



**Animal Shelter Advisory Committee
Minutes for August 18, 2016**

MEMBERS PRESENT

Barbara DeGrande
Roxcie McCuller
Virginia Stinchfield
Jesse Fox
Maston Sillin
Debra Danhof
Karen Tesner
Jim Cummings
Danielle Tate

MEMBERS ABSENT

Priscilla Martinez
Michelle Steppe
Dr. Geneve Dundas
Lisa Turner

STAFF

Tammy Roberts, Operations Supervisor
Michelle McClelland, Executive Assistant

I. CALL TO ORDER

The meeting was called to order by Roxcie McCuller, in the Conference Room at Prairie Paws Adoption Center at 7:02 pm with a quorum present.

II. NEW BUSINESS

A. Review February 18, 2016 Minutes

Lisa Turner moved to approve the minutes, Jesse Fox seconded.
Motion passed.

B. Elections for Chair and Co-Chair

Virginia Stinchfield nominated Roxcie McCuller for Chair, all in favor, motion passed.

Roxcie McCuller nominated Virginia Stinchfield for Co-Chair, all in favor, motion passed.

C. Shelter Expansion Update

The City Council approved Modern Contractors as the Construction Manager At-Risk. Modern Contractors will be working with Quorum Architects. Construction is still scheduled to begin late 2016 or early 2017. More updates will be provided by Kim from Quorum at the next ASAC meeting.

D. Animal Shelter Manager Monthly Report

Danielle Tate provided the monthly numbers for May, June and July 2016. The total live release rate is consistently over 70%. Adoptions increased over the three month span, partially due to the Clear the Shelters event held on July 23. Cat live release rate is up. Maston Sillin asked why we are not sterilizing the community cats in the city. Tammy Roberts stated that Animal Services hopes to have a community cat program in the future, but right now they are focusing on feral cats in the community to reduce that population. The TNR program is consistently pulling over 30 cats a month from the shelter.

E. City Volunteer Program & Webpage

The city's volunteer program is now transitioning to being online. The software is called Better Impact. Volunteers can register online and then sign up for orientation and other events. Hours can be tracked via the website. The volunteer orientation will now be restricted to 20 volunteers per month.

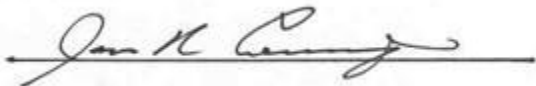
F. Public Comments

There were no public comments.

III. ADJOURNMENT

With there being no further business to discuss, Debra Danhof made a motion to adjourn, Virginia Stinchfield seconded, all members in favor, meeting was adjourned at 7:27 pm.

The next regularly-scheduled meeting will be held Thursday, November 17, 2016 at 7:00 pm in the conference room at Prairie Paws Adoption Center.



James R. Cummings,
Environmental Services Director