City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Meeting Agenda

Finance and Government Committee

Tuesday, June 2, 2020 | **3:30 PM** | **Council Briefing Room**

Call to Order

Staff Presentations

1 20-9964 Financial Status Update - Cheryl De Leon, Deputy City Manager

2 20-10010 Tax Rate Briefing - Presented by Becky Brooks, CFO

3 20-10018 April 2020 Parks Division - Enterprise Financial Reports - Presented by Gary Yakesch, Assistant Director - Business

Attachments: APRIL 2020 ENTERPRISE FINANCIAL REPORTS PARKS.pdf

4 20-10025 Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director

Attachments: Insurance Fund through April 2020.pdf

Consent Agenda

Citizens may speak for up to five minutes on any item on the agenda by completing and submitting a speaker card.

5 20-10001 Minutes of the May 5, 2020, Finance and Government Committee Meeting

Attachments: Minutes 05-05-20.docx

6 20-9975 Construction Contract with Scott Dennett Construction, LC for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade in the amount of $280,147.88 through a national interlocal agreement with TIPS; a third party construction testing contract for CMJ Engineering in the amount of $8,019; 5% construction contingency of $14,007 for a total project cost of $302,173.88

Attachments: Summit Parking.xlsx

7 20-10007

Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to $316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling $1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Attachments: Bid Tab - 20-10007 Terracare Landscape Maintenance.pdf
20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .doc
20-10007 EPIC Oper Terracare Landscape Maintenance Central Park .doc
COMMUNICATION
COMMUNICATION

8 20-10012

Ordinance amending the FY 2019/2020 Capital Improvement Projects Fund; award a professional services contract with the Broussard Group, dba TBG Partners (TBG) in the amount of $75,000 and approve a 5% contingency of $3,750 for a total cost of $78,750 for architectural services for Mountain Creek Lake Park Master Plan

Attachments: 20-10012 -Mountain Creek Improvements.xlsx

9 20-10022

Purchase of monuments and accessories offered for resale by Grand Prairie Memorial Gardens with Matthews International Corp. in an annual amount not to exceed $100,000; Memorial Monuments, Inc. in an annual amount not to exceed $100,000; and Family Bronze, LLC. in an annual amount not to exceed $60,000, each for one year with up to four additional one-year periods cumulatively totaling approximately $1,300,000; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Attachments: 20-10022 Grand Prairie Memorial Gardens Marker Resale .doc

Items for Individual Consideration

10 20-10009

Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer to calculate the City’s Property Tax Rate in accordance with State Law Provisions

Attachments: File Summary

11 20-10014

Ordinance amending the FY 2019/2020 Red Light Safety Fund, in the amount of $484,608; for the purchase of eight Police Pursuit Chevrolet Tahoe fleet vehicles from Freedom Chevrolet in the amount of $279,808, through the an Interlocal Agreement with Tarrant County; and the purchase of related emergency vehicle equipment in the amount of $204,800, through various existing Interlocal Agreements; and the purchase of three additional Police Pursuit Tahoes in the amount of $104,928 through an Interlocal Agreement with Tarrant County, funded in the FY 2020 Risk Fund budget

Attachments: Risk Fund Tahoe Purchase.doc

FS Redlight Safety Fund 2021

12 20-10016

Ordinance amending the FY 2019/2020 Red Light Safety Fund in the amount of $336,265, for the purchase of 29 license plate recognition cameras in the amount of $116,000 from Flock Safety for an initial two-year term, and three additional optional one-year terms at $58,000 per year, totaling $290,000, through a sole source purchase agreement; and the purchase of other traffic safety related equipment, in the amount of $220,265; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Attachments: 20-10016 FS Redlight Safety Fund 2021

13 20-10015

Developer Participation Agreement with Alluvium Development, Inc. for Upsizing of Roadway Improvements for Grandway Blvd. for a not to exceed amount of $442,000

Attachments: WO 620.73.xlsx

14 20-10024

Ordinance amending the FY2019/2020 Capital Improvement Projects Budget; Great Southwest Parkway improvements under Interstate 20 from Eastbound to Westbound frontage roads City Match with TxDOT LPAFA in the amount of $711,374

Attachments: WO 618.81 STRT.xlsx

15 20-10026

Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work in the amount of $109,179.10 for electrical coordination and necessary code upgrades, landscape/civil adjustments, HVAC diffuser length changes and new fire alarm strobes

Attachments: 620.26 CH 2.xlsx

16	20-10027	Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two) in the amount of $176,052.11 for plumbing additions and deletions, adjustment of construction manager contract costs, electrical work for EV charging stations, structural additions, expansion of new concrete parking/sidewalk surface, extended irrigation, mechanical/electrical coordination, added door hardware, fire extinguishers, soil chemical injection, protective bollards and millwork revisions. ***Attachments:*** 618.169 WO.xlsx
17	20-10039	Resolution in support of the United States Department of Commerce Economic Development Administration Grant Application for the Main Street Jefferson Roundabout.
18	20-10040	Resolution in support of United States Department of Commerce Economic Development Administration Grant Application for the Deceleration Lane, Bridge and Parking associated with EpicCentral Hotel, Conference Center and Retail/Restaurant Development

Executive Session

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A. to discuss the following:

1. *Section 551.071 "Consultation with Attorney"*
2. *Section 551.072 "Deliberation Regarding Real Property"*
3. *Section 551.074 "Personnel Matters"*
4. *Section 551.087 "Deliberations Regarding Economic Development Negotiations"*

Adjournment

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance & Government Committee meeting agenda was prepared and posted May 29, 2020.

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Mona Lisa Galicia, Deputy City Secretary

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8018 or email Mona Lisa Galicia (mgalicia@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

City of Grand Prairie

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Legislation Details (With Text)

File #:	20-9964	**Version:**	1	**Name:**	Financial Status Update
Type:	Presentation			**Status:**	Agenda Ready - Committee
File created:	5/4/2020			**In control:**	Finance and Government Committee
On agenda:	6/2/2020			**Final action:**	
Title:	Financial Status Update - Cheryl De Leon, Deputy City Manager				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

From
Mona Lisa Galicia, Deputy City Secretary

Title
Financial Status Update - Cheryl De Leon, Deputy City Manager

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City of Grand Prairie

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Legislation Details (With Text)

File #:	20-10010	**Version:**	1	**Name:**	Budget and Tax Briefing 2020
Type:	Presentation			**Status:**	Staff Presentations
File created:	5/20/2020			**In control:**	Finance
On agenda:	6/16/2020			**Final action:**	
Title:	Tax Rate Briefing - Presented by Becky Brooks, CFO				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

Title

Tax Rate Briefing - Presented by Becky Brooks, CFO

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Legislation Details (With Text)

File #:	20-10018	**Version:**	1	**Name:**	April 2020 Parks Division Enterprise Financial Reports
Type:	Agenda Item			**Status:**	Agenda Ready - Committee
File created:	5/22/2020			**In control:**	Parks & Recreation
On agenda:	6/2/2020			**Final action:**	
Title:	April 2020 Parks Division - Enterprise Financial Reports - Presented by Gary Yakesch, Assistant Director - Business				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	APRIL 2020 ENTERPRISE FINANCIAL REPORTS PARKS.pdf				

Date	Ver.	Action By	Action	Result

From
Gary Yakesch

Title
April 2020 Parks Division - Enterprise Financial Reports - Presented by Gary Yakesch, Assistant Director - Business

Presenter
Gary Yakesch

Recommended Action
Presentation Only

Analysis
Presentation Only

Financial Consideration
Presentation Only

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Financial Report
April 2020 (Unaudited)

	YEAR TO DATE FY20 ACTUAL		FY19 ACTUAL		$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Revenues										
In House Catering	60,273	10.17%	59,964	7.21%	309	65,000	10.22%	125,000	9.29%	48.22%
Outside Catering	225,626	38.09%	355,509	42.75%	(129,883)	235,000	36.95%	525,000	39.03%	42.98%
Service Charge	94,934	16.02%	122,655	14.75%	(27,721)	100,000	15.72%	230,000	17.10%	41.28%
Alcohol	49,343	8.33%	68,517	8.24%	(19,174)	52,000	8.18%	85,000	6.32%	58.05%
Equipment Rental	31,455	5.31%	37,628	4.52%	(6,173)	36,000	5.66%	50,000	3.72%	62.91%
Room Rental	130,795	22.08%	180,816	21.74%	(50,021)	148,000	23.27%	325,000	24.16%	40.24%
Other	-	0.00%	6,550	0.79%	(6,550)	-	0.00%	5,000	0.37%	0.00%
	592,426	100.00%	**831,639**	100.00%	(239,213)	**636,000**	100.00%	**1,345,000**	100.00%	44.05%
Labor										
City Labor	142,157	24.00%	164,346	19.76%	(22,189)	254,824	40.07%	304,261	22.62%	46.72%
City Benefits	65,636	11.08%	68,841	8.28%	(3,205)	110,060	17.31%	126,820	9.43%	51.76%
Workforce/Temp Labor	90,124	15.21%	63,758	7.67%	26,366	100,000	15.72%	108,000	8.03%	83.45%
	297,917	50.29%	**296,945**	35.71%	972	**464,884**	73.09%	**539,081**	40.08%	55.26%
Cost Of Goods										
Food	26,334	43.69%	32,481	54.17%	(6,147)	32,500	50.00%	56,250	45.00%	46.82%
Alcohol	18,766	38.03%	23,823	34.77%	(5,057)	22,334	42.95%	36,508	42.95%	51.40%
	45,100	41.14%	**56,304**	43.82%	(11,204)	**54,834**	46.87%	**92,758**	44.17%	48.62%
Catering Cost	**182,334**	80.81%	**297,427**	83.66%	(115,093)	**188,000**	80.00%	**404,500**	77.05%	45.08%
Supplies	**7,212**	1.22%	**8,600**	1.03%	(1,388)	**13,000**	2.04%	**9,800**	0.73%	73.59%
Utilities	**30,078**	5.08%	**30,043**	3.61%	35	**60,000**	9.43%	**80,500**	5.99%	37.36%
Promotion	**22,258**	3.76%	**22,099**	2.66%	159	**25,000**	3.93%	**25,000**	1.86%	89.03%
Operating Expense	**94,239**	15.91%	**105,678**	12.71%	(11,439)	**150,008**	23.59%	**231,531**	17.21%	40.70%
Total All Expenditures	**679,138**	114.64%	**817,096**	98.25%	(137,958)	**955,726**	150.27%	**1,383,170**	102.84%	49.10%
Operating Income / (Loss)	**(86,712)**	-14.64%	**14,543**	1.75%	(101,255)	**(319,726)**	-50.27%	**(38,170)**	-2.84%	227.17%
Cost Recovery	87.23%		101.78%			66.55%		97.24%		
Subsidy	12.77%		-1.78%			33.45%		2.76%		

Financial Report
April 2020 (Unaudited)

	YEAR TO DATE FY20 ACTUAL		FY19 ACTUAL		$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Revenues										
Tickets	43,009	29.16%	27,531	19.09%	15,478	46,000	24.35%	65,000	24.62%	66.17%
Rentals	35,215	23.87%	37,925	26.29%	(2,710)	38,200	20.22%	65,000	24.62%	54.18%
Concessions	8,879	6.02%	10,701	7.42%	(1,822)	9,000	4.76%	20,000	7.58%	44.40%
Alcohol	7,468	5.06%	17,475	12.11%	(10,007)	9,000	4.76%	26,000	9.85%	28.72%
Catering	2,250	1.53%	-	0.00%	2,250	2,250	1.19%	-	0.00%	
Arts Council Rent (HM)	35,000	23.73%	35,000	24.26%	-	60,000	31.75%	60,000	22.73%	58.33%
City Advertising Contribution (HM)	11,667	7.91%	11,667	8.09%	-	20,000	10.58%	20,000	7.58%	58.33%
Restoration Fees	4,021	2.73%	3,946	2.74%	75	4,500	2.38%	8,000	3.03%	50.26%
Sponsorships / Contributions	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%	#DIV/0!
	147,509	100.00%	**144,245**	100.00%	3,264	**188,950**	100.00%	**264,000**	100.00%	55.87%
Labor	**92,796**	62.91%	**93,273**	64.66%	(477)	**165,781**	87.74%	**185,869**	70.40%	49.93%
Cost Of Goods										
Food	2,938	33.09%	5,181	48.42%	(2,243)	4,950	55.00%	11,000	55.00%	26.71%
Alcohol	3,463	46.37%	7,501	42.92%	(4,038)	3,866	42.96%	12,711	48.89%	27.24%
	6,401	39.16%	**12,682**	45.01%	(6,281)	**8,816**	48.98%	**23,711**	51.55%	27.00%
Supplies	**2,627**	1.78%	**4,182**	2.90%	(1,555)	**6,450**	3.41%	**6,950**	2.63%	37.80%
Utilities	**9,446**	6.40%	**8,933**	6.19%	513	**19,500**	10.32%	**23,500**	8.90%	40.20%
Promotion	**4,190**	2.84%	**3,778**	2.62%	412	**15,000**	7.94%	**23,500**	8.90%	17.83%
Shows	**35,425**	24.02%	**44,570**	30.90%	(9,145)	**60,000**	31.75%	**60,000**	22.73%	59.04%
Operating Expense	**91,472**	62.01%	**60,829**	42.17%	30,643	**145,894**	77.21%	**148,707**	56.33%	61.51%
Total Operating Expenditures	**242,357**	164.30%	**228,247**	158.24%	14,110	**421,441**	223.04%	**472,237**	178.88%	51.32%
Net Income / (Loss)	**(94,848)**	-64.30%	**(84,002)**	-58.24%	(10,846)	**(232,491)**	-123.04%	**(208,237)**	-78.88%	45.55%
Cost Recovery	60.86%		63.20%			44.83%		55.90%		
Subsidy	39.14%		36.80%			55.17%		44.10%		

Excludes encumbrances and transfers.

