

LIBRARY BOARD
PACKET FOR COMBINED
NOVEMBER & DECEMBER 2019
MEETING

DECEMBER 9, 2019
MEETING
AGENDA

LIBRARY BOARD MEETING
AGENDA
Grand Prairie Main Library
Administration Conference Room
901 Conover Drive, Grand Prairie, TX 75051
December 9, 2019
6:00 P.M.

- I. Call to Order
- II. Approval of Minutes – October 28, 2019 Meeting
- III. Citizen Comments – Citizens may speak up to five minutes on any item on the agenda or not on the agenda.
- IV. On-line Library Card Application Process
- V. Becoming an Accredited Sensory Library
- VI. Goals for 2020
- VII. 2020 Board Calendar
- VIII. Adjournment

"In accordance with Chapter 551, Subchapter C, of the Texas Government Code, the Library Board Agenda was prepared and posted on the 4th date of December, 2019".

Posted by:


Tamilya Johnson, Executive Assistant

The Grand Prairie Memorial Library is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call 972-237-5702 at least 24 hours in advance. Reasonable accommodations will be made to assist your needs.

OCTOBER 28, 2019
MEETING MINUTES

&

SEPTEMBER 23, 2019
MEETING
REVISED MINUTES

**TONY SHOTWELL LIBRARY
2750 GRAHAM STREET
GRAND PRAIRIE, TX 75050
LIBRARY BOARD MINUTES
October 28, 2019**

Members Present

Patsy Ray, Chair
Julia Perez, Vice Chair
Stephanie Brown
Karen Eddlemon
Dana Jackson
Deinna Mims Johnson
Dan Smith
Eric Smith

Members Absent

Deborah Adame

Staff Present

Amy Sprinkles, Director
Jyoti Ahmed, Community Engagement
Coordinator

I. Call to Order

The meeting was called to order at 6:00 p.m. by Board Chair Patsy Ray.

II. Approval of Minutes

The minutes of the September 23, 2019 meeting were approved, with the following edits to the Call to Order:

The meeting was called to order at 6:10 p.m. by Board Vice Chair Julia Perez once a quorum was reached. Ms. Perez led the meeting as Chair Patsy Ray had to leave early for a conflicting appointment.

III. Citizen Comments

There were no citizen comments.

IV. Community Engagement

Community Engagement Coordinator Jyoti Ahmed talked about the library's renewed efforts to get out into the community to promote the library, as we had been without our Outreach staff since May 2019. She and the Library Sales Rep, who reports to her, will promote and celebrate the library at schools, daycares, HOA meetings, non-profits, businesses, trade shows, and any place people are.

V. Betty Warmack Library Parking – Proposed for 2020

The 2020 budget includes additional parking at the Warmack Library. The architect who designed the building will be handling the new parking and is putting together a proposal for the contract.

VI. Added Two Handicapped Parking Spots at Main Library by Customer Request

We added two handicapped parking spots at the Main Library by customer suggestion.

VII. Results of Friends of the Library Fall Book Sale

The Friends Fall Sale, held on October 16th-20th, saw 1,240 customers, netted about \$2500, gained 12 new members and involved about 12 volunteers and 12 staff members to set up, work and tear down.

VIII. Library Foundation Wine Tasting

The Library Foundation Wine Tasting will be held at the Main Library on November 9th from 7:00 – 9:00 p.m. A suggested donation of \$30 is requested to attend. RSVPs are due by November 4th. Invitations were handed to all board members. In addition to a wine tasting, there will be a silent auction. Post note: the event made about \$2400.

IX. Betty Warmack Celebration of Life at Main Library

A Celebration of Life for Betty Warmack will be conducted at the Main Library on Friday, November 15th from 10:30 a.m. – 12:30 p.m. and all are welcome to attend.

X. Tour Tony Shotwell Library

Staff gave a tour of the Shotwell Library for board members who had not been there yet.

XI. Adjournment

There being no further business, the meeting was adjourned at 6:45 p.m.

Patsy Ray, Chair

Amy Sprinkles, Director

BETTY WARMACK LIBRARY
760 BARDIN ROAD
GRAND PRAIRIE, TX 75052
LIBRARY BOARD MINUTES
September 23, 2019
REVISED

Members Present

Patsy Ray, Chair
Julia Perez, Vice Chair
Deborah Adame
Karen Eddlemon
Dana Jackson
Dan Smith
Eric Smith

Members Absent

Stephanie Brown
Deinna Mims Johnson

Staff Present

Amy Sprinkles, Director
Peter Sime, Library Services Supervisor of People
Jennifer Douglas, Library Services Supervisor of
Process

I. Call to Order

The meeting was called to order at 6:10 p.m. by Board Vice Chair Julia Perez once a quorum was reached. Ms. Perez led the meeting as Chair Patsy Ray had to leave early for a conflicting appointment.

II. Approval of Minutes

The minutes of the August 26, 2019 meeting were unanimously approved as written.

III. Citizen Comments

There were no citizen comments; the board welcomed new member Dana Jackson.

IV. Butterfly Garden at Betty Warmack Library

Staff talked about the butterfly garden going in around the Children's Program Room at Warmack and explained how it would be used to educate the youth about the environment, ecology, butterflies and plants.

V. Processing Division: Binge Boxes, Wonderbooks, Arranging Adult Fiction at Main Library & Special Displays

Supervisor of Process Jennifer Douglas showed two new products: Binge Boxes, which are multi set DVD cases containing a variety of binge worthy movies all on a theme and Wonderbooks, which are audio books with the audio component built in so that children can turn pages as the book reads out loud to them. She also discussed the reorganization of Adult Fiction at Main to better align with our SEEK cataloging system and customer preferences; and special displays at all offices that pull out material for display in a featured and highlighted manner, thus increasing circulation of those items and genre.

VI. Friends of the Library Fall Book Sale – October 16th – 20th

The Friends Fall Sale is October 16th – 20th at Main and the Library Board members are encouraged to help set up and attend the sale.

VII. Library Foundation Wine Tasting – November 9th

The Library Foundation Wine Tasting and Silent Auction is November 9th at 7:00 p.m., \$30, at Main. Invitations have been sent to the Library Board members.

VIII. Tour Betty Warmack Library

Supervisor of People Peter Sime gave the board a tour of the newly expanded and remodeled Warmack Library.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:00 p.m.

Julia Perez, Vice Chair

Amy Sprinkles, Director