City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Meeting Agenda

Finance and Government Committee

Tuesday, August 4, 2020 | **2:30 PM** | **Video Conference**

Due to the imminent threat to public health and safety arising from the COVID-19 pandemic, this meeting of the Finance and Government Committee will be held via video conference. Members of the public may participate in the meeting remotely by webinar or telephone through the following:

When: Aug 4, 2020 02:30 PM Central Time (US and Canada)
Topic: City of Grand Prairie - F&G Meeting

Please click the link below to join the webinar:
https://gptx.zoom.us/j/94171119688?pwd=dGUxTGJOMXFnRU5NWUloS0lGdElmdz09
Passcode: 342874
Or iPhone one-tap :
US: +13462487799,,94171119688#,,,,,,0#,,342874# or +16699006833,,94171119688#,,,,,,0#,,342874#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 408 638 0968 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799
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Passcode: 342874
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All meeting participants will automatically be muted until it is their turn to speak. To be recognized to speak, use the "raise hand" feature in the Zoom meeting platform. Or, if you are joining by phone, you may press *9 to raise your hand. Please call in only during discussion of the item on which you wish to speak. A maximum five (5) minutes is permitted per speaker. After speaking, remute your phone by pressing *6.

Call to Order

Staff Presentations

1 20-10211 Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director

Attachments: Ins Fund through June 2020.pdf

High Claimants through June 2020

Consent Agenda

Citizens may speak for up to five minutes on any item on the agenda by following the instructions given on the first page of this agenda.

2 20-10205 Minutes of the July 14, 2020, Finance and Government Committee Meeting

Attachments: Minutes 07-14-20.docx

3 20-10189 Contract with Kona Ice for one year with four one-year renewal options for concession at Lynn Creek Park and Loyd Park with a 30% commission back to the City estimated at $20,000 annually based on gross revenues collected by vendor totaling $100,000 (estimated), if all extensions are exercised; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal term

Attachments: 20121 - Kona Ice Concessions Bid Tab

Items for Individual Consideration

4 20-10168 Ratify, approve, and renew with contract modifications our COVID-19 testing agreement with TopCare Medical Group Inc. DBA Clinicas Mi Doctor for Drive Through Testing with a cumulative change order amount of $206,500 (COVID-19 Drive Through Testing total contract value increased to $1,022,500)

Attachments: Expenditure Information Form.doc

5 20-10194 Price agreement for Public Safety and Firehouse Supplies and Equipment from Casco Industries, Inc. at an estimated annual cost of $270,000 through a national interlocal agreement with BuyBoard for eight months with the option to renew for two additional one-year periods totaling $810,000 if all extensions are exercised, and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

6 20-10188

Price Agreement for Web-based Event Ticketing System from Prekindle (up to $70,150 annually) for one year with the option to renew for nine (9) additional one-year periods totaling $701,500, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Attachments: Prekindle - Bid Tab

7 20-10196

Price Agreements for Print, Digital, Non-Print and other Library Resources from Brodart ($225,000), Midwest Tape ($30,000), Ingram ($15,000), and Findaway ($16,000), through a national interlocal agreement with Texas Comptroller of Public Accounts at an estimated cumulative cost not to exceed $286,000 for fifteen months with the option to renew for three additional one-year periods totaling $1,144,000 if all extensions are exercised, and authorize the City Manager to execute the renewal options so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

8 20-10201

Contract Amendment #1 with Playground Solutions of Texas, Inc. (PSOT) in the negative amount of $70,303.13 for scope of work removal associated with the protective rain canopies and shade structures for Firehouse Gastro Park; in addition, a new contract with The Home Depot (THD) in the amount of $60,050 to provide the protective rain canopy and shade structure work that PSOT recently determined they would not be able to provide (the updated pricing will result in a net negative amount of $10,253.13 being returned to the project)

Attachments: WO 618.168.xlsx

9 20-10204

Change Order/Amendment No. 3 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work, in the amount of $75,637.77, for added exterior structure and materials, new door and revised door frames, supplemental exterior drainage, electrical code compliance upgrades, rooftop mechanical adjustments, miscellaneous interior support framing and drywall additions, elimination of soil conditioning and contractor damage reimbursement.

Attachments: WO 620.26.xlsx

10 20-10174

Resolution authorizing improvements to the City of Grand Prairie Municipal Airport by TxDOT Commission for the design and construction of Fencing Project; the design and construction cost is estimated to be $166,667; the FAA will be responsible for 99% of the design and construction costs estimated to be $165,000; and the City of Grand Prairie Airport will be responsible for 1% of the project estimated to be $1,667

11	20-10215	Place a proposal on the September 15, 2020 agenda to adopt a 2020 proposed tax rate of $0.669998/$100 valuation and call a public hearing on a tax rate that may exceed the 'no new revenue' tax rate
12	20-10217	Resolution of the City Council of the City of Grand Prairie, Texas, Repealing Sections 1 and 2 of Resolution 5093-2020 ***Attachments:*** Res 5093-2020 Calculating Property Tax Rate

Executive Session

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A. to discuss the following:

1. *Section 551.071 "Consultation with Attorney"*
2. *Section 551.072 "Deliberation Regarding Real Property"*
3. *Section 551.074 "Personnel Matters"*
4. *Section 551.087 "Deliberations Regarding Economic Development Negotiations"*

Citizen Comments

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by following the instructions on the first page of this agenda.

Adjournment

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance & Government Committee meeting agenda was prepared and posted July 31, 2020.

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Mona Lisa Galicia, Deputy City Secretary

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8018 or email Mona Lisa Galicia (mgalicia@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

City of Grand Prairie

City Hall
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Legislation Details (With Text)

File #:	20-10211	**Version:**	1	**Name:**	Employee Insurance Fund Monthly Review
Type:	Presentation			**Status:**	Agenda Ready - Committee
File created:	7/24/2020			**In control:**	Finance and Government Committee
On agenda:	8/4/2020			**Final action:**	
Title:	Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Ins Fund through June 2020.pdf High Claimants through June 2020				

Date	Ver.	Action By	Action	Result

From
Lisa Norris, Human Resources Director

Title
Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director

Presenter
Lisa Norris, Human Resources Director

Recommended Action
Review Only

Analysis
This analysis covers the experience in the Employee Insurance Fund through June 2020:

Employee Insurance Fund (Attachment 1):

The insurance fund is complete through June 2020 and continues to run well. Revenues are projected to come in beneath budget, but that is because of our planned withholding of both August and September City contributions (row 2 and 3) for Actives and Retirees. This puts our revenues at 88% of budget. Expenses are also trending well, and expected to only hit about 89% of the budget overall. Active claims (column 10, row 28) and retiree claims (column 10, row 29) have reached $10.8 million and $1.6 million respectively through June and continue to run beneath budget. This projects our Operating Balance (column 17, row 37) at a positive to $937,915 and the Ending Resource balance to land at $8.6 million.

Financial Consideration
The current budget is approved and no financial consideration is necessary at this time until additional claims data based on future months can be reviewed.