Financial Report
April 2020 (Unaudited)

	FY20 YTD		FY19 YTD		$ CHANGE	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Active Members	2,560		3,677		(1,117)	1,500		4,000		
Active Silver Sneaker Members	1,053		981		72	1,000		750		
Active Renew Active Members	1,023		663		360	1,000		850		
	4,636		5,321		(685)	3,500		5,600		
MEMBERSHIPS	**193,495**	**39.53%**	**254,517**	**46.53%**	**(61,023)**	**210,000**	**38.02%**	**510,000**	**48.80%**	**37.94%**
Silver Sneakers	**32,448**	**6.63%**	**43,195**		**(10,748)**	**35,000**		**90,000**		
Renew Active	**80,940**	**16.54%**	**28,780**		**52,160**	**85,000**		**-**		
Total Memberships	**306,882**		**326,492**		**(19,610)**	**330,000**		**600,000**		
ACTIVITIES										
Fitness	44,947	9.18%	62,030	11.34%	(17,083)	45,000	8.15%	90,000	8.61%	49.94%
Massage	17,362	3.55%	20,364	3.72%	(3,002)	18,000	3.26%	40,000	3.83%	43.41%
Aquatics	13,324	2.72%	14,482	2.65%	(1,158)	14,000	2.53%	24,000	2.30%	55.52%
Classes	5,928	1.21%	9,496	1.74%	(3,568)	6,000	1.09%	18,000	1.72%	32.93%
Dances	816	0.17%	80	0.01%	736	1,000	0.18%	2,000	0.19%	40.80%
Travel	20,796	4.25%	20,649	3.78%	147	21,000	3.80%	50,000	4.78%	41.59%
	103,173	**21.08%**	**127,101**	**23.24%**	**(23,928)**	**105,000**	**19.01%**	**224,000**	**21.44%**	**46.06%**
FOOD & BEVERAGE										
In House Food Service	32,360	6.61%	44,674	8.17%	(12,314)	33,000	5.97%	80,000	7.66%	40.45%
Alcohol	6,216	1.27%	6,039	1.10%	177	6,200	1.12%	13,000	1.24%	47.82%
External Catering	9,671	1.98%	6,154	1.13%	3,517	10,000	1.81%	20,000	1.91%	48.36%
	48,247	**9.86%**	**56,867**	**10.40%**	**(8,620)**	**49,200**	**8.91%**	**113,000**	**10.81%**	**42.70%**
OTHER / MISC.										
Special Events/Theater	7,062	1.44%	7,162	1.31%	(100)	7,100	1.29%	9,000	0.86%	78.47%
Rentals & Attendant Fees	21,126	4.32%	24,920	4.56%	(3,794)	23,000	4.16%	50,000	4.78%	42.25%
Vending	8	0.00%	497	0.09%	(489)	100	0.02%	3,000	0.29%	0.27%
Merchandise	2,938	0.60%	3,924	0.72%	(986)	3,000	0.54%	4,000	0.38%	73.45%
Other Contributions	-	0.00%	-	0.00%	-	35,000	6.34%	42,000	4.02%	0.00%
	31,134	**6.36%**	**36,503**	**6.67%**	**(5,369)**	**68,200**	**12.35%**	**108,000**	**10.33%**	**28.83%**
TOTAL REVENUE	**489,436**	**83.46%**	**546,963**	**86.84%**	**(57,527)**	**552,400**	**78.28%**	**1,045,000**	**91.39%**	**46.84%**

Financial Report
April 2020 (Unaudited)

	FY20 YTD		FY19 YTD		$ CHANGE	PROJECTION		BUDGET		Actual to Budget
LABOR										
City Labor	487,003	99.50%	464,474	84.92%	22,529	880,968	159.48%	944,031	90.34%	51.59%
City Benefits	211,318	43.18%	196,521	35.93%	14,797	373,747	67.66%	379,065	36.27%	55.75%
Workforce / Recreation Leaders	55,728	11.39%	66,311	12.12%	(10,583)	77,500	14.03%	90,250	8.64%	61.75%
	754,049	**154.06%**	**727,306**	**132.97%**	**26,743**	**1,332,215**	**241.17%**	**1,413,346**	**135.25%**	**53.35%**
COST OF GOODS										
Merchandise	3,240	110.28%	2,192	55.86%	1,048	3,500	116.67%	3,750	93.75%	86.40%
In House Food Service	23,536	72.73%	25,884	57.94%	(2,348)	25,750	78.03%	61,750	77.19%	38.11%
Alcohol Sales	2,710	43.60%	2,814	46.60%	(104)	3,494	56.35%	7,642	58.78%	35.46%
External Catering	7,538	77.94%	3,936	63.96%	3,602	9,000	90.00%	19,000	95.00%	39.67%
	37,024	**72.33%**	**34,826**	**57.29%**	**2,198**	**41,744**	**79.97%**	**92,142**	**78.75%**	**40.18%**
EXPENDITURES										
Supplies	47,138	9.63%	39,606	7.24%	7,532	78,110	14.14%	87,744	8.40%	53.72%
Utilities	92,228	18.84%	88,583	16.20%	3,645	200,000	36.21%	248,000	23.73%	37.19%
Travel	25,712	123.64%	25,781	124.85%	(69)	27,000	128.57%	40,000	80.00%	64.28%
Special Events/Theater	3,262	15.09%	4,260	20.55%	(998)	6,500	29.55%	12,582	24.20%	25.93%
Promotion	9,747	1.99%	14,060	2.57%	(4,313)	20,000	3.62%	28,200	2.70%	34.56%
Maintenance	80,580	16.46%	74,330	13.59%	6,250	113,732	20.59%	114,232	10.93%	70.54%
Janitorial	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%	#DIV/0!
Masasage Therapy	16,025	3.27%	14,351	2.62%	1,674	19,000	3.44%	24,000	2.30%	66.77%
Contingency	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%	#DIV/0!
Operating Expense	46,710	9.54%	30,317	5.54%	16,393	73,545	13.31%	82,995	7.94%	56.28%
Reimbursements	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%	#DIV/0!
TOTAL EXPENDITURES	**1,112,475**	**227.30%**	**1,053,420**	**192.59%**	**59,055**	**1,911,846**	**346.10%**	**2,143,241**	**205.09%**	**51.91%**
OPERATING INCOME / (LOSS)	**(623,039)**	**-127.30%**	**(506,457)**	**-92.59%**	**(116,582)**	**(1,359,446)**	**-246.10%**	**(1,098,241)**	**-105.09%**	**56.73%**
Cost Recovery	44.00%		51.92%			28.89%		48.76%		
Subsidy	56.00%		48.08%			71.11%		51.24%		

Excludes capital and transfers

Financial Report
April 2020 (Unaudited)

Tony Shotwell Life Center

	YEAR TO DATE FY20 ACTUAL		FY19 ACTUAL		$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Revenues										
Camp	2,220	2.84%	4,325	3.56%	(2,105)	3,000	3.65%	60,000	24.14%	3.70%
Class	19,862	25.44%	37,982	31.27%	(18,120)	20,000	24.32%	60,000	24.14%	33.10%
Memberships	26,811	34.35%	37,898	31.20%	(11,087)	27,000	32.83%	67,000	26.96%	40.02%
Food / Beverage / Retail	2,954	3.78%	1,457	1.20%	1,497	3,242	3.94%	1,500	0.60%	196.93%
Rental Reservations	25,083	32.13%	39,320	32.37%	(14,237)	28,000	34.05%	60,000	24.14%	41.81%
Other	1,131	1.45%	500	0.41%	631	1,000	1.22%	-	0.00%	0.00%
	78,061	100.00%	**121,482**	100.00%	(43,421)	**82,242**	100.00%	**248,500**	100.00%	31.41%
Labor										
City Labor	136,426	174.77%	142,907	117.64%	(6,481)	272,232	331.01%	312,624	125.80%	43.64%
City Benefits	41,211	52.79%	40,055	32.97%	1,156	75,002	91.20%	76,558	30.81%	53.83%
Workforce/Temp Labor	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%	0.00%
	177,637	227.56%	**182,962**	150.61%	(5,325)	**347,234**	422.21%	**389,182**	156.61%	45.64%
Supplies	**6,278**	8.04%	**9,401**	7.74%	(3,123)	**24,698**	30.03%	**32,148**	12.94%	19.53%
Utilities	**26,266**	33.65%	**24,037**	19.79%	2,229	**49,000**	59.58%	**59,000**	23.74%	44.52%
Promotion	-	0.00%	-	0.00%	-	**700**	0.85%	**700**	0.28%	0.00%
										#DIV/0!
Capital	**23,855**	0.00%	-	0.00%	23,855	**43,855**	0.00%	**43,855**	0.00%	54.40%
Operating Expense	**38,368**	49.15%	**52,025**	42.83%	(13,657)	**70,757**	86.04%	**94,265**	37.93%	40.70%
Total Operating Expenditures	**272,404**		**268,425**			**536,244**		**619,150**		44.00%
Net Income / (Loss)	**(194,343)**		**(146,943)**		(47,400)	**(454,002)**		**(370,650)**		52.43%
Cost Recovery	28.66%		45.26%			15.34%		40.14%		
Subsidy	71.34%		54.74%			84.66%		59.86%		

Financial Report
April 2020 (UnAudited)

	FY20 ACTUAL		FY19 ACTUAL		FY20 PROJECTION		FY20 BUDGET		Actual To Budget
Active Members	10,373		3,382		5,000		13,000		
MEMBERSHIPS	859,128	71.65%	722,595	74.19%	978,763	73.33%	1,600,000	55.17%	53.70%
LEAGUES / TOURNAMENTS	32,497	2.71%	12,279	1.26%	33,782	2.53%	250,000	8.62%	13.00%
ACTIVITIES									
Camps	14,415	1.20%	8,391	0.86%	15,000	1.12%	100,000	3.45%	14.42%
Massage	10,695	0.89%	1,530	0.16%	10,695	0.80%	50,000	1.72%	21.39%
Swim	10,095	0.84%	10,243	1.05%	11,690	0.88%	75,000	2.59%	13.46%
Recording Studio	2,706	0.23%	1,026	0.11%	2,706	0.20%	80,000	2.76%	3.38%
Art	9,683	0.81%	3,711	0.38%	9,033	0.68%	25,000	0.86%	38.73%
Fitness	65,241	5.44%	50,621	5.20%	66,700	5.00%	275,000	9.48%	23.72%
	112,835	9.41%	75,522	7.75%	115,824	8.68%	605,000	20.86%	18.65%
FOOD & BEVERAGE									
Food Service	841	0.07%	2,789	0.29%	841	0.06%	20,000	0.69%	4.21%
Alcohol	-	0.00%	2,326	0.24%	-	0.00%	0	0.00%	0.00%
Catering	-	0.00%	-	0.00%	-	0.00%	5,000	0.17%	0.00%
	841	0.07%	5,115	0.53%	841	0.06%	25,000	0.86%	3.36%
OTHER / MISC.									
Special Events	-	0.00%	-	0.00%	-	0.00%	-	0.00%	
Childcare	22,383	1.87%	19,198	1.97%	22,731	1.70%	30,000	1.03%	74.61%
Vending	3,173	0.26%	261	0.03%	3,173	0.24%	10,000	0.34%	31.73%
Merchandise	1,844	0.15%	7,394	0.76%	2,000	0.15%	25,000	0.86%	7.38%
Theater	22,350	1.86%	15,516	1.59%	25,000	1.87%	100,000	3.45%	22.35%
Rentals	78,464	6.54%	44,853	4.60%	87,239	6.54%	160,000	5.52%	49.04%
Sponsorships	62,500	5.21%	62,500	6.42%	62,500	4.68%	75,000	2.59%	83.33%
Youth Programs	2,970	0.25%	8,805	0.90%	2,970	0.22%	20,000	0.69%	14.85%
Transfers - Gen Fund	-	0.00%	-	0.00%	-	0.00%	-	0.00%	
	193,684	16.15%	158,527	16.28%	205,613	15.40%	420,000	14.48%	46.12%
TOTAL REVENUE	1,198,985	100.00%	974,038	100.00%	1,334,823	100.00%	2,900,000	100.00%	41.34%

Financial Report
April 2020 (UnAudited)

	FY20 ACTUAL		FY19 ACTUAL		FY20 PROJECTION		FY20 BUDGET		Actual To Budget
LABOR									
City Labor	905,371	75.51%	773,801	79.44%	1,557,720	116.70%	1,899,829	65.51%	47.66%
City Benefits	273,585	22.82%	260,871	26.78%	474,034	35.51%	497,923	17.17%	54.95%
	1,178,956	98.33%	1,034,672	106.23%	2,031,754	152.21%	2,397,752	82.68%	49.17%
COST METRICS									
Actvities	76,547	67.84%	47,386	62.74%	86,617	74.78%	338,500	55.95%	22.61%
Leagues/Tournaments	11,804	36.32%	-	0.00%	15,000	44.40%	162,500	65.00%	7.26%
Massage	8,385	78.40%	1,128	73.73%	8,556	80.00%	40,000	80.00%	20.96%
Resale	571	30.97%	8,394	113.52%	1,266	63.30%	17,500	70.00%	3.26%
Youth Programs	1,288	43.37%	3,905	44.35%	2,000	67.34%	17,000	85.00%	7.58%
Theater	2,117	9.47%	13,981	90.11%	7,315	29.26%	30,000	30.00%	7.06%
Food & Beverage	-	0.00%	7,622	149.01%	-	0.00%	-	0.00%	
	100,712	8.40%	82,416	8.46%	120,754	9.05%	605,500	20.88%	16.63%
EXPENDITURES									
Supplies	28,587	2.38%	42,668	4.38%	70,000	5.24%	143,000	4.93%	19.99%
Utilities	176,602	14.73%	104,465	10.72%	360,000	26.97%	470,000	16.21%	37.57%
Promotion	71,914	6.00%	39,798	4.09%	150,000	11.24%	150,000	5.17%	47.94%
Maintenance	73,115	6.10%	14,401	1.48%	129,300	9.69%	129,300	4.46%	56.55%
Contingency	-	0.00%	-	0.00%	51,500	3.86%	51,500	1.78%	0.00%
Operating Expense	94,074	7.85%	162,478	16.68%	59,025	4.42%	246,000	8.48%	38.24%
Reimbursements	13,135	1.10%	15,724	1.61%	22,517	1.69%	22,517	0.78%	58.33%
	457,427	38.15%	379,534	38.97%	842,342	63.11%	1,212,317	41.80%	37.73%
General Fund Reimbursement - Facilities	(75,000)		-		(75,000)		(75,000)		100.00%
****TOTAL EXPENDITURES**	1,662,095	138.63%	1,496,622	153.65%	2,919,850	218.74%	4,140,569	142.78%	40.14%
OPERATING INCOME / (LOSS)	(463,110)	-38.63%	(522,584)	-53.65%	(1,585,027)	-118.74%	(1,240,569)	-42.78%	37.33%
Cost Recovery	72.14%		65.08%		45.72%		70.04%		
Subsidy	27.86%		34.92%		54.28%		29.96%		

