



**Animal Shelter Advisory Committee
Minutes for November 16, 2017**

MEMBERS PRESENT

Jim Cummings
Maston Sillin
Karen Tesmer
Danielle Tate
Roxcie McCuller
Jesse Fox
Madeline Monroe
Marsha Steever Patykiewicz
Michelle Steppe

MEMBERS ABSENT

Diana Rosales
Barbara DeGrande
Dr. Geneve Dundas
Lisa Turner

STAFF

Tammy Roberts, Operations Supervisor
Michelle McClelland, Executive Assistant

I. CALL TO ORDER

The meeting was called to order by Roxcie McCuller, in the Lobby at Prairie Paws Adoption Center at 7:00 pm with a quorum present.

II. NEW BUSINESS

A. Review August 17, 2017 Minutes

Michelle Steppe moved to approve the minutes, Jesse Fox seconded. **Motion passed.**

B. Shelter Expansion

Jim Cummings updated the committee about the expansion. Construction has continued on track. Roofs are now installed in the new construction areas. A blueprint of the construction was shown to new and existing members. The expansion/renovation should be completed by May 2018.

C. Animal Shelter Manager Quarterly Report

Danielle Tate provided the monthly numbers for August, September and October, 2017. Intakes have stayed constant and kitten season has begun again. The live release rate is continuing to stay above 70% overall. The shelter is still seeing a

steady intake from owner surrendered animals for many different reasons (moving, allergic, etc.)

Danielle Tate asked the committee if they would like to move the meeting time to 6:30 p.m. instead of 7:00 p.m.

Maston Sillin moved to approve the meeting time change to 6:30pm, Michelle Steppe seconded.

All in Favor.

Motion passed.

D. Upcoming Events

Tammy Roberts discussed Waggin Wagon and shelter events for the upcoming months. There are many events happening soon for the holiday season. An explanation of the Home for Hounds program was given to new and existing members. The shelter is looking for fosters for the jail dogs before they enter the program and when they come back.

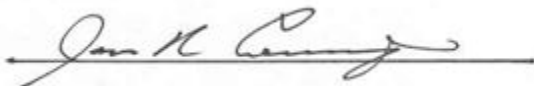
E. Public Comments

Danielle Tate asked committee members to submit topics for upcoming meetings via e-mail.

III. ADJOURNMENT

With there being no further business to discuss, Jim Cummings made a motion to adjourn, Michelle Steppe seconded, all members in favor, meeting was adjourned at 7:38 p.m.

The next regularly-scheduled meeting will be held Thursday, February 15, 2018 at 6:30 pm in the conference room at Prairie Paws Adoption Center.



James R. Cummings,
Environmental Services Director