EMPLOYEE INSURANCE FUND (FUND 213010)

		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		2019/20 MOD BGT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2019/20 CUM	FY Monthly Avg	Running 12-Mo. Avg	1ST QTR AVG	2ND QTR AVG	3RD QTR AVG	RUNNING PROJ 2019/2020	% PROJ/ MOD BGT
1	BEGINNING RESOURCES	5,843,425										5,843,425						5,843,425	
	REVENUES:																		
2	Employer Contr- Actives	13,693,800	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	10,281,600	1,142,400		1,142,400	1,142,400	1,142,400	11,424,000	83.4%
3	Employer Contr-Retirees	3,977,766	331,481	331,481	331,481	331,481	331,481	331,481	331,481	331,481	331,481	2,983,325	331,481		331,481	331,481	331,481	3,314,805	83.3%
4	Employee Contrib	3,200,000	267,135	267,418	266,533	270,180	266,495	269,470	270,663	271,653	270,173	2,419,718	268,858		267,028	268,715	270,829	3,232,205	101.0%
5	Dental PPO Contrib	794,787	68,933	68,041	69,339	71,302	72,368	72,634	72,266	72,173	72,017	639,073	71,008		68,771	72,101	72,152	855,529	107.6%
6	Retiree Contributions	700,000	67,339	44,502	63,367	66,059	84,454	61,770	61,632	64,388	60,187	573,698	63,744		58,403	70,761	62,069	759,905	108.6%
7	Employee Life Contrib	401,703	33,487	37,836	33,277	34,943	36,252	36,340	36,200	36,107	36,118	320,559	35,618		34,867	35,845	36,141	428,983	106.8%
8	Vision Contrib	135,000	11,379	11,286	11,487	11,571	11,567	11,885	11,784	11,803	11,711	104,473	11,608		11,384	11,674	11,766	139,772	103.5%
9	DHMO Dental Contrib	46,945	4,404	4,346	4,427	4,245	4,129	4,199	4,314	4,362	4,369	38,794	4,310		4,392	4,191	4,348	51,838	110.4%
10	QCD Dental	1,132	116	22,140	124	156	(21,928)	120	120	120	120	1,088	121		7,460	(7,217)	120	1,448	127.9%
11	Retiree Drug Subsidy	0	0	0	0	0	0	0	29,178		0	29,178	3,242		0	0	9,726	29,178	
12	Rx Rebates	0	0	34,860	0	0	32,012	0	0	38,019	0	104,890	11,654		11,620	10,671	12,673	104,890	
13	Miscellaneous	0	0	0	4,310	0	0	2,371	0		0	6,681	742		1,437	790	0	6,681	
14	TOTAL REVENUES	22,951,133	1,926,673	1,964,309	1,926,745	1,932,336	1,959,229	1,932,669	1,960,035	1,972,505	1,928,575	17,503,076	1,944,786		1,939,242	1,941,411	########	20,349,234	88.7%
15	Reserve for Encumbrance																		
16	Reserve for Contingency	4,000,000										4,000,000						4,000,000	
17	Reserves for Future Claims	2,140,611										2,140,611						2,140,611	
18	TOTAL RESOURCES	34,935,169	1,926,673	1,964,309	1,926,745	1,932,336	1,959,229	1,932,669	1,960,035	########	1,928,575	29,487,112						32,333,270	
	EXPENDITURES:																		
19	Personnel Costs	219,649	9,754	10,711	10,800	14,139	13,627	15,287	17,167	17,011	17,287	125,783	13,976		10,422	14,351	17,155	219,649	100.0%
20	Supplies	4,596	0	0	331	0	0	0	0	0	0	331	37		110	0	0	1,000	21.8%
21	Other Services & Charges	71,457	9,200	6,054	2,204	21,507	8,454	7,694	(14,832)	6,900	6,879	54,061	6,007		5,819	12,552	(351)	71,457	100.0%
22	Admin/Utilization Fees	473,372	24,261	36,915	40,112	210,382	2,370	42,029	14,799	7,505	16,102	394,474	43,830		33,763	84,927	12,802	432,879	91.4%
23	Wellness Program	95,000	11,840	4,316	7,053	5,751	8,342	(7,276)	2,449	2,027	2,027	36,529	4,059		7,736	2,272	2,168	95,000	100.0%
24	H S A Contributions	125,000	740	0	0	71,500	500	0	0	0	0	72,740	8,082		N/A	24,000	0	125,000	100.0%
25	Actuarial Study	5,500	0	0	0	0	0	0	0	0	0	0	0		0	0	0	5,500	100.0%
26	Life Premiums	525,968	42,378	42,442	42,241	43,795	50,365	45,105	60,200	45,140	45,068	416,734	46,304		42,354	46,421	50,136	567,143	107.8%
27	Dental PPO Admin Fees	806,575	68,187	66,906	72,968	70,156	72,178	72,178	72,996	71,863	71,863	639,295	71,033		69,353	71,504	72,241	856,017	106.1%
28	Employee Claims & Rx	15,742,277	1,358,341	1,432,241	1,679,914	1,355,230	547,962	673,717	1,071,732	1,296,509	1,398,547	10,814,193	1,201,577	1,160,250	1,490,165	858,970	1,255,596	14,418,923	91.6%
29	Retiree Claims & Rx	3,183,058	271,676	224,775	187,385	113,723	66,993	256,281	150,822	150,822	186,139	1,608,615	178,735	179,330	227,945	145,666	162,594	2,146,605	67.4%
30	DHMO Dental Premium	46,945	4,877	4,922	4,707	4,710	4,736	4,736	4,711	4,863	4,863	43,125	4,792		4,836	4,728	7,218	64,779	138.0%
31	QCD Dental Premium	1,132	0	116	116	144	144	144	144	120	120	1,048	116		77	144	192	1,624	143.5%
32	Vision Premiums	135,000	0	11,609	11,361	12,073	12,072	12,250	12,261	12,251	11,469	95,347	10,594		7,657	12,132	17,991	149,320	110.6%
33	EAP Services	23,712	1,862	1,862	1,856	1,835	1,836	1,856	1,867	1,870	1,860	16,703	1,856		1,860	1,842	2,799	25,099	105.9%
34	Long Term Disability Prgm	80,000	9,740	9,807	9,740	9,731	9,770	9,766	9,786	9,905	9,878	88,122	9,791		9,762	9,755	14,784	132,474	165.6%
35	Transfer to General Fund	87,864	7,322	7,322	7,322	7,322	7,322	7,322	7,322	7,322	7,322	65,898	7,322		7,322	7,322	10,983	98,847	112.5%
36	TOTAL EXP/ENC	21,627,105	1,820,178	1,859,998	2,078,110	1,941,999	806,670	1,141,091	1,411,423	########	1,779,424	14,473,000	1,608,111		1,919,182	1,296,587	1,626,307	19,411,318	89.8%
37	Exp)	1,324,028	106,495	104,312	(151,365)	(9,663)	1,152,559	791,579	548,612	338,398	149,151	3,030,076						937,915	
38	One-Time Supplemental	100,000																100,000	
39	TOTAL APPROPRIATIONS	21,727,105										14,472,999						19,511,318	
40	CUMULATIVE BALANCE		106,495	210,806	59,441	49,778	1,202,337	1,993,916	2,542,528	########	3,030,077								
41	Reserves for Contingency	5,000,000										5,000,000						5,000,000	
42	IBNR	2,140,611										2,140,611						2,140,611	
43	ENDING RESOURCES	6,067,453										7,873,502						5,681,340	

Metrics: (Paid)
Database: (CITY OF GRAND
High Cost Threshold: ($50,000)
Paid Month: Last 12 TimeMonths
Plan: (Texas)
Service Category: (FACILITY

Member Relationshi	Currently Enrolled	GroupID	SectionID	Benefit Packag	Paid	Ongoing Thru
Subscriber	Yes	000271134	Non-Retiree	EPO HDHP PLAN	236,946.92	Continuing
Subscriber	Yes	000271132	Non-Retiree	EPO PLAN	206,783.70	March
Spouse	Yes	000271134	Non-Retiree	EPO HDHP PLAN	199,476.99	Continuing
Subscriber	Yes	000271132	Non-Retiree	EPO PLAN	191,101.59	March
Subscriber	Yes	000271132	Non-Retiree	EPO PLAN	177,177.20	March
Dependent Child	Yes	000271132	Non-Retiree	EPO PLAN	163,208.46	Continuing
Spouse	Yes	000271132	Non-Retiree	EPO PLAN	138,433.27	Continuing
Total					**2,187,667.43**	

* (Incurred January 2020 to April 2020) with **9 Month Growth** Estimate through January 2021

HCC Plan Spend reflects total amount incurred (on current HCCs) January 2020 through April 2020 with two months run-out (i.e. paid through June 2020).