*** Includes One Time*

Financial Report
April 2020

Grand Prairie PARKS, ARTS & RECREATION
LAKE PARKS
JOE POOL LAKE

	YEAR TO DATE									
	FY20 ACTUAL		FY19 ACTUAL		$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Revenues										
Festivals	1,000	0.11%	-	0.00%	1,000	1,000	0.03%	10,000	0.27%	10.00%
Gate Receipts	193,401	20.31%	353,777	30.80%	(160,376)	831,000	22.62%	1,874,000	51.00%	10.32%
Annual Permits	58,000	6.09%	77,463	6.74%	(19,463)	85,000	2.31%	175,000	4.76%	33.14%
Cabins	40,142	4.22%	71,550	6.23%	(31,408)	75,000	2.04%	150,000	4.08%	26.76%
Rentals	30,774	3.23%	38,690	3.37%	(7,916)	40,000	1.09%	87,000	2.37%	35.37%
Parksites	417,108	43.81%	393,982	34.30%	23,126	650,000	17.69%	730,000	19.87%	57.14%
Marina Lease	119,232	12.52%	93,817	8.17%	25,415	200,000	5.44%	325,000	8.84%	36.69%
Camp Store	19,789	2.08%	24,768	2.16%	(4,979)	35,000	0.95%	80,000	2.18%	24.74%
Lodge	26,709	2.81%	53,914	4.69%	(27,205)	35,000	0.95%	156,000	4.25%	17.12%
Other	45,903	4.82%	40,692	3.54%	5,211	59,400	1.62%	87,500	2.38%	52.46%
	952,058	**100.00%**	**1,148,653**	**100.00%**	**(196,595)**	**2,011,400**	**54.74%**	**3,674,500**	**100.00%**	25.91%
Labor										
City Labor	585,294	61.48%	618,333	53.83%	(33,039)	1,103,850	54.88%	1,231,816	33.52%	47.51%
City Benefits	296,421	31.13%	296,748	25.83%	(327)	514,345	25.57%	534,652	14.55%	55.44%
Workforce/Temp Labor	15,481	1.63%	12,581	1.10%	2,900	60,000	2.98%	70,000	1.91%	22.12%
	897,196	**94.24%**	**927,662**	**80.76%**	**(30,466)**	**1,678,195**	**83.43%**	**1,836,468**	**49.98%**	48.85%
Camp Store	**18,687**	**94.43%**	**9,062**	**36.59%**	**9,625**	**24,250**	**69.29%**	**50,750**	**63.44%**	36.82%
Supplies	**37,364**	**3.92%**	**73,645**	**6.41%**	**(36,281)**	**111,639**	**5.55%**	**160,085**	**4.36%**	23.34%
Utilities	**86,088**	**9.04%**	**72,520**	**6.31%**	**13,568**	**165,500**	**8.23%**	**263,000**	**7.16%**	32.73%
Indirect Cost - Gen Fund	**83,834**	**8.81%**	**79,739**	**6.94%**	**4,095**	**143,716**	**7.15%**	**143,716**	**3.91%**	58.33%
Reimbursements	**33,104**	**3.48%**	**39,696**	**3.46%**	**(6,592)**	**56,748**	**2.82%**	**56,748**	**1.54%**	58.34%
Operating Expense	**204,538**	**21.48%**	**225,828**	**19.66%**	**(21,290)**	**402,168**	**19.99%**	**486,689**	**13.25%**	42.03%
Total Operating Expenditures	**1,360,811**		**1,428,152**		**(67,341)**	**2,582,216**		**2,997,456**		45.40%
Operating Income / (Loss)	**(408,753)**	**-42.93%**	**(279,499)**	**-24.33%**	**(129,254)**	**(570,816)**	**-28.38%**	**677,044**	**18.43%**	
Transfer To Lake CIP	116,667	12.25%	145,835	12.70%		200,000	9.94%	200,000	5.44%	
Capital	148,945	15.64%	131,507	11.45%		219,525	10.91%	246,000	6.69%	
Debt Svc	-	0.00%	-	0.00%		-	0.00%	185,000	5.03%	
	265,612	**27.90%**	277,342	**24.14%**		419,525	**20.86%**	631,000	**17.17%**	
Total All Expenditures	**1,626,423**		**1,705,494**			**3,001,741**		**3,628,456**		
Net Income / (Loss)	**(674,365)**	**-70.83%**	**(556,841)**	**-48.48%**		**(990,341)**	**-49.24%**	**46,044**	**1.25%**	

CONSOLIDATED GOLF FUND REPORT
April 2020

	YEAR TO DATE FY20 ACTUAL			YEAR TO DATE FY19 ACTUAL			$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Rounds												
Paid	21,550			21,217			333	51,993		65,000		
Pass	5,592			5,098			494	11,763		12,300		
Comp	4,414			2,261			2,153	8,000		4,300		
	31,556			28,576			2,980	71,756		81,600		
Avg Green Fee	29.81			28.29			1.52	23.08		22.92		
Avg Cart Fee	7.58			8.79			(1.20)	6.50		7.12		
Avg Range	1.14			1.16			(0.01)	1.12		1.13		
Total	38.53			38.23			0.30	30.70		31.17		
Revenues												
Green Fee	642,307	60.13%		600,214	56.81%		42,093	1,200,000	59.19%	1,490,000	58.71%	43.11%
Cart Fee	163,432	15.30%		186,400	17.64%		(22,968)	338,000	16.67%	462,500	18.23%	35.34%
Driving Range	24,654	2.31%		24,548	2.32%		106	58,000	2.86%	73,700	2.90%	33.45%
Memberships	154,110	14.43%		147,130	13.92%		6,980	250,000	12.33%	280,000	11.03%	55.04%
Pro Shop	43,830	4.10%		54,904	5.20%		(11,074)	98,000	4.83%	124,000	4.89%	35.35%
F&B	36,626	3.43%		42,312	4.00%		(5,686)	80,000	3.95%	104,000	4.10%	35.22%
Other	3,176	0.30%		1,087	0.10%		2,089	3,500	0.17%	3,500	0.14%	90.74%
	1,068,135	100.00%		1,056,595	100.00%		11,540	2,027,500	100.00%	2,537,700	100.00%	42.09%
Labor												
City Labor	578,858	54.19%	67.11%	571,365	54.08%	68.00%	7,493	1,126,411	55.56%	1,142,382	45.02%	50.67%
City Benefits	283,632	26.55%	32.89%	268,820	25.44%	32.00%	14,812	506,501	24.98%	508,507	20.04%	55.78%
	862,490	80.75%		840,185	79.52%		22,305	1,632,912	80.54%	1,650,889	65.05%	52.24%
Pro Shop Cost Of Goods	23,578	2.21%		47,634	4.51%		(24,056)	74,100	3.65%	90,125	3.55%	26.16%
	53.79%			86.76%				75.61%		72.68%		
Course Maintenance	153,453	14.37%		190,584	18.04%		(37,131)	432,007	21.31%	454,222	17.90%	33.78%
Management Contract	255,159	23.89%		246,171	23.30%		8,988	375,000	18.50%	403,200	15.89%	63.28%
Cart Lease	125,840	11.78%		94,662	8.96%		31,178	217,834	10.74%	217,834	8.58%	57.77%
Supplies	623	0.06%		1,055	0.10%		(432)	10,850	0.54%	16,575	0.65%	3.76%
Utilities	92,124	8.62%		92,442	8.75%		(318)	209,900	10.35%	238,100	9.38%	38.69%
Promotion	16,083	1.51%		14,761	1.40%		1,322	46,825	2.31%	46,825	1.85%	34.35%
Services	39,075	3.66%		21,109	2.00%		17,966	66,375	3.27%	67,257	2.65%	58.10%
Total Operating Expenditures	1,568,425			1,548,603			19,822	3,065,803		3,185,027		49.24%
Operating Income / (Loss)	(500,290)	-46.84%		(492,008)	-46.57%		(8,282)	(1,038,303)	-51.21%	(647,327)	-25.51%	

Financial Report
April 2020

Prairie Lakes GOLF COURSE GRAND PRAIRIE • TEXAS

	FY20 ACTUAL			YEAR TO DATE FY19 ACTUAL			$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Rounds												
Paid	13,003			11,963			1,040	31,492		39,000		
Pass	2,908			2,841			67	5,267		4,300		
Comp	2,555			1,037			1,518	4,000		1,500		
	18,466			**15,841**			**2,625**	**40,759**		**44,800**		
Avg Green Fee	25.91			25.98			(0.07)	20.64		20.72		
Avg Cart Fee	5.94			7.25			(1.31)	5.08		6.09		
Avg Range	1.44			1.57			(0.13)	1.43		1.36		
Total	33.29			34.80			**(1.51)**	27.15		28.17		
Revenues												
Green Fee	336,860	59.61%		310,773	54.73%		26,087	650,000	57.80%	808,000	56.89%	41.69%
Cart Fee	77,298	13.68%		86,736	15.28%		(9,438)	160,000	14.23%	237,500	16.72%	32.55%
Driving Range	18,767	3.32%		18,805	3.31%		(38)	45,000	4.00%	53,200	3.75%	35.28%
Memberships	59,308	10.50%		67,000	11.80%		(7,692)	110,000	9.78%	120,000	8.45%	49.42%
Pro Shop	42,120	7.45%		53,112	9.35%		(10,992)	95,000	8.45%	120,000	8.45%	35.10%
F&B	27,574	4.88%		30,909	5.44%		(3,335)	61,000	5.42%	78,000	5.49%	35.35%
Other	3,176	0.56%		487	0.09%		2,689	3,500	0.31%	3,500	0.25%	90.74%
	565,103	**100.00%**		**567,822**	**100.00%**		**(2,719)**	**1,124,500**	**100.00%**	**1,420,200**	**100.00%**	**39.79%**
Labor												
City Labor	331,857	58.73%	69.53%	342,659	60.35%	71.13%	(10,802)	668,583	59.46%	683,635	48.14%	48.54%
City Benefits	145,430	25.74%	30.47%	139,100	24.50%	28.87%	6,330	264,622	23.53%	266,460	18.76%	54.58%
	477,287	**84.46%**		**481,759**	**84.84%**		**(4,472)**	**933,205**	**82.99%**	**950,095**	**66.90%**	**50.24%**
Pro Shop Cost Of Goods	**23,578**	**55.98%**		**47,634**	**89.69%**		**(24,056)**	**74,100**	**6.59%**	**90,125**	**6.35%**	**75.10%**
	55.98%			*89.69%*				*78.00%*		*75.10%*		
Course Maintenance	**70,427**	**12.46%**		**87,487**	**15.41%**		**(17,060)**	**199,673**	**17.76%**	**215,513**	**15.17%**	**32.68%**
Cart Lease	**53,331**	**9.44%**		**46,267**	**8.15%**		**7,064**	**92,558**	**8.23%**	**92,558**	**6.52%**	**57.62%**
Supplies	**3,763**	**0.67%**		**1,055**	**0.19%**		**2,708**	**10,850**	**0.96%**	**16,575**	**1.17%**	**22.70%**
Utilities	**49,205**	**8.71%**		**65,415**	**11.52%**		**(16,210)**	**109,900**	**9.77%**	**125,100**	**8.81%**	**39.33%**
Promotion	**9,768**	**1.73%**		**5,291**	**0.93%**		**4,477**	**21,825**	**1.94%**	**21,825**	**1.54%**	**44.76%**
Services	**34,150**	**6.04%**		**17,304**	**3.05%**		**16,846**	**56,925**	**5.06%**	**55,647**	**3.92%**	**61.37%**
Total Operating Expenditures	**721,509**			**752,212**			**(30,703)**	**1,499,036**		**1,567,438**		**46.03%**
Operating Income / (Loss)	**(156,406)**	**-27.68%**		**(184,390)**	**-32.47%**		**27,984**	**(374,536)**	**-33.31%**	**(147,238)**	**-10.37%**	**106.23%**

Tangle Ridge
April 2020

	FY20 ACTUAL			YEAR TO DATE FY19 ACTUAL			$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Rounds												
Paid	8,547			9,254			(707)	20,501		26,000		
Pass	2,684			2,257			427	6,496		8,000		
Comp	1,859			1,224			635	4,000		2,800		
	13,090			12,735			355	30,997		36,800		
Avg Green Fee	35.74			31.28			4.46	26.83		26.23		
Avg Cart Fee	10.08			10.77			(0.69)	8.68		8.65		
Avg Range	0.69			0.62			0.07	0.63		0.79		
Total	46.50			42.67			3.84	36.14		35.67		
Revenues												
Green Fee	305,447	60.72%		289,441	59.22%		16,006	550,000	60.91%	682,000	61.03%	44.79%
Cart Fee	86,134	17.12%		99,664	20.39%		(13,530)	178,000	19.71%	225,000	20.13%	38.28%
Driving Range	5,887	1.17%		5,743	1.17%		144	13,000	1.44%	20,500	1.83%	28.72%
Memberships	94,802	18.85%		80,130	16.39%		14,672	140,000	15.50%	160,000	14.32%	59.25%
Pro Shop	1,710	0.34%		1,792	0.37%		(82)	3,000	0.33%	4,000	0.36%	42.75%
F&B	9,052	1.80%		11,403	2.33%		(2,351)	19,000	2.10%	26,000	2.33%	34.82%
Other	-	0.00%		600	0.12%		(600)	-	0.00%	-	0.00%	0.00%
	503,032	100.00%		488,773	100.00%		14,259	903,000	100.00%	1,117,500	100.00%	45.01%
Labor												
City Labor	247,001	49.10%	64.12%	228,706	46.79%	63.81%	18,295	457,828	50.70%	458,747	41.05%	53.84%
City Benefits	138,202	27.47%	35.88%	129,720	26.54%	36.19%	8,482	241,879	26.79%	242,047	21.66%	57.10%
	385,203	76.58%		358,426	73.33%		26,777	699,707	77.49%	700,794	62.71%	54.97%
Course Maintenance	83,026	16.51%		103,097	21.09%		(20,071)	232,334	25.73%	238,709	21.36%	34.78%
Management Contract	255,159	50.72%		246,171	50.37%		8,988	375,000	41.53%	403,200	36.08%	63.28%
Cart Lease	72,509	14.41%		48,395	9.90%		24,114	125,276	13.87%	125,276	11.21%	57.88%
Supplies	(3,140)	-0.62%		-	0.00%		(3,140)	-	0.00%	-	0.00%	
Utilities	42,919	8.53%		27,027	5.53%		15,892	100,000	11.07%	113,000	10.11%	37.98%
Promotion	6,315	1.26%		9,470	1.94%		(3,155)	25,000	2.77%	25,000	2.24%	25.26%
Services	4,925	0.98%		3,805	0.78%		1,120	9,450	1.05%	11,610	1.04%	42.42%
Total Operating Expenditures	846,916		-	796,391			50,525	1,566,767		1,617,589		52.36%
Operating Income / (Loss)	(343,884)	-68.36%		(307,618)	-62.94%		(36,266)	(663,767)	-73.51%	(500,089)	-44.75%	68.76%

