498
33							
34 One-Time Capital Outlay	1,689,653	1,448,717	0	0	0	0	0
35 Building Repairs	295,474	300,000	300,000	0	0	0	0
36 Transfer to Equipment Acquisition Fund	200,000	200,000	200,000	0	0	0	0
37							
38 TOTAL APPROPRIATIONS	\$12,949,026	\$13,027,692	\$12,776,353	\$12,066,232	\$6,769,389	\$6,954,255	\$7,121,498
39							
42 Reserve for Debt Service	701,102	739,040	739,040	0	0	0	0
44							
45 Ending Resources	\$11,487,381	\$8,632,329	\$4,539,668	\$2,311,738	\$466,989	(\$1,422,385)	(\$3,334,469)
46							
47 Operating Imbalance Operating	(5,971,710)	(5,240,727)	(7,835,864)	(7,498,447)	(1,849,709)	(1,894,566)	(1,917,518)
48 Operating Imbalance Debt Service	(619,149)	(1,412,752)	(1,782,703)	(1,655,407)	(5,476,230)	0	0
49 Operating & Debt Service Imbalance	(1,592,996)	(868,397)	(3,592,661)	(2,907,167)	(1,844,749)	(1,889,375)	(1,912,084)
50							
51 55 day fund balance req.	1,621,957	1,669,435	1,849,861	1,818,199	1,020,045	1,047,901	1,073,102
52 Difference	9,865,424	6,962,894	2,689,807	493,539	(553,056)	(2,470,287)	(4,407,572)

**CITY OF GRAND PRAIRIE  
CRIME CONTROL DISTRICT DEBT**

<b>YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST*</b>	<b>TOTAL</b>
9/30/21	5,550,000.00	475,905.28	6,025,905.28
9/30/22	5,245,000.00	231,229.57	5,476,229.57
<b>Total</b>	<b>10,795,000.00</b>	<b>707,134.85</b>	<b>11,502,134.85</b>

*\* Variable interest rate debt resets semiannually; amounts shown are estimates*

**CRIME CONTROL AND PREVENTION DISTRICT  
BOARD MEMBERS  
9-1-2020**

Greg Giessner  
Term: 9/1/2022

Mike Del Bosque  
Term: 9/1/2022

John Lopez  
Term: 9/1/2022

Jeff Copeland  
Term: 9/1/2021

Cole Humphreys  
Term: 9/1/2021

Jim Swafford  
Term: 9/1/2021

Jeff Wooldridge  
Term: 9/1/2022

Members are elected for staggered 2-year terms

**Officers (elected September 3, 2019)**

President:	Jim Swafford
Vice President:	Jeff Wooldridge
Treasurer:	Ryan Simpson
Secretary:	Cathy DiMaggio