Estimated Plan Spend *(HCC Plan Spend + Estimated Additional Incurred)* includes an estimate of the total incurred spend through January 2021 with two months run-out.

Estimates based on BCBS Illinois and Texas book of business data of members with same leading diagnosis and claims within 20% of the most recent 6 months spend.

Historical high cost claims data was trended at 10% annually.

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Legislation Details (With Text)

File #:	20-10205	**Version:**	1	**Name:**	071420 F&G Mins
Type:	Agenda Item			**Status:**	Agenda Ready - Committee
File created:	7/24/2020			**In control:**	Finance and Government Committee
On agenda:	8/4/2020			**Final action:**	
Title:	Minutes of the July 14, 2020, Finance and Government Committee Meeting				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Minutes 07-14-20.pdf				

Date	Ver.	Action By	Action	Result

From
Paula L. Elliott, Executive Assistant- Finance

Title
Minutes of the July 14, 2020, Finance and Government Committee Meeting

Presenter
Mr. Jim Swafford, Chairman

Recommended Action
Approve

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MINUTES
CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE
July 14, 2020

The City of Grand Prairie Finance and Government Committee convened at 2:30 p.m. on Tuesday, July 14, 2020 via Zoom video conference in Grand Prairie, Texas. The following persons were in attendance:

COMMITTEE MEMBERS PRESENT
Jim Swafford, Chairman
Greg Giessner
Jorja Clemson

Chairman Swafford called the meeting to order.

Staff Presentations

Item 1 – Internal Audit FY 3rd Quarter Report

Ms. Cathy Patrick, Management Services Director, informed the committee of all completed reports, work in progress and miscellaneous projects. *Mr. Swafford asked if the audit team is reviewing tax rebates with Economic Development. Ms. Patrick said yes, we are reviewing those before the payment is made.*

Item 2 – 2020 Plan of Capital Finance for Tax Notes

Mr. Brady Olsen, Treasury & Debt Manager, advised the committee last year we did all of our big debt issuances along with the property tax in August and that was too much at the same time. The committee can expect $2 million at next month's meeting and $22 million next winter depending on how the CIP is passed. Mr. Andre Ayala, Director of Hilltop Securities gave a brief presentation. *Mr. Swafford questioned if Hilltop had done any similar issuances since the pandemic began. Mr. Ayalas answered no, but longer terms have been successful. Mr. Swafford asked what kind of rates. Mr. Ayala said, it depends on the credit strength of the borrower. We should get under 2%. However, on a good day, it could be in the low ones and on a bad day maybe 1.5% or more. Mr. Giessner clarified if the city can pay this off in a year, then it is just an interim loan. Mr. Olsen replied we are trying to fund the CIP without making any long-term commitments since we are not sure what the next 2 years will look like.*

Chairman Swafford gave an invitation for citizens to speak. Mr. Barron Fraker, I.T. Systems Administrator verified that no citizens were present for the video conference.

Consent Agenda

Chairman Swafford asked the committee if they needed to remove any items from the consent agenda. Committee members Clemson and Giessner said they did not. Council member Clemson moved to approve Items 3 – Items 6 on consent and send them to City Council for review and approval. Council Member Giessner seconded. Motion carried 3 – 0.

Item 3 – Minutes of the June 2, 2020, Finance and Government Committee Meeting

Item 4 – Minutes of the June 16, 2020, Finance and Government Committee Meeting

Item 5 – Price Agreement for Lake Park Operations software from RMS North America in the amount of $17,687 ($4,571 one-time/implementation cost; $13,116 Annual Maintenance) for one year with the option to renew for nine additional one year periods totaling $135,731 if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Item 6 – Professional design services contract with Komatsu Architecture in the amount of $70,686 for programming, planning, design, documentation and construction administration services for all scope of work associated with renovations to the existing Water Utility Customer Service office space and previous City Manager office area located in City Hall West.

Items for Individual Consideration

Item 7 – Republic Services Rate Increase

Chairman Swafford informed the committee that he met with Mr. Steve Dye, Deputy City Manager. Due to the fact that Republic failed to send the information for an analysis of the requested rate increase, Chairman Swafford recommended tabling this item until the Finance & Government Budget Workshop in August. Mr. Giessner moved to table this item until the Budget workshop. Ms. Clemson seconded. Motion carried 3-0.

Item 8 – Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Dallas County

Item 9 – Resolution ratifying and amending the Municipal Maintenance Agreement between the City of Grand Prairie and the State of Texas Department of Transportation, providing for the City to conduct all mowing and litter collection along TxDOT rights-of-way in Tarrant County

Mr. Steve Dye, Deputy City Manager, advised the committee that he is very excited about this item. As part of the Clean Prairie Initiative that was started several years, we wanted to do a better job of mowing and litter collection on our interstate highways I30, I20 and 360. Kudos to Dr. Redfearn, Steve Collins, and Walter Shumac III for making this happen. The state department is going to reimburse us for monies paid and the city will hire contractors which will result in faster service. *Mr. Giessner thanked all involved because this topic has been frustrating, in particular the area of IH20 and Carrier Parkway with continual high grass and litter. Ms. Clemson clarified if this is one item or two. Mr. Dye replied two, one for Dallas County and one for Tarrant County. The reimbursements are slightly different, and the contractors will be the same for all of the highways. Mr. Swafford questioned if a similar agreement can be made with Union Pacific Railroad. Mr. Dye answered as a matter of fact, Andrew Fortune is working with them for better control over their right of ways. The committee thanked the team again! Ms. Clemson moved to approve Items 8 and 9 and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.*

Item 10 – Agreement with the Home Depot for the Public Safety Building's outstanding drain line repairs, in the amount not to exceed $146,400 through a national interlocal with U.S. Communities

Mr. Ryan Simpson, Support Services Division Manager informed the committee this item is a contract with Home Depot to make some plumbing repairs to fix damage under the slab of the PBS garage area. *Mr. Giessner inquired if these are storm drains or sanitary sewers. Mr. Simpson replied both. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

Item 11 – Authorize the City Manager to accept a Routine Airport Maintenance Program (RAMP) Grant from Texas Department of Transportation - Aviation Division (TxDOT-Aviation) which provides matching funds of 50% of City expenditures for airport maintenance up to $50,000

Mr. Mark Divita, Airport Director, advised the committee this is our annual reimbursement grant from TXDOT Aviation. The committee had no questions. *Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.*

Item 12 – Ordinance amending the FY 2019/2020 Parks Capital Improvements Project Fund by $301,716 for plan review and inspection of the Northwest Trail Connection Regional Veloweb grant (CentrePort Trail Phase II)

Mr. Duane Strawn, Director of Parks, Arts, and Recreation informed the committee this is a joint project supported by the mayors of Grand Prairie, Fort Worth, Arlington, Dallas, and Irving. This project will provide a continuous trail from Dallas to Ft Worth. *Ms. Clemson questioned if this last section is the part that Crow Holdings is taking care of. Mr. Strawn answered no. That is part of the Veloweb, but not this portion. Mr. Giessner inquired how long the study will last before construction begins. Mr. Strawn replied the bidding should start at the end of 2021 and the project will be completed by 2023. Mr. Swafford asked Mr. Fraker if there were any speakers*

with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.