Financial Report
April 2020 (Unaudited)

gpmg

GRAND PRAIRIE MEMORIAL GARDENS
And Mausoleum

	YEAR TO DATE									
	FY20 ACTUAL		FY19 ACTUAL		$ Chg	FY20 PROJECTION		FY20 BUDGET		Actual to Budget
Revenues										
Section Sales	339,605	42.49%	305,637	45.22%	33,968	520,000	40.78%	489,000	44.19%	69.45%
Marker Sales	217,761	27.25%	200,524	29.67%	17,237	380,000	29.80%	300,000	27.11%	72.59%
Columbarium Sales	28,011	3.50%	15,952	2.36%	12,059	38,000	2.98%	25,000	2.26%	112.04%
Interment Fees	150,451	18.82%	76,116	11.26%	74,335	225,000	17.65%	193,600	17.50%	77.71%
Mausoleum Sales	34,760	4.35%	54,736	8.10%	(19,976)	70,000	5.49%	60,000	5.42%	57.93%
Burial Box/Vaults	25,540	3.20%	19,117	2.83%	6,423	36,000	2.82%	33,000	2.98%	77.39%
Scattering Sales	50	0.01%	313	0.05%	(263)	600	0.05%	1,000	0.09%	5.00%
Other	3,055	0.38%	3,421	0.51%	(366)	5,500	0.43%	5,000	0.45%	61.10%
Transfers	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%	0.00%
Total	**799,233**	100.00%	**675,816**	100.00%	123,417	**1,275,100**	100.00%	**1,106,600**	100.00%	72.22%
Labor										
City Labor	150,525	18.83%	136,865	20.25%	13,660	271,080	21.26%	245,020	22.14%	61.43%
City Benefits	65,177	8.15%	57,815	8.55%	7,362	116,233	9.12%	112,742	10.19%	57.81%
Workforce/Temp Labor	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%	0.00%
	215,702	26.99%	**194,680**	28.81%	21,022	**387,313**	30.38%	**357,762**	32.33%	60.29%
Marker Cost	**130,946**	60.13%	**109,318**	54.52%	21,628	**205,200**	54.00%	**196,500**	65.50%	66.64%
Utilities	**15,849**	1.98%	**11,068**	1.64%	4,781	**36,500**	2.86%	**38,000**	3.43%	41.71%
Operating Expense	**131,607**	16.47%	**134,317**	19.87%	(2,710)	**237,604**	18.63%	**237,112**	21.43%	55.50%
Indirect Cost - Gen Fund	**22,820**	2.86%	**21,698**	3.21%	1,122	**39,120**	3.07%	**39,120**	3.54%	58.33%
Operating Income / (Loss)	**282,309**	35.32%	**204,735**	30.29%	77,574	**369,363**	28.97%	**238,106**	21.52%	118.56%
Replacement Transfer	-	0.00%	199,008	29.45%	(199,008)	-	0.00%	-	0.00%	#DIV/0!
Capital	90,335	11.30%	23,916	3.54%	66,419	90,335	7.08%	100,000	9.04%	
	90,335	11.30%	**222,924**	32.99%	(132,589)	**90,335**	7.08%	**100,000**	9.04%	90.34%
Total Expenditures	**607,259**		**694,005**		(86,746)	**996,072**		**968,494**		62.70%
Net Income / (Loss)	**191,974**	24.02%	**(18,189)**	-2.69%	210,163	**279,028**	21.88%	**138,106**	12.48%	139.00%

Excludes encumbrances

Legislation Details (With Text)

File #:	20-10025	**Version:**	1	**Name:**	Employee Insurance Fund Monthly Review
Type:	Presentation			**Status:**	Agenda Ready - Committee
File created:	5/22/2020			**In control:**	Finance and Government Committee
On agenda:	6/2/2020			**Final action:**	
Title:	Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Insurance Fund through April 2020.pdf				

Date	Ver.	Action By	Action	Result

From
Lisa Norris, Human Resources Director

Title
Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director

Presenter
Lisa Norris, Human Resources Director

Recommended Action
Review Only

Analysis
This analysis covers the experience in the Employee Insurance Fund through April 2020:

Employee Insurance Fund (Attachment 1):

The insurance fund is complete through April 2020 and is running well. Revenues are projected to come in right at budget under the current forecast. Expenses are also trending well, and expected to only hit about 87% of the budget overall. Active claims (column 9, row 28) and retiree claims (column 9, row 29) have reached $8.1 million and $1.3 million respectively through April. This puts active claim projections at $13.9 million by year end, only reaching 88.4% of budget. Retiree claim projections are expected to reach $2.2 million, or 69% of budget by year-end. This projects our Operating Balance (column 14, row 37) to be "to the good" by $4.4 million, and our Ending Resource balance to land at $9.1 million. This fund is trending excellent. Should this continue, we should be able to withhold at least two months of City Contributions for Actives and Retirees, equating to about $2.8 million, thereby helping our bottom line as we progress through COVID-19, with minimal financial risk.

Financial Consideration
The current budget is approved and no financial consideration is necessary at this time until additional

claims data based on future months can be reviewed.

EMPLOYEE INSURANCE FUND (FUND 213010)

		1 2019/20 MOD BGT	2 OCT	3 NOV	4 DEC	5 JAN	6 FEB	7 MAR	8 APR	9 2019/20 CUM	10 FY Monthly Avg	11 Running 12- Mo. Avg	12 1ST QTR AVG	13 2ND QTR AVG	14 RUNNING PROJ 2019/2020	15 % PROJ/ MOD BGT
1	BEGINNING RESOU	5,843,425								5,843,425					5,843,425	
	REVENUES:															
2	Employer Contr-	13,693,800	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	1,142,400	7,996,800	1,142,400		1,142,400	1,142,400	13,693,800	100.0%
3	Employer Contr-R	3,977,766	331,481	331,481	331,481	331,481	331,481	331,481	331,481	2,320,364	331,481		331,481	331,481	3,977,766	100.0%
4	Employee Contrib	3,200,000	267,135	267,418	266,533	270,180	266,495	269,470	270,663	1,877,893	268,270		267,028	268,715	3,221,468	100.7%
5	Dental PPO Contri	794,787	68,933	68,041	69,339	71,302	72,368	72,634	72,266	494,882	70,697		68,771	72,101	855,388	107.6%
6	Retiree Contribut	700,000	67,339	44,502	63,367	66,059	84,454	61,770	61,632	449,123	64,160		58,403	70,761	802,928	114.7%
7	Employee Life Con	401,703	33,487	37,836	33,277	34,943	36,252	36,340	36,200	248,335	35,476		34,867	35,845	427,560	106.4%
8	Vision Contrib	135,000	11,379	11,286	11,487	11,571	11,567	11,885	11,784	80,959	11,566		11,384	11,674	139,331	103.2%
9	DHMO Dental Con	46,945	4,404	4,346	4,427	4,245	4,129	4,199	4,314	30,063	4,295		4,392	4,191	51,017	108.7%
10	QCD Dental	1,132	116	22,140	124	156	(21,928)	120	120	848	121		7,460	(7,217)	1,454	128.4%
11	Retiree Drug Subs	0	0	0	0	0	0		29,178	29,178	4,168		0	0	29,178	
12	Rx Rebates	0	0	34,860	0	0	32,012	0	0	66,872	9,553		11,620	10,671	66,872	
13	Miscellaneous	0	0	0	4,310	0	0	2,371	0	6,681	954		1,437	790	6,681	
14	TOTAL REVENUES	22,951,133	1,926,673	1,964,309	1,926,745	1,932,336	1,959,229	1,932,669	1,960,035	13,601,996	1,943,142		1,939,242	1,941,411	23,273,441	101.4%
15	Reserve for Encumbrance															
16	Reserve for Contin	4,000,000								4,000,000					4,000,000	
17	Reserves for Futur	2,140,611								2,140,611					2,140,611	
18	TOTAL RESOURCES	34,935,169	1,926,673	1,964,309	1,926,745	1,932,336	1,959,229	1,932,669	1,960,035	25,586,032					35,257,477	
	EXPENDITURES:															
19	Personnel Costs	219,649	9,754	10,711	10,800	14,139	13,627	15,287	17,167	91,486	13,069		10,422	14,351	219,649	100.0%
20	Supplies	4,596	0	0	331	0	0	0	0	331	47		110	0	4,596	100.0%
21	Other Services & C	71,457	9,200	6,054	2,204	21,507	8,454	7,694	(14,832)	40,282	5,755		5,819	12,552	71,457	100.0%
22	Admin/Utilization	473,372	24,261	36,915	40,112	210,382	2,370	42,029	14,799	370,868	52,981		33,763	84,927	444,860	94.0%
23	Wellness Program	95,000	11,840	4,316	7,053	5,751	8,342	(7,276)	2,449	32,475	4,639		7,736	2,272	95,000	100.0%
24	H S A Contribution	125,000	740	0	0	71,500	500	0	0	72,740	10,391		N/A	24,000	100,000	80.0%
25	Actuarial Study	5,500	0	0	0	0	0	0	0	0	0		0	0	5,500	100.0%
26	Life Premiums	525,968	42,378	42,442	42,241	43,795	50,365	45,105	60,200	326,526	46,647		42,354	46,421	558,633	106.2%
27	Dental PPO Admi	806,575	68,187	66,906	72,968	70,156	72,178	72,178	72,996	495,569	70,796		69,353	71,504	853,090	105.8%
28	Employee Claims	15,742,277	1,358,341	1,432,241	1,679,914	1,355,230	547,962	673,717	1,071,732	8,119,136	1,159,877	1,098,990	1,490,165	858,970	13,918,519	88.4%
29	Retiree Claims &	3,183,058	271,676	224,775	187,385	113,723	66,993	256,281	150,822	1,271,655	181,665	178,723	227,945	145,666	2,179,980	68.5%
30	DHMO Dental Pre	46,945	4,877	4,922	4,707	4,710	4,736	4,736	4,711	33,400	4,771		4,836	4,728	57,038	121.5%
31	QCD Dental Prem	1,132	0	116	116	144	144	144	144	808	115		77	144	1,528	135.0%
32	Vision Premiums	135,000	0	11,609	11,361	12,073	12,072	12,250	12,261	71,626	10,232		7,657	12,132	132,284	98.0%
33	EAP Services	23,712	1,862	1,862	1,856	1,835	1,836	1,856	1,867	12,973	1,853		1,860	1,842	22,184	93.6%
34	Long Term Disabil	80,000	9,740	9,807	9,740	9,731	9,770	9,766	9,786	68,339	9,763		9,762	9,755	117,117	146.4%
35	Transfer to Gener	87,864	7,322	7,322	7,322	7,322	7,322	7,322	7,322	51,254	7,322		7,322	7,322	87,864	100.0%
36	TOTAL EXP/ENC	21,627,105	1,820,178	1,859,998	2,078,110	1,941,999	806,670	1,141,091	1,411,423	11,059,469	1,579,924		1,919,182	1,296,587	18,869,302	87.2%
37	Imbalance (Rev-	1,324,028	106,495	104,312	(151,365)	(9,663)	1,152,559	791,579	548,612	2,542,527					4,404,139	
38	One-Time Supplen	100,000													100,000	
39	TOTAL APPROPRIA	21,727,105								11,059,468					18,969,302	
40	CUMULATIVE BALANCE		106,495	210,806	59,441	49,778	1,202,337	1,993,916	2,542,528							
41	Reserves for Conti	5,000,000								5,000,000					5,000,000	
42	IBNR	2,140,611								2,140,611					2,140,611	
43	ENDING RESOURC	6,067,453								7,385,953					9,147,564	

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10001	**Version:**	1	**Name:**	050520 F&G MINS
Type:	Agenda Item			**Status:**	Agenda Ready - Committee
File created:	5/19/2020			**In control:**	Finance and Government Committee
On agenda:	6/2/2020			**Final action:**	
Title:	Minutes of the May 5, 2020, Finance and Government Committee Meeting				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Minutes 05-05-20.pdf				

Date	Ver.	Action By	Action	Result

From
Ms. Paula L. Elliott, Executive Assistant- Finance

Title
Minutes of the May 5, 2020, Finance and Government Committee Meeting

Presenter
Mr. Jim Swafford, Chairman

Recommended Action
Approve

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MINUTES
CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE
May 5, 2020

The City of Grand Prairie Finance and Government Committee convened at 4:00 p.m. on Tuesday, May 5, 2020 via Zoom video conference in Grand Prairie, Texas. The following persons were in attendance:

COMMITTEE MEMBERS PRESENT
Jim Swafford, Chairman
Greg Giessner
Jorja Clemson

Chairman Swafford called the meeting to order

Staff Presentations

Item 1 – Internal Audit 2nd Quarter FY20 Report

Ms. Cathy Patrick, Management Services Director, informed the committee of all completed reports, work in progress and miscellaneous projects. *Mr. Swafford asked what will happen to the hotel/motels if they are unable to pay because of the pandemic. Ms. Patrick said the State of Texas instituted a program in March allowing properties to place 25% down and then pay the balance in 90 days. If they comply, then the city will waive the penalties and interest. The city has four properties that are making payments.*

Item 2 – Employee Insurance Fund Monthly Review

Ms. Lisa Norris, Human Resources Manager, advised the committee of fund highlights. *Mr. Swafford commented that it would be better to leave those large dollar amounts in the reserves for contingency and ending resources, and then reallocate those monies when the new budget comes. Mr. Giessner and Ms. Clemson agreed. Ms. Norris recommended not moving any of the monies. Mr. Giessner inquired how many large claims the city usually has currently. Ms. Norris replied since the city switched to the High Deductible Health Plan, there has only been one large claim. Mr. Swafford asked her if she thinks that those 3 high claims will run over the stop/loss reserve amount. Ms. Norris said they have already run over so the question is will they do it again in 2020. Only time will tell. Mr. Swafford instructed Ms. Norris to research those high claims with Blue Cross Blue Shield and request an estimate by the end of September. Ms. Norris agreed. Mr. Giessner asked if she thinks BCBS is working out as well as they said. Ms. Norris said the experience has been very positive.*

Item 3 – Risk Fund Summary Review through April 21, 2020

Ms. Norris continued with updates on the Risk fund. *Mr. Swafford asked if the revenue amount of $300,000 for the Health Insurance stop/loss is still good. Ms. Norris said that number is from the prior year. Ms. Megan Mahan, City Attorney agreed with Ms. Norris's report. The committee thanked Ms. Norris and Ms. Mahan.*

Chairman Swafford gave an invitation for citizens to speak. Mr. Barron Fraker, I.T. Systems Administrator verified that no citizens were present for the video conference.

Consent Agenda

Chairman Swafford asked the committee if they needed to remove any items from the consent agenda. Committee members Clemson and Giessner said they did not. Council member Giessner moved to approve Items 4 – Items 8 on consent and send them to City Council for review and approval. Council Member Giessner seconded. Motion carried 3 – 0.

Item 4 – Minutes of the March 3, 2020, Finance and Government Committee Meeting

Item 5 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Purchase of Falcon, 6 Ton Asphalt Pothole Patcher Hot Box, from Kirby Smith Machinery, Inc. in the total amount of $66,200 through a national interlocal agreement with BuyBoard

Item 6 – Ordinance amending the FY 2019/20 Capital Improvement Projects Budget; Construction Contract with SEMA Construction, Inc. in the amount of $6,216,113.75 for Seeton Road Phase II and Taaffe Creek Stream Stability Improvements; Material Testing with TEAM Consultants in the amount of $108,231.20; 5% contract contingency in the amount of $310,805.69; In-House labor distribution in the amount of $310,805.69; Street lighting allowance in the amount of $39,000 for a total project cost of $6,984,956.32.