Item 13 – Change Order/Amendment No. 7 for PlayGrand Adventures Phase 1 with Hill & Wilkinson., in the amount of $81,557.35 for multiple items including irrigation power relocation, concrete, earthwork, landscape and irrigation additions and an allowance for haul off of spoils due to compliance with Oncor Electric easement requirements as related to the parking expansion

Mr. Strawn advised the committee this change order is for construction items related to the new parking lot. Construction should begin on August 1st with a 90 days window and hopefully be done by November 1st. *Mr. Swafford inquired if there will be enough money left over after the change order to complete the project. Mr. Strawn replied yes sir. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried 3-0.*

Item 14 – Ordinance amending the FY 2019/2020 Capital Improvements Projects Budget for Pavement Sidewalk Repairs in the amount of $300,000

Mr. Gabe Johnson, Public Works Director, informed the committee typically the city spends $1 million dollars per year on sidewalks improvements. This $300,000 will cover the project at Warrior Trail. Mr. *Swafford asked if this includes the sidewalk and fence on the northern side of Waterwood. Mr. Johnson said no, it is the part of the Summit and west on Warrior by PlayGrand and ties in at the intersection. The fence money is separate. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

Item 15 – Final Reconciliation Change Order/Amendment #6 with Excel 4 Construction, LLC in the negative amount of $173,499.00 for the FY19 Water and Wastewater Improvements

Mr. Johnson advised the committee this is a project closeout in the negative amount for FY19 water/wastewater improvements. The committee had no questions. *Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.*

Item 16 – Change Order/Amendment No. 15 in the net negative amount of $154,839.02 with Tiseo Paving Company for Great Southwest Parkway Improvements

Mr. Johnson informed the committee this is a project closeout in the negative amount with Tiseo Paving Company. The committee had no questions. *Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

Item 17 – Construction Manager at Risk (CMAR) Contract with Hill & Wilkinson General Contractors (H&W) in the amount of $6,878,130 for the initial phase of construction work

associated with the EpicCentral (City Phase) project; 5% owner-controlled contingency in the amount of $343,907; budget allowance of $500,000 for Oncor infrastructure and equipment; $250,000 allowance for owner construction testing; $225,000 allowance for Atmos infrastructure and equipment requirements; $100,000 allowance for signage and site furnishings; $75,000 allowance for security provisions; $50,000 allowance for IT/data installation for a total funding request in the amount of $8,422,037

Mr. Andy Henning, Senior Building and Construction Projects Manager, informed the committee this is for sight grating and preparatory work (Phase I) of EpicCentral and to remove Esplanade from the front of the Public Safety Building. *Mr. Swafford inquired if this is the entrance to the EPIC off 161. Mr. Henning said yes, that entrance will move to the south. Mr. Giessner questioned if that is where the deceleration lane will go. Mr. Henning answered yes. Ms. Clemson asked when will the project begin. Mr. Henning said the contract will be in place in next 7-10 days. Ms. Clemson commented this is an ideal time to do this and will make the transition smoother. Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.*

Item 18 – Purchase and installation of all network infrastructure required for the revised routing of existing City of Grand Prairie, AT&T and Spectrum fiber optic cabling. This work is associated with the initial construction scope of work for the EpicCentral (City Phase) project in which Esplanade Drive will be removed within the project site. Labor will be procured through Gardner Telecommunications, Inc. (GTI) in the amount of $64,320; ground boxes will be procured through Dynamic Vision Co. in the amount of $13,078, and conduit will be procured from Graybar Electric Company, Inc. in the amount of $13,088.10 for an overall project cost of $90,486.10

Mr. Henning advised the committee that AT&T, Spectrum and ATMOS do all of their own work, but they require us to install the infrastructure. *Mr. Giessner inquired if we will take care of the connectivity between all of the Epic Central facilities. Mr. Henning said yes, with careful planning, it will be a quick switchover. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review. Ms. Clemson seconded. Motion carried 3-0.*

Executive Session

There was no executive session at today's meeting.

The Finance and Government Committee meeting adjourned at 5:25 p.m.

_____ _____

Jim Swafford, Chairman
Finance and Government Committee

Date

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10189	**Version:**	1	**Name:**	Kona Ice Concession - Loyd and Lynn Park
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/22/2020			**In control:**	Parks & Recreation
On agenda:	8/4/2020			**Final action:**	
Title:	Contract with Kona Ice for one year with four one-year renewal options for concession at Lynn Creek Park and Loyd Park with a 30% commission back to the City estimated at $20,000 annually based on gross revenues collected by vendor totaling $100,000 (estimated), if all extensions are exercised; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal term				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	20121 - Kona Ice Concessions Bid Tab				

Date	Ver.	Action By	Action	Result

From
Gary Yakesch, Assistant Director Finance

Title
Contract with Kona Ice for one year with four one-year renewal options for concession at Lynn Creek Park and Loyd Park with a 30% commission back to the City estimated at $20,000 annually based on gross revenues collected by vendor totaling $100,000 (estimated), if all extensions are exercised; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal term

Presenter
Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action
Approve

Analysis
This concession bid is for concession items for purchase by guests at Lynn Creek Park and Loyd Park. Kona Ice has provided concession services for lake parks since 2015 and has excellent review from our guests.

Notice of bid #20121 was advertised in the Fort Worth Star Telegram and Public Purchase; it was distributed to 8 vendors. There was one Grand Prairie vendor available for this commodity. Kona Ice was the sole bidder on this RFP as shown on attachment A.

The award was based on best value criteria set up in the specification, including material markup, reputation,

quality of service, price, past relationship with the city and other municipalities, if they were local, and other relevant criteria as listed in the specification.

Kona Ice meets specifications and is recommended for award.

This item was presented to the Finance and Government Committee and received recommendation for Council approval.

Financial Consideration

Kona Ice has agreed to pay the City 30% of the monthly gross receipts at Lynn Creek Parks and Loyd Park.

CONCESSION SERVICE AT LAKE PARKS

RFB #20121

TABULATION

		Bid Tabulation Concession Services for Lake Parks RFB # 20121		Kona Ice Arlington, TX
1	**Percentage offered**	1.00	EA	30%

SCORECARD

	Evaluation Score Card oncession Services for Lake F RFB # 20121	Kona Ice Arlington, TX
Evaluation Criteria	**Maximum Score**	**Score**
Percentage Reimbursement	30.00	30.00
Qualifications	30.00	30.00
Business References	25.00	25.00
Type of Products offered	15.00	15.00
Total	**100.00**	**100.00**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10168	**Version:**	1	**Name:**	COVID-19 Testing
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/14/2020			**In control:**	City Council
On agenda:	8/4/2020			**Final action:**	
Title:	Ratify, approve, and renew with contract modifications our COVID-19 testing agreement with TopCare Medical Group Inc. DBA Clinicas Mi Doctor for Drive Through Testing with a cumulative change order amount of $206,500 (COVID-19 Drive Through Testing total contract value increased to $1,022,500)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Expenditure Information Form.pdf				

Date	Ver.	Action By	Action	Result

From
Bryce Davis, Purchasing Manager

Title
Ratify, approve, and renew with contract modifications our COVID-19 testing agreement with TopCare Medical Group Inc. DBA Clinicas Mi Doctor for Drive Through Testing with a cumulative change order amount of $206,500 (COVID-19 Drive Through Testing total contract value increased to $1,022,500)

Presenter
Steve Dye, Deputy City Manager

Recommended Action
Approve

Analysis
On June 16th, 2020 City Council ratified these agreements and approved the second renewal with contract modifications as part of the City's pandemic response. Originally, on May 22, 2020 the City entered into an agreement for COVID-19 Drive Through Testing at a cost of $85.00 per test administered for an initial four week period with two four-week renewal options. The estimated total is based on the per term estimated testing quantities and billed on the total number of tests administered. Drive through testing began on May 26, 2020 at the Grand Prairie Veteran's Center and is offered to residents free of charge.

This council action tonight is to ratify the third renewal with contract modifications due to the type of COVID-19 test being administered.

Per Federal procurement guidelines, 2 CFR 200, these contracts were entered into on an exigency basis due to the federally declared disaster. All supporting documentation is on file. This is the final renewal of the 12wk total exigency contract, future contracts for these services will be competitively solicited in accordance with all

local, State, and Federal guidelines.

Financial Consideration

Federal Funds from The Coronavirus Aid, Relief, and Economic Security (CARES) Act are available for this expenditure. One third would come from the Tarrant County contribution (3005-300598-TARCARES-61480), and two thirds would come from the Dallas County contribution (3005-300598-DALCARES-61480). FEMA Public Assistance funding may also be available if so determined eligible at a later date.

CITY OF GRAND PRAIRIE
~~OPERATING~~ ~~BUDGET~~ EXPENDITURE INFORMATION

FUND: 3005 – Grant Fund

ACTIVITY: 66% DALCARES; 33% TARCARES

ACCOUNTING UNIT: 300598

AVAILABLE: 61480
Account Code, Description, and amount available

STAFF CONTACT: Cindy Mendez

VENDOR NUMBER: _____

VENDOR NAME: TopCare Medical Group, Inc. DBA Clinicas Mi Doctor

CONTINGENCY: _____

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10194	**Version:**	1	**Name:**	Casco FY20 Contract for Fire Dept
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/23/2020			**In control:**	Fire
On agenda:	8/4/2020			**Final action:**	
Title:	Price agreement for Public Safety and Firehouse Supplies and Equipment from Casco Industries, Inc. at an estimated annual cost of $270,000 through a national interlocal agreement with BuyBoard for eight months with the option to renew for two additional one-year periods totaling $810,000 if all extensions are exercised, and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

From
Mike Joy

Title
Price agreement for Public Safety and Firehouse Supplies and Equipment from Casco Industries, Inc. at an estimated annual cost of $270,000 through a national interlocal agreement with BuyBoard for eight months with the option to renew for two additional one-year periods totaling $810,000 if all extensions are exercised, and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter
Robert Fite, Fire Chief

Recommended Action
Approve

Analysis
This contract will be used by the Fire Department to purchase fire fighter protective clothing, fire hoses, nozzles and other fire equipment from Casco's catalog.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master interlocal cooperative agreements

with various entities including BuyBoard.

The BuyBoard is able to save money by pooling the impressive purchasing power of their members, which include hundreds of school districts, municipalities, counties, other local governments, and nonprofits across Texas. They use the power of numbers as leverage to get better prices with the same vendors we use now.

The BuyBoard contract #603-20 began April 1, 2020 and will expire March 31, 2021, with the option to renew for two additional one-year period(s).

Financial Consideration

Funds are available in FY 2019/2020 General Fund budget 291210-60280 and 291210-60510 for clothing and small tools (equipment) and will be charged accordingly on orders through the end of the current fiscal year. Funding for future fiscal years will be paid from that year's approved budgets. In the event that their needs exceed their available budget, they will request Budget modifications before orders are placed.

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10188	**Version:**	1	**Name:**	Prekindle Ticketing System
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/22/2020			**In control:**	Parks & Recreation
On agenda:	8/4/2020			**Final action:**	
Title:	Price Agreement for Web-based Event Ticketing System from Prekindle (up to $70,150 annually) for one year with the option to renew for nine (9) additional one-year periods totaling $701,500, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Prekindle - Bid Tab				

Date	Ver.	Action By	Action	Result

From
Gary Yakesch, Assistant Director Finance

Title
Price Agreement for Web-based Event Ticketing System from Prekindle (up to $70,150 annually) for one year with the option to renew for nine (9) additional one-year periods totaling $701,500, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter
Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action
Approve

Analysis
Web-based Event Ticketing system will be utilized for online ticket sales for various programs and special events hosted by the City's Parks, Arts, and Recreation Department. The agreement will include cost for general fees, optional related services, and hardware/equipment as shown on Attachment A - Bid tabulation.

Notice of bid #20141 was advertised in the Fort Worth Star Telegram and Public Purchase; it was distributed to twenty (20) vendors. There were no Grand Prairie vendors available for this commodity. Two (2) bids were received as shown on attachment A.

The award was based on best value criteria set up in the specification, including cost, product/services,

experience, local business presence, and other relevant criteria as listed in the specification.

Prekindle meets specifications and is recommended for award.

This item was presented to the Finance and Government Committee on August 4, 2020 and received recommendation for Council approval.

Financial Consideration

Funds are available in various PARD operating budgets and will be charged accordingly on orders through the end of the fiscal year. Funding for future fiscal years will be paid from that year's approved budgets.