Item 7 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget in the amount of $500,000 for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade

Item 8 – Resolution to deny Oncor's Application to amend its Distribution Cost Recovery Factor (DCRF) to Increase Distribution Rates

Items for Individual Consideration

Item 9 – Consideration of all matters incident and related to amending Ordinance No. 8051 authorizing the City of Grand Prairie, Texas, Sales Tax Subordinate Lien Revenue Refunding Bonds, Series 2009, including the adoption of an ordinance pertaining thereto

Mr. Brady Olsen, Treasury and Debt Manager, clarified a point on Ms. Patrick's audit report. The Brinks Armored Car contract was approved in February giving the City the ability to negotiate and amend the budget so there will not be any further action.
The city is refinancing approximately $7 million in outstanding debt with Bank of America and will see about $464,000 in savings over the life of the bond. *Mr. Swafford questioned why Fitch would downgrade one bond, but not another from the same source. Ms. Becky Brooks, Chief Financial Officer, welcomed via telephone Mr. Jim Sabonis, Hilltop Financial Advisor. Mr. Sabonis informed the committee that he does not agree with the process. He explained even with the downgrade, those are higher than your S & P rating and they have a higher coverage ratio. Mr. Swafford clarified that the bonds were rated by Fitch and S & P. Mr. Sabonis said yes and they continue to rate the bonds. Mr. Swafford also clarified that the city has other sales tax bonds paid by sales tax that were Fitch rated, but did not get downgraded. Mr. Sabonis said yes. Ms. Brooks suggested going back to the market and reevaluating this summer and winter. Mr. Swafford agreed. Mr. Giessner inquired if this was a scheduled rating review or a shock test due to the economy. Mr. Sabonis replied there are annual reviews, but this was premature. Mr. Swafford thanked the Finance team and Mr. Sabonis. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.*

Item 10 – Ordinance amending the FY 2019/2020 Epic Fund Operating Budget; Ratifying the emergency appropriation of $800,000 to fund minimum operating reserves for Epic Waters and reduce operating revenues due to COVID operational shut down

Mr. Gary Yakesch, Assistant Director- Business, informed the committee this is all in relation to facility closings due to COVID-19. *Mr. Giessner clarified with the Payroll Protection Program (PPP), there would not be a reduction in staff for 8 weeks. Mr. Yakesch said yes. Ms. Clemson inquired if Epic Waters could open partially for birthday parties or anything to generate revenue. Mr. Yakesch replied they are working to roll out a plan by the end of the month and waiting for more instructions from the governor. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

Item 11 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Ratification of the appropriation of $100,000 for the purpose of providing funds to assist the local community during the COVID-19 pandemic

Ms. Cheryl De Leon, Deputy City Manager, advised the committee this ordinance is for providing funds to the local community. *Mr. Swafford asked how each entity will receive their monies. Ms. De Leon said the monies will be provided in installments and the first one has already been made. Mr. Giessner inquired if each organization will document how the money was spent. Ms. De Leon replied yes sir. Ms. Clemson asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no ma'am. Ms. Clemson commented that this is a great idea and she has received many positive comments. She also mentioned that people have asked why some organizations were chosen over others and her response was these charities have good track records and because they provide basic human needs. Ms. Clemson moved to approve and send to City Council for review. Mr. Giessner seconded. Motion carried 3-0.*

Item 12 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Change Order/Amendment No. 16 with Lee Lewis Construction, Inc. in the amount of $123,633.50 for all remaining agreed upon Change Orders to their contract in order to allow for closeout of The Epic and Epic Waters construction projects (change orders include work associated with added mechanical design, millwork revisions, structural relocation, adjustments to conform with the Americans with Disabilities Act, sports court layout changes, elevator camera additions and alteration of landscape plantings)

Mr. Andy Henning, Senior Building and Construction Projects Manager, informed the committee this is the last change order for The EPIC. *Mr. Giessner questioned if HKS will reimburse the city due to errors and omissions and should these items have been corrected on the design phase. Mr. Henning said yes sir and yes. Ms. Clemson asked if the condensation dipping onto the basketball courts was resolved. Mr. Henning said they did a test and balance and the last test showed that there is balance throughout the facility. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

Item 13 – Developer Participation Agreement with Aerofirma Corp. for Prairie Gate Phase II Development of Westcliff Road for a not to exceed amount of $540,000

Mr. Bill Crolley, Deputy City Manager, advised the committee this item is not on tonight's City Council agenda, but we wanted to talk about the project and the financing. *Mr. Swafford asked what the estimated cost of the water and sewer would be. Mr. Crolley said those have not been finalized yet and that is part of the reason we are not ready. Those numbers would be part of the agreement before it gets signed and goes to council. Mr. Swafford questioned if we need more right of way. Mr. Crolley answered yes from Aerofirma and yes from the owner of the adjacent property. Mr. Swafford mentioned that this sprung up from the developer at the Prairie Gate project for another access road. We could possibly do it cheaper than a developer agreement. Mr. Crolley agreed and added the city could do it cheaper and faster. Mr. Giessner asked if this project would complete the entire road. Mr. Crolley said yes, it would connect Fish Creek and IH20. Mr. Swafford asked Mr. Fraker if there were any speakers with questions. Mr. Fraker said no sir. Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried 3-0.*

Executive Session

There was no executive session at today's meeting.

The Finance and Government Committee meeting adjourned at 5:25 p.m.

_____ _____

Jim Swafford, Chairman
Finance and Government Committee

Date

Legislation Details (With Text)

File #:	20-9975	**Version:**	1	**Name:**	Construction Contract with Scott Dennett Construction, LC for new parking lot for the Summit
Type:	Ordinance			**Status:**	Consent Agenda
File created:	5/11/2020			**In control:**	Engineering
On agenda:	6/2/2020			**Final action:**	
Title:	Construction Contract with Scott Dennett Construction, LC for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade in the amount of $280,147.88 through a national interlocal agreement with TIPS; a third party construction testing contract for CMJ Engineering in the amount of $8,019; 5% construction contingency of $14,007 for a total project cost of $302,173.88				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Summit Parking.pdf				

Date	Ver.	Action By	Action	Result

From
max

Title
Construction Contract with Scott Dennett Construction, LC for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade in the amount of $280,147.88 through a national interlocal agreement with TIPS; a third party construction testing contract for CMJ Engineering in the amount of $8,019; 5% construction contingency of $14,007 for a total project cost of $302,173.88

Presenter
Andy Henning, Senior Building and Construction Projects Manager

Recommended Action
Approve

Analysis
Due to the forthcoming EpicCentral development work that will displace a minimal amount of existing parking for The Summit, a new parking lot was identified for consideration by City Staff due to the increased demand for parking during special events within EpicCentral. The location of the additional parking was also considered for the benefit it could provide to PlayGrand Adventures during peak times requiring overflow parking.

To date, the City has approved award of a design services contract to Cobb Fendley Engineering in the amount of $25,485 (including a reimbursable expenses allowance of $500) for turnkey design of all scopes of work associated with the parking.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative

purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master interlocal cooperative agreements with various entities including The Interlocal Purchasing System (TIPS).

TIPS is able to save money by pooling the impressive purchasing power of their members, which include hundreds of school districts, municipalities, counties, other local governments, and nonprofits across Texas. They use the power of numbers as leverage to get better prices with the same vendors we use now.

The construction services will be purchased directly from Scott Dennett Construction, LC through their TIPS contract #181101 for Job Order Contracting, effective January 31, 2019 and set to expire January 31, 2021.

This item was taken to the Finance and Government Committee on June 2, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for a new parking lot for the Summit at the northwest corner of Warrior Trail and Esplanade, in the amount of $302,174, is available in the Street Capital Projects Fund (400192) WO #02014903(Warrior Trl Summit Parking)

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CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02014903
Project Title: Warrior Trl Summit Parking
Current Request: $0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Prof Services (61041)	$10,000	$0	$0	$0	$10,000
Construction (68540)	$475,000	$0	$0	$0	$475,000
Eng/Geo/Con (68560)	$15,000	$0	$0	$0	$15,000
				$0	$0
				$0	$0
				$0	$0
				$0	$0
TOTAL	**$500,000**	**$0**	**$0**	**$0**	**$500,000**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10007	**Version:**	1	**Name:**	2020 Terracare Assoicates - Mowing Contract - EPIC Central
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	5/20/2020			**In control:**	Parks & Recreation
On agenda:	6/2/2020			**Final action:**	

Title: Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to $316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling $1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Sponsors:

Indexes:

Code sections:

Attachments: Bid Tab - 20-10007 Terracare Landscape Maintenance.pdf
20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .pdf
20-10007 EPIC Oper Terracare Landscape Maintenance Central Park .pdf
COMMUNICATION
COMMUNICATION

Date	Ver.	Action By	Action	Result

From
Erin Hart, Assistant Director of Parks Operations

Title
Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to $316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling $1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter
Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action
Approve

Analysis
The contract is for landscape maintenance to include mowing, edging, herbicide application, litter collection and other related landscape services for EPIC Central.

Notice of bid #20070 was advertised in the Fort Worth Star Telegram and Public Purchase; it was distributed to 31 vendors. There were two Grand Prairie vendors available for this service. A total of 10 bids were received as shown on attachment A..

The award was based on best value criteria set up in the specification, including price, qualifications, references, site visits and local business presence. The review committee results identified Terracare Associates, LP as the best value bid for this contract.

The proposed contract was presented to the Finance and Government Committee on June 2, 2020 and received recommendation for Council approval.

Financial Consideration

Funding for this contract is available as follows and will be charged accordingly through the end of the current fiscal year. Funding for future fiscal years will be paid from that fiscal year's approved budget.

1. $177,124 available in EPIC Operating Fund Mowing Account (313211-61225)
2. $139,168 available in the Storm Water Operating Fund Mowing Account (318010-61225)

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LANDSCAPE SERVICES FOR CENTRAL PARK

RFB #20070

TABULATION

Bid Tabulation
Landscape Maint. Epic Central
RFB # 20070

	DESCRIPTION	Acreage	UOM	Cycle	American Landscape Systems Lewisville Unit	American Landscape Systems Lewisville Extended	Brightview Dallas Unit	Brightview Dallas Extended	Carruthers Dallas Unit	Carruthers Dallas Extended	Hancock Glen Grand Prairie Unit	Hancock Glen Grand Prairie Extended	High Quality Dallas Unit	High Quality Dallas Extended
1	Class A Areas (weekly)	54.74	Acre	44	$ 48.01	$ 115,632.00	$ 57.59	$ 138,708.97	$ 70.15	$ 168,960.48	$ 91.78	$ 221,057.64	$ 35.07	$ 84,480.00
2	Class C Areas (monthly)	19.11	Acre	9	$ 60.18	$ 10,350.00	$ 82.79	$ 14,239.05	$ 83.73	$ 14,400.72	$ 91.78	$ 15,785.24	$ 73.26	$ 12,600.00
3	Shrub/Ground Cover Trimming (	4.3	Acre	9	$ 180.00	$ 6,966.00	$ 166.62	$ 6,448.19	$ 784.00	$ 30,340.80	$ 520.00	$ 20,124.00	$ 648.84	$ 25,110.00
4	Landscape Bed Fertilization (3 t	4.3	Acre	3	$ 147.91	$ 1,908.00	$ 775.46	$ 10,003.43	$ 279.07	$ 3,600.00	$ 1,195.00	$ 15,415.50	$ 63.95	$ 825.00
5	Litter Removal (daily)	177	Acre	52	$ 4.24	$ 39,000.00	$ 4.15	$ 38,196.60	$ 2.26	$ 20,801.04	$ 8.00	$ 73,632.00	$ 7.59	$ 69,888.00
6	Irrigation Inspection (bi-weekly)	59.04	Acre	23	$ 67.75	$ 92,000.00	$ 7.61	$ 10,333.77	$ 40.65	$ 55,199.45	$ 52.00	$ 70,611.84	$ 23.71	$ 32,200.00
7	Color Changes (semiannually)	1,020	Sq. Feet	3	$ 4.41	$ 13,500.00	$ 4.03	$ 12,331.80	$ 4.85	$ 14,841.00	$ 2.56	$ 7,845.00	$ 5.28	$ 16,164.00
8	Ornamental Plant & Grass Main	4.3	Acre	1	$ 1,488.37	$ 6,400.00	$ 3,769.52	$ 16,208.94	$ 1,116.28	$ 4,800.00	$ 180.00	$ 774.00	$ 346.05	$ 1,488.00
9	Mulch (added 1/2 acre for tree v	4.8	Acre	2	$ 10,416.67	$ 100,000.00	$ 6,100.00	$ 58,560.00	$ 4,166.67	$ 40,000.03	$ 12,000.00	$ 115,200.00	$ 4,281.25	$ 41,100.00
10	Herbicide Program	78.15	Program	1	$ 500.44	$ 39,109.00	$ 370.57	$ 28,960.05	$ 614.20	$ 47,999.73	$ 359.00	$ 28,055.85	$ 274.01	$ 21,414.00
11	Turf Fertilization Program	54.74	Program	1	$ 444.01	$ 24,305.00	$ 229.07	$ 12,539.29	$ 540.00	$ 29,559.60	$ 425.00	$ 23,264.50	$ 419.71	$ 22,975.00
12	Pesticide Program	78.15	Program	1	$ 232.91	$ 18,202.00	$ 65.61	$ 5,127.42	$ 350.00	$ 27,352.50	$ 369.00	$ 28,837.35	$ 360.92	$ 28,206.00
13	Hourly Rate for Irrigation Repai	1	LH		$ 125.00				$ 85.00		$ 80.00			
14	Percentage Discount for Irrigatic	1	%		5.5%						20%			
	Total added to each bid for Repairs					$ 25,000.00		$ 25,000.00		$ 25,000.00		$ 25,000.00		$ 25,000.00
	TOTAL					$ 492,372.00		$ 376,657.52		$ 482,855.36		$ 645,602.92		$ 381,450.00