Bid Tabulation
Web-based Event Ticketing
RFB # 20141

2% OF TKT FACE VALUE
AVG TKT : $30.00

				PreKindle Dallas			TixInc Long Beach, CA		
	GENERAL FEES	**QTY**	**UOM**	**UNIT PRICE**	**PERCENTAGE**	**EXTENSION**	**UNIT PRICE**	**PERCENTAGE**	**EXTENSION**
1	Start Up Cost	0.00	na	0.00	0%	$ -	0.00	0%	$ -
2	Platform Fee	0.00	na	0.00	0%	$ -	0.00	0%	$ -
3	Transactional Fee	0.00	na	0.00	0%	$ -	0.00	0%	$ -
4	Ticket Service Fee	35000.00	PER TKT	0.99	2%	$ 55,650.00	1.50	0%	$ 52,500.00
5	Credit Card Fee	250000.00	% TOTAL TKT PRICE	0.00	3%	$ 7,500.00	0.00	5%	$ 12,500.00
			GENERAL FEES TOTAL			**$ 63,150.00**			**$ 65,000.00**
	OTHER OPTIONAL RELATED SERVICES	**QTY**	**UOM**	**UNIT PRICE**	**PERCENTAGE**	**EXTENSION**	**UNIT PRICE**	**PERCENTAGE**	**EXTENSION**
6	Onsite Technical Support	1	na	na	0%	$ -	na	0%	$ -
7	Box Office Attendant - Regular	1	PER HOUR	20.00	0%	$ 20.00	na	0%	$ -
8	Management Attendant - Regular	1	PER HOUR	25.00	0%	$ 25.00	na	0%	$ -
9	Box Office Attendant - After Hours / Holiday	1	na	na	0%	$ -	na	0%	$ -
10	Management Attendant - After Hours / Holiday	1	na	na	0%	$ -	na	0%	$ -
	Staff for Theater Events	1	PER HOUR	100.00	0%	$ 100.00	na	0%	$ -
			OTHER OPTIONAL RELATED SERVICES			**$ 145.00**			$ -
	HARDWARE/EQUIPMENT			**UNIT PRICE**	**EXTENSION**	**DESCRIPTION**	**UNIT PRICE**	**PERCENTAGE**	**EXTENSION**
11	*Hardware*			Leasing (Optional -12 MO lease)			Purchase		
12				50.00	$ 600.00	POS	750.00	$ 4,500.00	PC Workstation
13				75.00	$ 900.00	Printer	1500.00	$ 4,500.00	Printer
14				40.00	$ 480.00	Scanners	250.00	$ 3,000.00	Scanner
16				30.00	$ 120.00	Wi-Fi Hotspots			
	Equipment Rental								
17				100.00	$ 500.00	Tent			
			HARDWARE/EQUIPMENT TOTAL			**$ 1,980.00**			**$ 12,000.00**
			BID TOTAL			**$ 65,275.00**			**$ 77,000.00**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10196	**Version:**	1	**Name:**	Price Agreement - Brodart - Library Resources
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/23/2020			**In control:**	City Secretary
On agenda:	8/4/2020			**Final action:**	
Title:	Price Agreements for Print, Digital, Non-Print and other Library Resources from Brodart ($225,000), Midwest Tape ($30,000), Ingram ($15,000), and Findaway ($16,000), through a national interlocal agreement with Texas Comptroller of Public Accounts at an estimated cumulative cost not to exceed $286,000 for fifteen months with the option to renew for three additional one-year periods totaling $1,144,000 if all extensions are exercised, and authorize the City Manager to execute the renewal options so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

From
Venona McGee, Sr. Buyer

Title
Price Agreements for Print, Digital, Non-Print and other Library Resources from Brodart ($225,000), Midwest Tape ($30,000), Ingram ($15,000), and Findaway ($16,000), through a national interlocal agreement with Texas Comptroller of Public Accounts at an estimated cumulative cost not to exceed $286,000 for fifteen months with the option to renew for three additional one-year periods totaling $1,144,000 if all extensions are exercised, and authorize the City Manager to execute the renewal options so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter
Amy Sprinkles, Marketing, Communications and Library Director

Recommended Action
Approve

Analysis
These contracts will be for various books and library resources. Purchases will be made from the various vendors on an as needed basis. This inter-local agreement would allow the Grand Prairie Library System (GPLS) to purchase lending and resource materials through the state's contracts for the benefit of GPLS customers. Such materials include, but are not limited to, reference books and databases; hardback, paperback, digital and pre-bound books; DVDs and CDs.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative

purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master interlocal cooperative agreements with various entities including Texas Comptroller of Public Accounts (TXMAS).

The Texas Procurement and Support Services (TPASS) has established, as an alternative purchasing method, the use of Texas Multiple Award Schedule contracts that have been developed from contracts awarded by the federal government or any other governmental entity of any state.

The Texas Comptroller of Public Accounts contract #715-M2 began June 29, 2020 and will expire October 31, 2024, with the option to renew for three additional one-year period(s) and offers items the City requires from Brodart, Midwest Tape, and Ingram. The contract with Findaway is considered a sole source provider of the Wonderbooks the City also requires and is recommended for award.

Financial Consideration

Funds are available in FY 2020/2021 General Fund budget 321310-60055 for Library Materials and will be charged accordingly on orders through the end of the current fiscal year. Funding for future fiscal years will be paid from that year's approved budgets.

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City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10201	**Version:**	1	**Name:**	Contract Amendment #1 with Playground Solutions of Texas, Inc. (PSOT) in the negative amount of $70,303.13 for scope of work removal associated with the protective rain canopies and shade structures for Firehouse Gastro Park. In addition, a new contract
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/24/2020			**In control:**	Engineering
On agenda:	8/4/2020			**Final action:**	
Title:	Contract Amendment #1 with Playground Solutions of Texas, Inc. (PSOT) in the negative amount of $70,303.13 for scope of work removal associated with the protective rain canopies and shade structures for Firehouse Gastro Park; in addition, a new contract with The Home Depot (THD) in the amount of $60,050 to provide the protective rain canopy and shade structure work that PSOT recently determined they would not be able to provide (the updated pricing will result in a net negative amount of $10,253.13 being returned to the project)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	WO 618.168.pdf				

Date	Ver.	Action By	Action	Result

From
Max

Title
Contract Amendment #1 with Playground Solutions of Texas, Inc. (PSOT) in the negative amount of $70,303.13 for scope of work removal associated with the protective rain canopies and shade structures for Firehouse Gastro Park; in addition, a new contract with The Home Depot (THD) in the amount of $60,050 to provide the protective rain canopy and shade structure work that PSOT recently determined they would not be able to provide (the updated pricing will result in a net negative amount of $10,253.13 being returned to the project)

Presenter
Andy Henning, Senior Building and Construction Projects Manager

Recommended Action
Approve

Analysis
In order to further enhance customer experience and build on the current patronage Firehouse Gastro Park is experiencing, the addition of a rain and shade canopy that would provide protection from the elements stretching from the restaurant's south façade completely over the outdoor shipping container restrooms continues to be pursued.

A contract with Playground Solutions of Texas, Inc. was previously approved by City Council on January 7, 2020 (20-9682) in the amount of $149,122.00. Subsequent conversations and coordination between City staff and PSOT determined that what PSOT committed to provide would not be possible due to existing conditions and limitations with the specific canopy system they proposed. PSOT did offer an alternative solution, however that alternate system would have come with an increased cost of over $20,000 which City staff rejected.

Based on above, City staff met with The Home Depot to pursue alternate options within the established budget. THD was able to access alternate roof canopy systems that worked within the constraints of the existing FHGP site that PSOT was not able to provide. In addition, the alternate system represented the cost savings of $10,253.13 noted.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including U.S. Communities.

The Home Depot's US Communities contract #16154 was effective February 1, 2017 and will expire December 31, 2021.

This item was taken to the Finance and Government Committee on August 4, 2020 for their review and recommendation for approval.

Financial Consideration

The net negative total of $10,253.13 will be returned to the Municipal Facilities Capital Projects Fund (405090) WO #01816803 (Redevelopment Projects)

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CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 405090 / 01816803
Project Title: Redevelopment Projects
Current Request: $0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
61041 Prof Engineering Srv	$51,265	$0	$0	$0	$51,265
61130 Special Events	$1,516,058	$791,562	$0	$791,562	$1,516,058
68020 Misc Improvement	$50,000	$0	$0	$0	$50,000
68640 Eqpt/Hardware/Supplies	$149,122	$0	$0	$0	$149,122
				$0	$0
				$0	$0
				$0	$0
TOTAL	**$1,766,445**	**$791,562**	**$0**	**$791,562**	**$1,766,445**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10204	**Version:**	1	**Name:**	Change Order/Amendment No. 3 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work in the amount of $75,637.77
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/24/2020			**In control:**	Engineering
On agenda:	8/4/2020			**Final action:**	
Title:	Change Order/Amendment No. 3 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work, in the amount of $75,637.77, for added exterior structure and materials, new door and revised door frames, supplemental exterior drainage, electrical code compliance upgrades, rooftop mechanical adjustments, miscellaneous interior support framing and drywall additions, elimination of soil conditioning and contractor damage reimbursement.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	WO 620.26.pdf				

Date	Ver.	Action By	Action	Result

From
Max

Title
Change Order/Amendment No. 3 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work, in the amount of $75,637.77, for added exterior structure and materials, new door and revised door frames, supplemental exterior drainage, electrical code compliance upgrades, rooftop mechanical adjustments, miscellaneous interior support framing and drywall additions, elimination of soil conditioning and contractor damage reimbursement.

Presenter
Andy Henning, Senior

Recommended Action
Approve

Analysis
On June 4, 2019 the City Council awarded the Construction Manager at Risk (CMAR) contract to Hill & Wilkinson General Contractors (19-9024) for pre-construction services in the amount of zero dollars ($0). This award provided for CMAR services including development of project estimates, preliminary construction schedules, value engineering proposals and constructability review during the Design Phase.

Current Change Order/Amendment No. 3 in the amount of $75,637.77 is divided as follows:
$70,495.30 for additional structural steel supports, masonry supports and exterior stone material due to existing

conditions discovered once demolition was completed
$2,083.41 for additional door, frame and hardware required
$19,667.82 for a trench drain along the west side of the building due to moisture concerns
$5,094.41 for added moisture barrier at exterior walls where it was discovered that it did not exist within the original building construction
$14,950.65 for additional structure steel support due to existing conditions discovered
$4,085.16 for further electrical code compliance upgrades of existing equipment
$1,813.29 for raising of an existing rooftop mechanical unit to coordinate with new roof installation
$3,915.56 for wood panel material and stain revisions above the public lobby transaction windows
$1,894.96 for added metal stud framing and drywall to create a required soffit condition
$48,069.22 credit for elimination of the potassium injection treatment anticipated to be required at the southeast corner of the building by the geotechnical and structural engineers
$1,863.56 for added wood paneling framing support above the public lobby transaction windows
$2,737.76 for ten revised hollow metal door frames to coordinate with the ceiling height reduction
$4,894.89 credit for reimbursement for new furniture ordered due to water infiltration damage

Change Order/Amendment No. 1 in the amount of $6,215,173 was approved by City Council on December 17, 2019 (19-9613) and represented the Guaranteed Maximum Price (GMP) for the scope of work defined in the Rouch Architects Construction Documents package as competitively bid by Subcontractors to Hill & Wilkinson General Contractors. Costs above and beyond the Hill & Wilkinson portion of the project addressed in Change Order/Amendment No. 1 included previously
approved Construction Manager pre-construction fees ($0) and an asbestos remediation allowance ($30,000); 5% contingency ($310,759); allowance for FF&E ($1,200,000); allowance for IT/data design and installation ($95,000); allowance for A/V equipment ($200,000); allowance for door access and security systems ($95,000); allowance for Oncor Electric power line relocation ($125,000); plus an allowance for construction testing ($25,000), all of which total the overall project budget of $8,295,932.

Current Change Order/Amendment No. 2 in the amount of $109,179.10 was approved by City Council on June 2, 2020 (20-10026) and was comprised of the following:
$7,980.98 for electrical panel LA-4 coordination with existing conditions
$94,410.97 for electrical upgrades of existing equipment in order to meet all code requirements
$528.84 for minor adjustments to landscape and civil engineering designs to coordinate both scopes
$2,706.35 for change in length of HVAC slot diffusers required to allow proper air flow
$3,551.96 for replacement of existing fire alarm strobes in City Hall West in order to allow new overall fire alarm system for all three (3) connected City Hall buildings to communicate seamlessly and report appropriately to the Grand Prairie Fire Department

Items applicable to performance by the Construction Manager at Risk (CMAR) will be incorporated into the current Hill & Wilkinson General Contractors contract for a revised total contract in the amount of **$6,399,989.87.**

This item was taken to the Finance and Government Committee on August 4, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for change order/amendment no. 3, in the amount of $75,637.77, is available in the Municipal Facilities Capital Projects Fund (405090) WO #02002603 (Municipal Complex Ph II) PO 413519 contingency.

CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 405090 / 02002603
Project Title: Municipal Complex Ph II
Current Request: $0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
61041 Prof Eng Srv	$23,560	$1,665	$0	$1,665	$23,560
61205 Enviro Remediation	$45,101	$1,462	$0	$1,462	$45,101
63010 Bldgs & Grounds Maint	$5,000	$2,007	$0	$2,007	$5,000
63125 Traffic Signal Maint	$1,450	$1,450	$0	$1,450	$1,450
68290 FF& E	$1,200,000	$1,200,000	$0	$1,200,000	$1,200,000
68380 Security Equipment	$93,550	$1,359	$0	$1,359	$93,550
68410 Data Processing Equip	$295,000	$2,016	$0	$2,016	$295,000
68540 Construction	$6,595,632	$20,455	$0	$20,455	$6,595,632
68560 Eng/Con/Geo	$40,707	$21,051	$0	$21,051	$40,707
TOTAL	**$8,300,000**	**$1,251,465**	**$0**	**$1,251,465**	**$8,300,000**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10174	**Version:**	1	**Name:**	TxDot Airport Design and Construction Fencing Project
Type:	Resolution			**Status:**	Consent Agenda
File created:	7/16/2020			**In control:**	Airport
On agenda:	8/4/2020			**Final action:**	
Title:	Resolution authorizing improvements to the City of Grand Prairie Municipal Airport by TxDOT Commission for the design and construction of Fencing Project; the design and construction cost is estimated to be $166,667; the FAA will be responsible for 99% of the design and construction costs estimated to be $165,000; and the City of Grand Prairie Airport will be responsible for 1% of the project estimated to be $1,667				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

From
Elsa Delgado

Title
Resolution authorizing improvements to the City of Grand Prairie Municipal Airport by TxDOT Commission for the design and construction of Fencing Project; the design and construction cost is estimated to be $166,667; the FAA will be responsible for 99% of the design and construction costs estimated to be $165,000; and the City of Grand Prairie Airport will be responsible for 1% of the project estimated to be $1,667

Presenter
Mark J. Divita, C.M., Airport Director

Recommend Action
Approve

Analysis
The design and construction replacement of west side of the Airport fencing at the Grand Prairie Municipal Airport. TxDOT's estimated total project cost including engineering, design and construction is $166,667 with the City's responsibility being 1% of the total project cost currently estimated to be $1,667. The City of Grand Prairie would like to utilize the services of KSA Engineers, as the design engineer for this current referenced project in accordance with the consultant selection process which the Grand Prairie Airport previously performed on CSH#1802GNDPR.