Bid Tabulation
Landscape Maint. Epic Central
RFB # 20070

	DESCRIPTION	Acreage	UOM	Cycle	Landscape Prof of Tx Dallas Unit	Landscape Prof of Tx Dallas Extended	Landworks Grand Prairie Unit	Landworks Grand Prairie Extended	Superior Landscapes Dallas Unit	Superior Landscapes Dallas Extended	TCA Terracare Dallas Unit	TCA Terracare Dallas Extended	Yellowstone Landscapes Dallas Unit	Yellowstone Landscapes Dallas Extended
1	Class A Areas (weekly)	54.74	Acre	44	$ 122.76	$ 295,680.00	$ 52.61	$ 126,720.00	$ 91.93	$ 221,426.48	$ 44.83	$ 107,975.74	$ 47.79	$ 115,105.08
2	Class C Areas (monthly)	19.11	Acre	9	$ 104.66	$ 18,000.00	$ 64.63	$ 11,115.00	$ 134.01	$ 23,048.01	$ 51.00	$ 8,771.49	$ 38.14	$ 6,559.70
3	Shrub/Ground Cover Trimming (	4.3	Acre	9	$ 581.40	$ 22,500.00	$ 595.35	$ 23,040.00	$ -	$ -	$ 464.48	$ 17,975.38	$ 283.98	$ 10,990.03
4	Landscape Bed Fertilization (3 t	4.3	Acre	3	$ 648.84	$ 8,370.00	$ 214.88	$ 2,772.00	$ 4,269.77	$ 55,080.00	$ 251.18	$ 3,240.22	$ 270.49	$ 3,489.32
5	Litter Removal (daily)	177	Acre	52	$ 3.97	$ 36,504.00	$ 3.16	$ 29,120.00	$ 11.77	$ 108,336.28	$ 1.80	$ 16,567.20	$ 24.06	$ 221,448.24
6	Irrigation Inspection (bi-weekly)	59.04	Acre	23	$ 67.75	$ 92,000.00	$ 24.05	$ 32,660.00	$ 21.21	$ 28,799.91	$ 22.53	$ 30,593.94	$ 13.55	$ 18,399.82
7	Color Changes (semiannually)	1,020	Sq. Feet	3	$ 5.88	$ 18,000.00	$ 3.66	$ 11,211.00	$ 5.59	$ 17,118.00	$ 3.62	$ 11,077.20	$ 7.05	$ 21,573.00
8	Ornamental Plant & Grass Main	4.3	Acre	1	$ 781.40	$ 3,360.00	$ 1,883.72	$ 8,100.00	$ -	$ -	$ 2,741.60	$ 11,788.88	$ 834.20	$ 3,587.06
9	Mulch (added 1/2 acre for tree v	4.8	Acre	2	$ 13,541.67	$ 130,000.00	$ 5,118.75	$ 49,140.00	$ 10,675.00	$ 102,480.00	$ 2,679.46	$ 25,722.82	$4,161.15	$ 39,947.04
10	Herbicide Program	78.15	Program	1	$ 147.88	$ 11,557.20	$ 715.71	$ 55,933.00	$ 234.93	$ 18,360.00	$ 305.41	$ 23,867.79	$ 96.28	$ 7,524.28
11	Turf Fertilization Program	54.74	Program	1	$ 209.52	$ 11,469.10	$ 145.01	$ 7,938.00	$ 335.40	$ 18,360.00	$ 327.02	$ 17,901.07	$ 63.24	$ 3,461.76
12	Pesticide Program	78.15	Program	1	$ 125.47	$ 9,805.80	$ 219.58	$ 17,160.00	$ 391.55	$ 30,600.00	$ 202.30	$ 15,809.75	$ 76.28	$ 5,961.28
13	Hourly Rate for Irrigation Repai	1	LH		$ 135.00		$ 97.00		$ 115.00				$ 85.00	
14	Percentage Discount for Irrigatic	1	%				35%							
	Total added to each bid for Repairs					$ 25,000.00		$ 25,000.00		$ 25,000.00		$ 25,000.00		$ 25,000.00
	TOTAL					$ 682,246.10		$ 399,909.00		$ 648,608.68		$ 316,291.48		$ 483,046.61

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: Storm Water Utility
Name of Fund (i.e. General Fund)

AGENCY: Parks, Arts and Recreation
Name of Department

ACCOUNTING UNIT: 318010

AVAILABLE: 61225 – Mowing Contract - $147,648.81
Account Code, Description, and amount available

STAFF CONTACT: Duane Strawn

VENDOR NUMBER: 11707

VENDOR NAME: Terracare Associates

CONTINGENCY: _____

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: EPIC
Name of Fund (i.e. General Fund)

AGENCY: Parks, Arts and Recreation
Name of Department

ACCOUNTING UNIT: 313211

AVAILABLE: 61225 – Mowing Contract - $200,417
Account Code, Description, and amount available

STAFF CONTACT: Duane Strawn

VENDOR NUMBER: 11707

VENDOR NAME: Terracare Associates

CONTINGENCY: _____

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

COMMUNICATION

File Number: 20-10007

File ID:	20-10007	**Type:**	Agenda Item	**Status:**	Consent Agenda
Version:	1	**Reference:**		**In Control:**	Parks & Recreation
				File Created:	05/20/2020
File Name:	2020 Terracare Assoicates - Mowing Contract - EPIC Central			**Final Action:**	

Title: Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to $316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling $1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Notes:

Sponsors:

Enactment Date:

Attachments: Bid Tab - 20-10007 Terracare Landscape Maintenance.pdf, 20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .doc, 20-10007 EPIC Oper Terracare Landscape Maintenance Central Park .doc

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 20-10007

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

COMMUNICATION

File Number: 20-10007

File ID:	20-10007	**Type:**	Agenda Item	**Status:**	Consent Agenda
Version:	1	**Reference:**		**In Control:**	Parks & Recreation
				File Created:	05/20/2020
File Name:	2020 Terracare Assoicates - Mowing Contract - EPIC Central			**Final Action:**	

Title: Price Agreement for landscape maintenance services at EPIC Central from Terracare Associates, LP (up to $316,291.48 annually) for one year with the option to renew for (4) four additional one year periods totaling $1,581,145.74, if all extensions are exercised and authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Notes:

Sponsors:

Enactment Date:

Attachments: Bid Tab - 20-10007 Terracare Landscape Maintenance.pdf, 20-10007 SWUT Oper Terracare Landscape Maintenance Central Park .doc, 20-10007 EPIC Oper Terracare Landscape Maintenance Central Park .doc, COMMUNICATION

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 20-10007

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10012	**Version:**	1	**Name:**	2020 Mountain Creek Lake Park Improvements
Type:	Ordinance			**Status:**	Consent Agenda
File created:	5/21/2020			**In control:**	Parks & Recreation
On agenda:	6/2/2020			**Final action:**	
Title:	Ordinance amending the FY 2019/2020 Capital Improvement Projects Fund; award a professional services contract with the Broussard Group, dba TBG Partners (TBG) in the amount of $75,000 and approve a 5% contingency of $3,750 for a total cost of $78,750 for architectural services for Mountain Creek Lake Park Master Plan				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	20-10012 -Mountain Creek Improvements.pdf				

Date	Ver.	Action By	Action	Result

From
Steve Plumer, Senior Park Planner

Title
Ordinance amending the FY 2019/2020 Capital Improvement Projects Fund; award a professional services contract with the Broussard Group, dba TBG Partners (TBG) in the amount of $75,000 and approve a 5% contingency of $3,750 for a total cost of $78,750 for architectural services for Mountain Creek Lake Park Master Plan

Presenter
Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action
Approve

Analysis
On April 16, 2020, staff initiated negotiations with TBG Partners for Master Planning services for Mountain Creek Lake Park Master Plan. TBG has completed several projects for the City of Grand Prairie including the successful 2019 PlayGrand Adventures. The firm will evaluate the existing conditions of the park, manage public input process, and develop a conceptual master plan, and cost estimation of improvements for the park. This consultant has submitted a fee of $75,000 for the project.

Once the conceptual master plan for Mountain Creek Lake Park is completed and construction elements determined, staff will solicit proposals/bids for the construction and completion of the requested elements. The award of the design and construction elements for Mountain Creek Lake Park will be brought forward for Council consideration at a future date.

The item was presented to the Finance and Government Committee on June 2, 2020 for their review and approval.

Financial Consideration

Funding for a professional services contract, in the amount of $78,750, is available by approving an ordinance transferring and appropriating from the unobligated balance in the Parks Capital Projects Fund (317193) to WO #02015001 (Mountain Creek Improvements)

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2019/2020 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING $78,750 FROM THE UNOBLIGATED FUND BALANCE IN THE PARKS CAPITAL PROJECTS FUND (317193) TO WO #02015001 (MOUNTAIN CREEK IMPROVEMENTS

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY 2019/2020 Capital Improvement Projects Budget be amended by transferring and appropriating $78,750 from the Parks Capital Projects Fund to WO #02015001 (Mountain Creek Improvements).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, JUNE 2, 2020.

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CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 317193 - 02015001
Project Title: Mountain Creek Improvements
Current Request: $78,750.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Design (68550)	$0	$0	$78,750	$78,750	$78,750
				$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
TOTAL	**$0**	**$0**	**$78,750**	**$78,750**	**$78,750**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10022	**Version:**	1	**Name:**	GP Memorial Gardens Purchase of Markers - Matthews, Memorial Monuments and Family Bronze
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	5/22/2020			**In control:**	Parks & Recreation
On agenda:	6/2/2020			**Final action:**	
Title:	Purchase of monuments and accessories offered for resale by Grand Prairie Memorial Gardens with Matthews International Corp. in an annual amount not to exceed $100,000; Memorial Monuments, Inc. in an annual amount not to exceed $100,000; and Family Bronze, LLC. in an annual amount not to exceed $60,000, each for one year with up to four additional one-year periods cumulatively totaling approximately $1,300,000; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	20-10022 Grand Prairie Memorial Gardens Marker Resale .pdf				

Date	Ver.	Action By	Action	Result

From
Gary Yakesch, Assistant Director of Parks Finance

Title
Purchase of monuments and accessories offered for resale by Grand Prairie Memorial Gardens with Matthews International Corp. in an annual amount not to exceed $100,000; Memorial Monuments, Inc. in an annual amount not to exceed $100,000; and Family Bronze, LLC. in an annual amount not to exceed $60,000, each for one year with up to four additional one-year periods cumulatively totaling approximately $1,300,000; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter
Duane Strawn, Director of Parks, Arts and Recreation

Recommended Action
Approve

Analysis
Monuments (grave markers) are purchased by the City for customers at Grand Prairie Memorial Gardens; these monuments (grave makers) are procured and used exclusively for subsequent retail sales. Customers seeking to acquire a monument (grave marker) and any other related accessory, such as a monument plaque or other monument accessory, will obtain cemetery guidelines as it relates to these monuments. Cemetery staff coordinates design and layout of each monument individually and will procure the special order monument

from the selected vendor. Monuments offered for resale are priced accordingly to prevailing market rates and the costs are fully recovered at the time of resale.

Local government code 252 provides an exemption from the competitive bid process when the goods purchased by a municipality are for subsequent retail sale by the municipality.

City Council authorization is required due to this expenditure surpassing $50,000. If approved, City staff will be authorized to make purchases of the specified goods/services for subsequent retail sales, as authorized by the Texas Local Government Code, so long as Council continues to appropriate funds and approve those future year's budgets for these resale items.

Financial Consideration

Resale expenses are recuperated during the subsequent retail sale. Funding is provided in the FY 2019/2020 Cemetery Fund (316210-60690). Funding for future fiscal years will be paid from that year's approved budgets so long as Council continues to appropriate funds and approve those future year's budgets for these resale items.

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND:	Grand Prairie Memorial Gardens Name of Fund (i.e. General Fund)
AGENCY:	Parks, Arts and Recreation Name of Department
ACCOUNTING UNIT:	316210
AVAILABLE:	60690 – Marker Cost - $212,500 Account Code, Description, and amount available
STAFF CONTACT:	Duane Strawn
VENDOR NUMBER:	19439 – Family Bronze LLC 2439 – Matthews International Corp. 2559 – Memorial Monuments Inc.
VENDOR NAME:	19439 – Family Bronze LLC 2439 – Matthews International Corp. 2559 – Memorial Monuments Inc.
CONTINGENCY:	

Legislation Details (With Text)

File #:	20-10009	**Version:**	1	**Name:**	Tax Rate Calculation
Type:	Resolution			**Status:**	Agenda Ready
File created:	5/20/2020			**In control:**	City Council
On agenda:	6/16/2020			**Final action:**	
Title:	Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer to calculate the City's Property Tax Rate in accordance with State Law Provisions				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	File Summary				

Date	Ver.	Action By	Action	Result

From
Brady Olsen, Treasury and Debt Manager

Title
Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer to calculate the City's Property Tax Rate in accordance with State Law Provisions

Presenter
Becky Brooks, CFO

Recommended Action
Approve

Analysis
As a part of SB2, any city in which a disaster occurs can calculate their tax rate as set for special districts. This would allow the City Council to use the old rollback rate as opposed to the new voter approval rate. This resolution would only direct the CFO to calculate the rate allowed. This would not set a tax rate or even intimate Council has the desire to set a tax rate at the voter approval rate. This is a step that will allow Council greater flexibility to set a tax rate that supports the desired budget.

Financial Consideration
This resolution will allow for greater flexibility in setting the FY 2020/2021 budget as we collect more information on the ongoing financial effects of COVID-19.

Body
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS DIRECTING THE CHIEF FINANCIAL OFFICER TO CALCULATE THE CITY'S PROPERTY TAX RATE IN ACCORDANCE WITH STATE LAW PROVISIONS

WHEREAS, Chapter 26.04 (c-1) of the Tax Code provides an alternative property tax rate calculation

methodology for the 'voter-approval tax rate' under a declared state of disaster. And, such alternative methodology is to be available for up to three tax years following the disaster, under specific conditions; and

WHEREAS, the Governor of the State of Texas declared the state a disaster proclamation on March 13, 2020 as a result of the COVID-19 Pandemic; and the Mayor declared a similar disaster for the City; and

WHEREAS, The Property Tax Code further requires the governing body to direct a 'designated officer or employee' to calculate the rate in this alternative manner, which responsibility in the City falls to the Chief Financial Officer (CFO) in conjunction with Dallas County Tax Assessor; and

WHEREAS, Chapter 26.07(b) of the Property Tax Code, and Chapter 26.013(b)(1) further define implications to the property tax rate process in years subsequent to a disaster and for any "unused increment rate"; and

WHEREAS, The City Council desires to evaluate all possible legally allowable property tax rate alternatives during their budget hearings as they deliberate the needs of the community and the resources expected to be available to pay for those needs; and

WHEREAS, The City Council desires to retain flexibility in setting the final property tax rate for fiscal year FY 2020/2021 and each subsequent period that may be affected by this calculation; and

WHEREAS, the City Council retains the authority to set the final property tax rate at an amount it determines to be in the best interests of the community, as established through all appropriate, legal and required processes.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1: THAT the CFO is directed to calculate, or have calculated, the possible property tax rate according to the methodology authorized in the event of a disaster.

SECTION 2: THAT the CFO is further directed to continue to calculate, or have calculated future possible property tax rates for subsequent years according to all methodologies allowed by state law in effect at the time.

SECTION 3: THAT this resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, IN REGULAR COUNCIL SESSION, THIS 16th DAY OF JUNE, 2020.

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

File Summary

File Number	Title	Current Status
20-10009	**Resolution**	**Agenda Ready**

Resolution of the City Council of the City of Grand Prairie, Texas directing the Chief Financial Officer to calculate the City's Property Tax Rate in accordance with State Law Provisions

Introduced: 5/20/2020 **Controlling Body:** City Council

Meeting Date: 6/16/2020

Department: Becky Brooks

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10014	**Version:**	1	**Name:**	Tahoe Purchase - Ordinance Amend FY2020
Type:	Ordinance			**Status:**	Consent Agenda
File created:	5/21/2020			**In control:**	Police
On agenda:	6/2/2020			**Final action:**	
Title:	Ordinance amending the FY 2019/2020 Red Light Safety Fund, in the amount of $484,608; for the purchase of eight Police Pursuit Chevrolet Tahoe fleet vehicles from Freedom Chevrolet in the amount of $279,808, through the an Interlocal Agreement with Tarrant County; and the purchase of related emergency vehicle equipment in the amount of $204,800, through various existing Interlocal Agreements; and the purchase of three additional Police Pursuit Tahoes in the amount of $104,928 through an Interlocal Agreement with Tarrant County, funded in the FY 2020 Risk Fund budget				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Risk Fund Tahoe Purchase.pdf FS Redlight Safety Fund 2021				

Date	Ver.	Action By	Action	Result

From
Fred Bates, Jr.

Title
Ordinance amending the FY 2019/2020 Red Light Safety Fund, in the amount of $484,608; for the purchase of eight Police Pursuit Chevrolet Tahoe fleet vehicles from Freedom Chevrolet in the amount of $279,808, through the an Interlocal Agreement with Tarrant County; and the purchase of related emergency vehicle equipment in the amount of $204,800, through various existing Interlocal Agreements; and the purchase of three additional Police Pursuit Tahoes in the amount of $104,928 through an Interlocal Agreement with Tarrant County, funded in the FY 2020 Risk Fund budget

Presenter
Daniel Scesney, Chief of Police, Ryan Simpson, Support Services Division Manager, Police Department, and Jayson Ramirez, Fleet Services Manager, Finance Department

Recommended Action
Approve

Analysis
The Police Department has proposed to purchase 36 2021 Chevrolet Tahoes in the FY 2021 budget, to replace existing, aging Chevrolet Tahoes. Due to COVID-19 and a new body style for the 2021 model year, the Department does not expect to receive any of the new 2021 model year Tahoes until summer of 2021. To avoid placing a strain on the Department's fleet due to these delays, the Department is seeking to purchase 11 remaining 2020 model year Tahoes that are currently in stock at a dealership contracted by Tarrant County.

Three of the proposed Tahoes will be funded by the Risk Fund to replace three existing Tahoes that were lost due to accident damage.

The remaining eight proposed Tahoes will reduce the planned FY 2021 Tahoes purchase count to 28. In the event the Department has an unplanned need to replace additional Tahoes this fiscal year, due to accident damage, that number of Tahoes will be added back to the planned FY 2021 purchase count.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has a master inter-local cooperative agreement Tarrant County, for the purchase of the Chevrolet Tahoes and related emergency vehicle equipment.

The Finance and Government Committee reviewed this item on June 2, 2020 for their approval and recommendation.

Financial Consideration

Funding for the purchase of eight police units and related equipment, in the amount of $484,608, is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Red Light Safety Fund. Funding will be reimbursed from the FY 2019/2020 Risk Fund budget, for unplanned replacements due to accident damage. Funding for the remainder at the end of the fiscal year will be reimbursed by both the FY 2021 General Fund and the FY 2021 Equipment Acquisition Fund budgets. Funding for the purchase of three police units, in the amount of $104,928 is available in the FY 2019/2020 Risk Fund budget.

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2019/2020 RED LIGHT SAFETY FUND BY TRANSFERRING AND APPROPRIATING $484,608 FROM THE UNOBLIGATED FUND BALANCE IN THE RED LIGHT SAFETY FUND FOR THE PURCHASE OF POLICE UNITS AND RELATED EQUIPMENT

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. That the FY 2019/2020 Red Light Safety Fund be amended by transferring and appropriating $484,608 from the unobligated fund balance for the purchase of police units and related equipment.

SECTION 2. That the FY 2019/2020 Risk Fund, the FY 2020/2021 General Fund and the FY 2020/2021 Equipment Acquisition Fund will reimburse the Red Light Safety Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 2ND DAY OF JUNE, 2020.

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CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND:	Risk Fund
AGENCY:	Police Department
ACCOUNTING UNIT:	212110
AVAILABLE:	64010, Auto Related Losses, $336,308 Account Code, Description, and amount available
STAFF CONTACT:	Ryan Simpson
VENDOR NAME:	Freedom Chevrolet

CITY OF GRAND PRAIRIE
RED LIGHT SAFETY
2019/2020

	2019/2020 APPR/MOD
Beginning Resources	**$2,609,718**
Approved Revenues	0
TOTAL REVENUES	**$0**
Reserve for encumbrance	**$22,088**
TOTAL RESOURCES	**$2,631,806**
Approved Expenditures	0
TOTAL EXPENDITURES	**$0**
Below the Line One Time Expenses	**$22,088**
Add: Police Units and Related Equipment	**484,608**
TOTAL APPROPRIATIONS	**$506,696**
Ending Resources	**$2,125,110**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10016	**Version:**	1	**Name:**	License Plate Detection Camera Purchase
Type:	Ordinance			**Status:**	Consent Agenda
File created:	5/21/2020			**In control:**	Police
On agenda:	6/2/2020			**Final action:**	
Title:	Ordinance amending the FY 2019/2020 Red Light Safety Fund in the amount of $336,265, for the purchase of 29 license plate recognition cameras in the amount of $116,000 from Flock Safety for an initial two-year term, and three additional optional one-year terms at $58,000 per year, totaling $290,000, through a sole source purchase agreement; and the purchase of other traffic safety related equipment, in the amount of $220,265; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	20-10016 FS Redlight Safety Fund 2021				

Date	Ver.	Action By	Action	Result

From
Fred Bates, Jr.

Title
Ordinance amending the FY 2019/2020 Red Light Safety Fund in the amount of $336,265, for the purchase of 29 license plate recognition cameras in the amount of $116,000 from Flock Safety for an initial two-year term, and three additional optional one-year terms at $58,000 per year, totaling $290,000, through a sole source purchase agreement; and the purchase of other traffic safety related equipment, in the amount of $220,265; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to $50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Presenter
Daniel Scesney, Chief of Police, and Ryan Simpson, Support Services Division Manager

Recommended Action
Approve

Analysis
The Police Department continues to seek additional technologies that expand the efficiency and effectiveness of its members to serve the citizens of Grand Prairie in the areas of community service and in the enforcement of traffic laws for the maintaining of public safety and a continued increase of the quality of life. The Department is seeking to add traffic enforcement related equipment with the technology that furthers this goal by multiplying its capacity to detect and investigate traffic-related, and other criminal offenses.

The Department is proposing to purchase 29 license plate detection cameras, with a two-year initial service contract, at a cost of $116,000. These cameras will be installed at various locations throughout the city. Flock Safety offers solar powered cameras that will offer enhanced portability and flexibility when selecting installation locations.

The Department is also proposing to purchase additional surveillance cameras, speed detection devices, vehicle computer data extraction equipment, and mapping software at a combined one-time cost of $281,600.

The Public Safety, Health and Environmental Committee reviewed this item on June 1, 2020 and recommended that it be forwarded to the City Council for approval.

The Finance and Government Committee reviewed this item on June 2, 2020 for their approval and recommendation.

Financial Consideration

Funding for the proposed traffic safety related equipment in the amount of $336,265 is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Red Light Safety Fund.

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020 RED LIGHT SAFETY FUND BY TRANSFERRING AND APPROPRIATING $336,265 FROM THE UNOBLIGATED FUND BALANCE IN THE RED LIGHT SAFETY FUND FOR THE PURCHASE OF TRAFFIC SAFETY RELATED EQUIPMENT

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2020 Red light Safety Fund be amended by transferring and appropriating $336,265 from the unobligated fund balance in the Red Light Safety Fund for the purchase of traffic safety related equipment.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON JUNE 2, 2020.

CITY OF GRAND PRAIRIE
RED LIGHT SAFETY
2019/2020

	2019/2020 APPR/MOD
Beginning Resources	**$2,609,718**
Approved Revenues	0
TOTAL REVENUES	**$0**
Reserve for encumbrance	**$22,088**
TOTAL RESOURCES	**$2,631,806**
Approved Expenditures	0
TOTAL EXPENDITURES	**$0**
Below the Line One Time Expenses	**$22,088**
Add: Police Units and Related Equipment	**484,608**
Add: Police License Plate Recognition Cameras	**336,265**
TOTAL APPROPRIATIONS	**$842,961**
Ending Resources	**$1,788,845**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10015	**Version:**	1	**Name:**	Developer Participation Agreement with Alluvium Development, Inc. for Grandway Blvd.
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	5/21/2020			**In control:**	Engineering
On agenda:	6/16/2020			**Final action:**	
Title:	Developer Participation Agreement with Alluvium Development, Inc. for Upsizing of Roadway Improvements for Grandway Blvd. for a not to exceed amount of $442,000				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	WO 620.73.pdf				

Date	Ver.	Action By	Action	Result

From
max

Title
Developer Participation Agreement with Alluvium Development, Inc. for Upsizing of Roadway Improvements for Grandway Blvd. for a not to exceed amount of $442,000

Presenter
Gabe Johnson, Director of PublicWorks

Recommended Action
Approve

Analysis
Grandway Development is the retail/commercial development currently located between Lake Ridge Parkway and Coastal Blvd. in Grand Prairie. The proposed road will be built in conjunction with the Grandway Development. In an effort to attract retail/commercial developments at this location, developer Terrance Jobe of Alluvium Development, Inc., has proposed constructing the necessary roadway infrastructure to prepare the area for development and to serve other adjacent properties and provide service to additional properties.

This agreement is proposed for construction with the City and the Alluvium Development, Inc. including paving and drainage that will allow this area to be "Development Ready." This agreement covers the City Capital Improvement Project (CIP) portion that the Developer is constructing instead of the City constructing to take advantage of the other work done by the Developer. This is being done at a substantial savings to the City' CIP for this infrastructure.

Project will include design and construction of 9,280 feet of 8" 4000 psi reinforced concrete pavement 48 feet wide with 6" curb per City Specifications. It will also include 16,372 feet of 5' concrete sidewalk with barrier free ramps.

Estimated Total project cost will be $1,995,343 for Grandway Blvd. from Lake Ridge Parkway to Coastal Blvd. Alluvium Development has agreed to enter into this development agreement with the City to get this much needed roadway upsizing completed for a 66/34 split between Alluvium Development, Inc. and the City of Grand Prairie. Alluvium Development, Inc. will also be constructing water, sewer, storm water, left hand turn lane and decel lane at 100% their expense.

All public participation in the cost of the Public Improvements associated with the project is dedicated to the extension of the improvements as per the Capital Improvements Plan, to increase necessary capacity for existing and in anticipation of other future development in the area as approved in the City's Capital Improvement Projects budget. Further, the City's participation shall be based on funds appropriated for this project in the Capital Projects Funds. The City's participation amount will remain applicable for a period not to exceed 24 months. If work on the Public Improvements has not been initiated within 24 months of the date this Agreement was executed and the Agreement has not been amended by the City Council to provide for an extension, then this Agreement shall be terminated and the City will have no further obligation under this Agreement.

This item will be reviewed by the Finance and Government Committee and the City Council Development Committee at their meetings held on June 5, 2020.

Financial Consideration

Funding for the Developer Participation Agreement for Alluvium Development, Inc. of Grandway Blvd, for a not to exceed amount of $442,000, is available in the Street Capital Project Fund (400192) WO #02007303 (FY20 Developer Participation STRT)

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CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02007303
Project Title: FY20 Developer Participation
Current Request: $0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Construction 68540	$1,000,000	$1,000,000		$1,000,000	$1,000,000
				$0	$0
				$0	$0
				$0	$0
				$0	$0
				$0	$0
				$0	$0
TOTAL	**$1,000,000**	**$1,000,000**	**$0**	**$1,000,000**	**$1,000,000**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10024	**Version:**	1	**Name:**	Ordinance; -LPAFA with TxDOT for GSW under I20
Type:	Ordinance			**Status:**	Consent Agenda
File created:	5/22/2020			**In control:**	Engineering
On agenda:	6/2/2020			**Final action:**	
Title:	Ordinance amending the FY2019/2020 Capital Improvement Projects Budget; Great Southwest Parkway improvements under Interstate 20 from Eastbound to Westbound frontage roads City Match with TxDOT LPAFA in the amount of $711,374				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	WO 618.81 STRT.pdf				

Date	Ver.	Action By	Action	Result

From
max

Title
Ordinance amending the FY2019/2020 Capital Improvement Projects Budget; Great Southwest Parkway improvements under Interstate 20 from Eastbound to Westbound frontage roads City Match with TxDOT LPAFA in the amount of $711,374

Presenter
Walter Shumac, Director of Transportation

Recommended Action
Approve

Analysis
The City of Grand Prairie is entering into a partnership agreement with TXDOT for Great Southwest Parkway improvements under Interstate 20 from EB to WB frontage roads. This work includes additional lane on Great Southwest Parkway in each direction under IH20 from EB to WB frontage roads. These improvements will reduce congestion at Great Southwest Parkway and IH20 interchanges without additional capacity on Great Southwest Parkway under IH-20, that the interchange will become more of a bottleneck; particularly with Great Southwest Parkway improvement to 6 lanes in each direction. These improvements will provide significant mobility enhancements within the corridor.

The overall project cost is $3,512,130 of which $2,126,400 is federally funded, $674,355 is state funded and $711,374 is locally funded.

Financial Consideration
City's portion of the estimated $3,512,130 cost of the project is about 20.25% ($711,374). Funding agreement

calls for the city to pay $186,060 upon execution and before construction.

Fund in the total amount of $711,374 is available as follows;
1. $450,000 is available in the Street Capital Project Fund (400192) WO #01808103 (Pavement Widening along GSW Pkwy under I20)
2. $261,374 is available by appropriating and transferring from the unobligated fund balance of Street Capital Project Fund (400192) to WO #01808103 (Pavement Widening along GSW Pkwy under I20)

Body

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2019/2020 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING $261,374 FROM THE UNOBLIGATED FUND BALANCE IN THE STREET CAPITAL PROJECTS FUND (400192) TO WO #01808103 (PAVEMENT WIDENING ALONG GSW PKWY UNDER I20)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2019/2020 Capital Improvement Projects Budget be amended by transferring and appropriating $261,374 from the unobligated fund balance in the Street Capital Projects Fund (400192) to WO #01808103 (Pavement Widening along GSW Pkwy under I20)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, JUNE 2, 2020.

CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 01808103
Project Title: Pavement Widening along GSW under I20
Current Request: $261,374.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Contrbution to other Gov 65214	$450,000	$450,000	$261,374	$711,374	$711,374
				$0	$0
				$0	$0
				$0	$0
				$0	$0
				$0	$0
				$0	$0
TOTAL	**$450,000**	**$450,000**	**$261,374**	**$711,374**	**$711,374**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10026	**Version:**	1	**Name:**	Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors in the amount of $109,179.10 for City Hall Municipal Campus Phase Two Additional Construction Work
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	5/22/2020			**In control:**	Engineering
On agenda:	6/2/2020			**Final action:**	
Title:	Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work in the amount of $109,179.10 for electrical coordination and necessary code upgrades, landscape/civil adjustments, HVAC diffuser length changes and new fire alarm strobes				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	620.26 CH 2.pdf				

Date	Ver.	Action By	Action	Result

From
max

Title
Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors for the City Hall Municipal Campus Phase Two construction work in the amount of $109,179.10 for electrical coordination and necessary code upgrades, landscape/civil adjustments, HVAC diffuser length changes and new fire alarm strobes

Presenter
Andy Henning, Senior Building and Construction Projects Manager

Recommended Action
Approve

Analysis
On June 4, 2019 the City Council awarded the Construction Manager at Risk (CMAR) contract to Hill & Wilkinson General Contractors (19-9024) for pre-construction services in the amount of zero dollars ($0). This award provided for CMAR services including development of project estimates, preliminary construction schedules, value engineering proposals and constructability review during the Design Phase.

Current Change Order/Amendment No. 2 in the amount of $109,179.10 is divided as follows:
$7,980.98 for electrical panel LA-4 coordination with existing conditions
$94,410.97 for electrical upgrades of existing equipment in order to meet all code requirements
$528.84 for minor adjustments to landscape and civil engineering designs to coordinate both scopes
$2,706.35 for change in length of HVAC slot diffusers required to allow proper air flow

$3,551.96 for replacement of existing fire alarm strobes in City Hall West in order to allow new overall fire alarm system for all three (3) connected City Hall buildings to communicate seamlessly and report appropriately to the Grand Prairie Fire Department

Change Order/Amendment No. 1 in the amount of $6,215,173 was approved by City Council on December 17, 2019 (19-9613) and represented the Guaranteed Maximum Price (GMP) for the scope of work defined in the Rouch Architects Construction Documents package as competitively bid by Subcontractors to Hill & Wilkinson General Contractors. Costs above and beyond the Hill & Wilkinson portion of the project addressed in Change Order/Amendment No. 1 included previously approved Construction Manager pre-construction fees ($0) and an asbestos remediation allowance ($30,000); 5% contingency ($310,759); allowance for FF&E ($1,200,000); allowance for IT/data design and installation ($95,000); allowance for A/V equipment ($200,000); allowance for door access and security systems ($95,000); allowance for Oncor Electric power line relocation ($125,000); plus an allowance for construction testing ($25,000), all of which total the overall project budget of $8,295,932.

Items applicable to performance by the Construction Manager at Risk (CMAR) will be incorporated into the current Hill & Wilkinson General Contractors contract for a revised total contract in the amount of **$6,324,352.10.** Percentage of change orders including the current Change Order/Amendment No. 1 is 1.76%.

This item was taken to the Finance and Government Committee on June 2, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for change order/amendment no. 2, in the amount of $109,179, is available in the Municipal Facilities Capital Projects Fund (405090) WO #02002603 (Municipal Complex Ph II) PO 413519 contingency.

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CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 405090 / 02002603
Project Title: Municipal Complex Ph II
Current Request: $0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Prof Eng (61041)	$23,560	$0	$0	$0	$23,560
Enviro Remediation (61205)	$45,101	$1,462	$0	$0	$45,101
Bldgs/Grounds Maint (63010)	$5,000	$2,007	$0	$2,007	$5,000
Traffic Sign Maint (63125)	$1,450	$1,450	$0	$0	$1,450
FFE (68290)	$1,200,000	$1,200,000	$0	$1,200,000	$1,200,000
Construction (68540)	$6,595,632	$20,445	$0	$20,445	$6,595,632
Eng/Con/Geo (68560)	$40,707	$21,051	$0	$21,051	$40,707
Security (68380)	$93,550	$1,359	$0	$1,359	$93,550
IT (68410)	$295,000	$2,016	$0	$2,016	$295,000
TOTAL	**$8,300,000**	**$1,249,790**	**$0**	**$1,246,878**	**$8,300,000**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10027	**Version:**	1	**Name:**	Change Order/Amendment No. 5 with Modern Contractors for Fleet Service Center Additions and Renovations (Phase Two)
Type:	Agenda Item			**Status:**	Consent Agenda
File created:	5/22/2020			**In control:**	Engineering
On agenda:	6/2/2020			**Final action:**	
Title:	Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two) in the amount of $176,052.11 for plumbing additions and deletions, adjustment of construction manager contract costs, electrical work for EV charging stations, structural additions, expansion of new concrete parking/sidewalk surface, extended irrigation, mechanical/electrical coordination, added door hardware, fire extinguishers, soil chemical injection, protective bollards and millwork revisions.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	618.169 WO.pdf				

Date	Ver.	Action By	Action	Result

From
max

Title
Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two) in the amount of $176,052.11 for plumbing additions and deletions, adjustment of construction manager contract costs, electrical work for EV charging stations, structural additions, expansion of new concrete parking/sidewalk surface, extended irrigation, mechanical/electrical coordination, added door hardware, fire extinguishers, soil chemical injection, protective bollards and millwork revisions.

Presenter
Andy Henning, Senior Construction and Projects Manager

Recommended Action
Approve

Analysis
On August 7, 2018 (18-8084) the City Council awarded the Construction Manager at Risk (CMAR) contract to Modern Contractors for pre-construction services in the amount of $1,000. This award provided for CMAR services including development of project estimates, preliminary construction schedules, value engineering proposals and constructability review during the Design Phase.

Current Change Order/Amendment No. 5 in the amount of $176,052.11 is divided as follows:
$4,907.09 for change from 1 ½" to 2 ½" double check valve with freeze protection cavity wall

-$7,785.00 credit for removal of oil/water separator
$9,961.24 for construction manager overhead/profit percentages not included in prior change orders
$7,359.61 for electric vehicle charging equipment and final electrical connections
$23,956.72 for structural additions for hose reels, ceiling fan support and guard rails
$545.57 for roof drain washout pit
$63,324.22 for expansion of new concrete parking at northeast corner of site
$2,961.95 for added irrigation to support new grass area installed
$2,684.17 for ground-fault circuit interrupter (GFCI) breakers for new appliances per City inspector
$702.90 for mechanical ductwork modifications at storage mezzanine to cap previous routing
$792.77 for added door closer hardware
$546.20 for four (4) fire extinguishers per Fire Marshal direction
$52,782.92 for soil chemical injection at southwest corner of service bays where heaving occurred
$8,474.00 for new sidewalk location necessary to coordinate with expanded new entry gate fencing
$1,820.66 for eight (8) new bollards proposed to protect new entry gate opening widths
$3,017.09 for millwork adjustments to allow for additional seating positions and coordination with an ice and water machine obtained for the facility

Current Change Order/Amendment No. 4 in the amount of $42,378.86 was approved by City Council on December 17, 2019 (19-9604) and represented the following:
$770.00 for added data drops to coordinate with furniture layout
$1,037.00 for new hollow metal frame and glazing at existing service bay office
$714.00 for three (3) new lay-in LED light fixtures for the IT room
$2,920.00 for four (4) fire-rated access panels as requested by city inspector per code requirements
$2,344.00 for additional ceramic tile in corridor A118 and assembly area A139
$2,835.00 for added conduit pathway for city fiber
$2,319.00 for additional steel lintel and brick masonry at outside corner of roof parapet
$29,439.86 for electrical service to parking area designated for electric fleet vehicle charging

Change Order/Amendment No. 3 in the amount of $216,603.44 was approved by City Council on November 5, 2019 (19-9514) and represented the following:
$18,465.00 for added roof parapet wall framing and coping cap due to existing unforeseen condition above new main entry location
$5,580.00 for added structural steel framing and required masonry lintel near northwest entry
$2,305.00 for added steel support angle
$5,670.00 for increased roof insulation thickness and mechanical curb extension
$176,088.44 for relocation and reconstruction of the Environmental Services hazardous materials holding area which is currently located on site at the Fleet Services Center
$600.00 for a new hose bib to replace the existing broken hose bib
$7,895.00 for removal and replacement of existing exterior hollow metal frame and door along with added concrete steps and curb for improved access

Change Order/Amendment No. 2 in the amount of $171,170.06 was approved by City Council on August 6, 2019 (19-9197) and represented the following:
$856.96 for removal of existing single phase transformer
$650.00 for addition of 6” double cleanout as requested by City
$1,894.66 for security lighting during construction due to increased occurrence of theft at other construction sites across the City
$2,545.00 for wall construction change in the men’s locker room area for enhanced durability and provision of insulation

$2,635.00 for added millwork areas within the office expansion
-$5,435.00 credit for signage removal and plumbing reduction associated with Architect's Supplemental Instructions (ASI) 03
-$1,921.20 credit for reimbursement of emergency City fiber cabling repair cut by contractor
-$1,500.00 credit for change in trench drain manufacturer/supplier to match phase one construction
$141,340.74 for two (2) 10 ton 40' span cranes for the new service bay area along with concrete foundation adjustments and additions
$3,620.00 for truck wash platform rework adjacent to concrete masonry south wall
-$2,500.00 credit for deletion of sewage ejector equipment
$7,200.00 for added fire alarm provisions as required by code
$4,300.00 for upgrade of office blinds from aluminum to faux wood for durability
$17,483.90 for coordination with final drawing revisions per ASI 06

Change Order/Amendment No. 1 in the amount of $5,471,711 was approved by City Council on December 11, 2018 (18-8482) and represented the Guaranteed Maximum Price (GMP) for the scope of work defined in the Magee Architects Construction Documents package as competitively bid by Subcontractors to Modern Contractors.

Items applicable to performance by the Construction Manager at Risk (CMAR) will be incorporated into the current Modern Contractors contract for a revised total contract in the amount of **$6,078,915.47**. Percentage of Change Orders/Amendments including the current is 11.08% of the original contract.

This item was taken to the Finance and Government Committee on June 2, 2020 for their review and recommendation for approval.

Financial Consideration

Funding for Change Order/Amendment No. 5 with Modern Contractors for Fleet Services Center Additions and Renovations (Phase Two), in the amount of $176,053, is available in Municipal Facilities Capital Project Fund (405090) WO #01816901-03 (General Service Center Phase II)

CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 405090 / 01816901-03
Project Title: General Service Center Phase II
Current Request: $0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
Small FFE (60530)	$75,000	$20,609	$0	$20,609	$75,000
Bldg Security - 01 (61560)	$20,076	$0	$0	$0	$20,076
Bldgs & Grounds Maint (63010)	$20,000	$93	$0	$93	$20,000
FFE (68290)	$342,400	$100,923	$0	$100,923	$342,400
Security Equip (68380)	$99,949	$0	$0	$0	$99,949
Data Proc Equip (68410)	$36,248	$0	$0	$0	$36,248
Construction -01 (68540)	$6,078,826	$176,053	$0	$176,053	$6,078,826
Eng/Con/Geo (68560)	$525,825	$0	$0	$0	$525,825
TOTAL	**$7,198,324**	**$297,678**	**$0**	**$297,678**	**$7,198,324**

City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10039	**Version:**	1	**Name:**	Grant Application Main Street Jefferson Roundabout
Type:	Resolution			**Status:**	Consent Agenda
File created:	5/28/2020			**In control:**	Economic Development
On agenda:	6/2/2020			**Final action:**	
Title:	Resolution in support of the United States Department of Commerce Economic Development Administration Grant Application for the Main Street Jefferson Roundabout.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

From
Marty Wieder, Economic Development Director

Title
Resolution in support of the United States Department of Commerce Economic Development Administration Grant Application for the Main Street Jefferson Roundabout.

Presenter
Marty Wieder, Economic Development Director

Recommended Action
Approve

Analysis
The CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics.

Grand Prairie recognizes that its existing and future economy may be enhanced with the roundabout designed for the interchange of Main Street and Jefferson, helping redirect truck traffic and foster redevelopment projects near the former Naval Base at Grand Prairie's eastern edge-and potentially leading to major new employment.

The project is located in Tax Increment Reinvestment Zone #1, Area Development Zone #3 and therefore qualifies for matching grant support. Moreover, it is adjacent to two Opportunity Zones. The roundabout improvements total $5,021,984.86, and the City would be responsible for a 20% match of $1,004,396.97.

Grand Prairie, staff is recommending Council support of the resolution endorsing this grant application.

Financial Consideration

Total Project Cost - $5,021,984.86

Body

RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, IN SUPPORT OF UNITED STATES DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION GRANT APPLICATION FOR THE MAIN STREET JEFFERSON ROUNDABOUT

WHEREAS, the CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics; and

WHEREAS, the City of Grand Prairie recognizes that its existing and future economy may be enhanced with the roundabout designed for the interchange of Main Street and Jefferson, helping redirect truck traffic and foster redevelopment projects near the former Naval Base at Grand Prairie's eastern edge leading to major new employment; and

WHEREAS, the project is located in Tax Increment Reinvestment Zone #1, Area Development Zone #3 and therefore qualifies for matching grant support. Moreover, it is adjacent to two Opportunity Zones; and

WHEREAS, the roundabout improvements total $5,021,984.86.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. That the City of Grand Prairie City Council supports and endorses this application to the United States Department of Commerce Economic Development Administration.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, June 2, 2020.

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City of Grand Prairie

City Hall
300 W. Main Street
Grand Prairie, Texas

Legislation Details (With Text)

File #:	20-10040	**Version:**	1	**Name:**	EpicCentral Hotel
Type:	Resolution			**Status:**	Consent Agenda
File created:	5/28/2020			**In control:**	Economic Development
On agenda:	6/2/2020			**Final action:**	
Title:	Resolution in support of United States Department of Commerce Economic Development Administration Grant Application for the Deceleration Lane, Bridge and Parking associated with EpicCentral Hotel, Conference Center and Retail/Restaurant Development				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

From
Marty Wieder, Economic Development Director

Title
Resolution in support of United States Department of Commerce Economic Development Administration Grant Application for the Deceleration Lane, Bridge and Parking associated with EpicCentral Hotel, Conference Center and Retail/Restaurant Development

Presenter
Marty Wieder, Economic Development Director

Recommended Action
Approve

Analysis
The CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics. The City of Grand Prairie recognizes that future hospitality and retail jobs associated with the EpicCentral hotel and conference center - and across the street from associated student training programs at the GPISD Dubiski Career High School - are restrained and delayed as a result of a delay to this project, originally slated to begin this summer. Major public works and infrastructure improvements are necessary to foster the start of the EpicCentral hotel and conference center totaling $14.5 million. Moreover, because of previous bond sales the City is in the position to match at 20%, as preferred by the Economic Development Administration. Therefore, staff is recommending Council support of the resolution endorsing this grant application.

Financial Consideration
Total Project Cost - $14,500,000
Projected City Match - $2,900,000 (20%)

Body

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, IN SUPPORT OF U.S. DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION GRANT APPLICATION FOR FRONTAGE ROAD DECELERATION LANE, BRIDGE AND PARKING FOR EPICCENTRAL HOTEL, CONFERENCE CENTER AND RESTAURANT/RETAIL DEVELOPMENT

WHEREAS, the CARES Act allocated additional funds toward the U.S. Department of Commerce Economic Development Administration grants program to assist communities with being sustainable and responsive to COVID-19 and potential future pandemics; and

WHEREAS, the City of Grand Prairie recognizes that future hospitality and retail jobs associated with the EpicCentral hotel and conference center - and across the street from associated student training programs at the GPISD Dubiski Career High School - are restrained and delayed as a result of any delay of this project; and

WHEREAS, major public works and infrastructure improvements are necessary to foster the start of the EpicCentral hotel and conference center totaling $14.5 million.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. That the City of Grand Prairie City Council supports and endorses this application to the United States Department of Commerce Economic Development Administration.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, June 2, 2020.

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