Financial Consideration
This project is part of the CARES Act, the Fencing Project cost is estimated to be $166,666: the FAA will be responsible for 100% of the design project estimated cost of $149,999 and the City of Grand Prairie Airport

will be responsible for 1% of the design project cost estimated at $1,667. The City's funding is available in the FY 2019/2020 Airport Fund.

Body

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE DOCUMENTS TO IMPLEMENT IMPROVEMENTS TO THE GRAND PRAIRIE MUNICIPAL AIRPORT BY THE TEXAS DEPARTMENT OF TRANSPORTATION IN REGARD TO THE DESIGN AND CONSTRUCTION OF A FENCING PROJECT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grand Prairie intends to make certain improvements to the Grand Prairie Municipal Airport; and

WHEREAS, the general description of the project is described as: design and construction replacement fencing on the west side of the airport; and

WHEREAS, the City of Grand Prairie intends to request financial assistance from the Texas Department of Transportation for these improvements; and

WHEREAS, design and construction project cost is estimated to be $166,666, and FAA will be responsible for 99% of the design and construction project costs at the maximum amount of $165,000; and the City of Grand Prairie will be responsible for 1% of the construction project costs estimated to be $1,667; and

WHEREAS, the City of Grand Prairie names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GRAND PRAIRIE, TEXAS:

Section 1. That the City of Grand Prairie hereby directs the City Manager to execute on behalf of the City of Grand Prairie, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to the Grand Prairie Municipal Airport.

Section 2. That this Resolution shall be and become effectively upon its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON AUGUST 4, 2020.

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Legislation Details (With Text)

File #:	20-10215	**Version:**	1	**Name:**	Proposed 2020 Tax Rate
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	7/27/2020			**In control:**	City Council
On agenda:	8/4/2020			**Final action:**	
Title:	Place a proposal on the September 15, 2020 agenda to adopt a 2020 proposed tax rate of $0.669998/ $100 valuation and call a public hearing on a tax rate that may exceed the 'no new revenue' tax rate				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

From
Brady Olsen

Title
Place a proposal on the September 15, 2020 agenda to adopt a 2020 proposed tax rate of $0.669998/$100 valuation and call a public hearing on a tax rate that may exceed the 'no new revenue' tax rate

Presenter
Brady Olsen

Recommended Action
Approve

Analysis
The state property tax code requires the City to make proposed tax rate information available to citizens and provide the public an opportunity to comment. This process begins with the city setting a date and time to hold a public hearing and consider the proposed tax rate. The public hearing and tax rate adoption is recommended to be on September 15, 2020 as a regular, scheduled council meeting date.

Municipalities are required to publish their tax rates and other schedules in the newspaper, various websites and on government access channel, depending on level of tax rate being considered. Staff will monitor those new requirements and ensure compliance. Staff will advise Finance and Government and City Council of our legally calculated rates and what will get posted.

The proposed level of the tax rate also determines if specific statements that have to appear in the budget, how a vote must be taken, the specific motion that has to be made, and other procedural requirements. Staff will advise City Council of those steps as we progress through the new legal process. It is important to note that adopting a tax rate in excess of the "Voter Approval Rate" (formerly the rollback rate) would trigger a mandatory election and would have to follow a different calendar. The proposed date herein does not allow

time to call such an election and therefore the City would not be able to adopt a tax rate at that level.

Financial Consideration

None

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10217	**Version:**	1	**Name:**	Tax Rate Calculation
Type:	Resolution			**Status:**	Consent Agenda
File created:	7/28/2020			**In control:**	City Council
On agenda:	8/4/2020			**Final action:**	
Title:	Resolution of the City Council of the City of Grand Prairie, Texas, Repealing Sections 1 and 2 of Resolution 5093-2020				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Res 5093-2020 Calculating Property Tax Rate				

Date	Ver.	Action By	Action	Result

From
Brady Olsen, Treasury and Debt Manager

Title
Resolution of the City Council of the City of Grand Prairie, Texas, Repealing Sections 1 and 2 of Resolution 5093-2020

Presenter
Becky Brooks, CFO

Recommended Action
Approve

Analysis
In July, Council passed a resolution upon recommendation from staff to calculate our tax rate using the disaster provision of the tax code. With values coming in much lower than anticipated and an overall desire to keep the total tax rate flat, this designation is no longer necessary. Resolution 5093-2020 is attached for your reference.

Financial Consideration
This resolution could benefit the city in future fiscal years.

Body
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, REPEALING SECTIONS 1 AND 2 OF RESOLUTION 5093-2020

WHEREAS, Resolution 5093-2020 was passed with the intent to give the City Council expanded flexibility to guide the City during the COVID-19 Pandemic; and

WHEREAS, Low growth in property tax values for the coming years makes this flexibility unnecessary; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1: THAT Sections 1 and 2 of Resolution 5093-2020 be repealed.

SECTION 2: Except as provided by this Resolution, all other provisions of Resolution 5093-2020 remain unchanged and in full force and effect. In the event of conflict or inconsistency between the terms and provisions set forth in this Resolution and Resolution 5093-2020, this Resolution shall govern and control.

SECTION 3: THAT this resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, IN REGULAR COUNCIL SESSION, THIS 4th DAY OF AUGUST, 2020.

RESOLUTION NO. 5093-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS DIRECTING THE CHIEF FINANCIAL OFFICER TO CALCULATE THE CITY'S PROPERTY TAX RATE IN ACCORDANCE WITH STATE LAW PROVISIONS

WHEREAS, Chapter 26.04 (c-1) of the Tax Code provides an alternative property tax rate calculation methodology for the 'voter-approval tax rate' under a declared state of disaster. And, such alternative methodology is to be available for up to three tax years following the disaster, under specific conditions; and

WHEREAS, the Governor of the State of Texas declared the state a disaster proclamation on March 13, 2020 as a result of the COVID-19 Pandemic; and the Mayor declared a similar disaster for the City; and

WHEREAS, The Property Tax Code further requires the governing body to direct a 'designated officer or employee' to calculate the rate in this alternative manner, which responsibility in the City falls to the Chief Financial Officer (CFO) in conjunction with Dallas County Tax Assessor; and

WHEREAS, Chapter 26.07(b) of the Property Tax Code, and Chapter 26.013(b)(1) further define implications to the property tax rate process in years subsequent to a disaster and for any "unused increment rate"; and

WHEREAS, The City Council desires to evaluate all possible legally allowable property tax rate alternatives during their budget hearings as they deliberate the needs of the community and the resources expected to be available to pay for those needs; and

WHEREAS, The City Council desires to retain flexibility in setting the final property tax rate for fiscal year FY 2020/2021 and each subsequent period that may be affected by this calculation; and

WHEREAS, the City Council retains the authority to set the final property tax rate at an amount it determines to be in the best interests of the community, as established through all appropriate, legal and required processes.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1: The CFO is the "designated officer or employee" for purposes of Texas Tax Code Chapter 26, and is directed to calculate, or have calculated, the possible property tax rate according to the methodology authorized in the event of a disaster.

SECTION 2: The CFO is further directed to continue to calculate, or have calculated future possible property tax rates for subsequent years according to all methodologies allowed by state law in effect at the time.

SECTION 3: As designated officer, the CFO will also update, or cause to be updated, the appraisal district web pages and any other duties of the designated officer as required in the Tax Code.

SECTION 4: This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, IN REGULAR SESSION, ON THIS THE 16th DAY OF JUNE 2020.

APPROVED:

Ron Jensen, Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney