

City of Grand Prairie  
Environmental Services Department

**Mobile/Itinerant Food Vendor Permit Application**

(Non-refundable permit fees: Mobile Hot \$250, Cold \$200, Ice Cream \$175 + New Application \$200)

Business Name \_\_\_\_\_ Expires \_\_\_\_\_

Products (circle one) – Pre-packaged food/Ice Cream/Produce/Frozen Meats/Fresh Seafood  
(Mailing address)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_  
(Physical address)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_

Daytime phone ( ) \_\_\_\_\_ Emergency phone ( ) \_\_\_\_\_

Vending Vehicle Information:

Make \_\_\_\_\_ Year \_\_\_\_\_ Color(s) \_\_\_\_\_

VIN \_\_\_\_\_ License tag \_\_\_\_\_

Name of individual who will be responsible for the activities of all vendors under this permit:

Name \_\_\_\_\_ Date of birth \_\_\_\_\_

Drivers license number \_\_\_\_\_ State \_\_\_\_\_ Applicant's permanent address:

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_

Daytime phone ( ) \_\_\_\_\_ Emergency phone ( ) \_\_\_\_\_

Name of other individual(s) who will use this vehicle: (\$10.00 fee for each additional badge)

Name \_\_\_\_\_ Date of birth \_\_\_\_\_

Drivers license number \_\_\_\_\_ State \_\_\_\_\_ Applicant's permanent address:

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_

Daytime phone ( ) \_\_\_\_\_ Emergency phone ( ) \_\_\_\_\_

Name \_\_\_\_\_ Date of birth \_\_\_\_\_

Drivers license number \_\_\_\_\_ State \_\_\_\_\_ Applicant's permanent address:

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_

Daytime phone ( ) \_\_\_\_\_ Emergency phone ( ) \_\_\_\_\_



**ENVIRONMENTAL SERVICES DEPARTMENT  
REQUIREMENTS FOR MOBILE KITCHENS**

Approval for permits will be granted upon the following conditions:

- 1) A permit is granted to a specific individual to operate a specific vehicle. Any change in this combination voids the permit. By signing this application an individual agrees that he/she is taking responsibility for all actions of any other person using this equipment.
- 2) A current inspection report by state and/or local health authority of the commissary operations must be furnished to this department.
- 3) An itinerary must be provided for each mobile unit, each month. Itineraries must be received in this office on the first working day of each month. Itineraries must be updated as often as they change and must be accurate to within thirty (30) minutes.

**NOTICE:**

**Failure to provide an itinerary by the tenth working day of each month shall result in citation. If the operator has ceased operation in Grand Prairie, they must notify Environmental Services Department IMMEDIATELY. Permits may be reinstated only by reinitiating the entire permit process.**

- 4) All cleaning and maintenance must be performed at the approved commissary facilities.
- 5) All potentially hazardous food supplies will be purchased from a state-licensed food manufacturing facility or wholesale meat supplier. Purchases of meat and ready-to-eat potentially hazardous foods from retail grocery stores and retail food establishments are prohibited.
- 6) Vending from the street is not allowed per city code 13-243(b). There must be an agreement between the vender and the manager or person in charge at each vending location to enter upon the property and for the use of toilet and trash disposal facilities.
- 7) Facilities are to be continually maintained in a sanitary condition.

Failure to abide by these conditions or the Rules on Food Service Sanitation may result in citations and/or suspension of your permit to operate in Grand Prairie.

It is unlawful for any mobile/itinerant food vendor, merchant, or peddler to sell, offer or exhibit for the purpose of taking orders for sale of any food, food product or food additive, at any location within the city without having complied with the provisions of chapter 13 of the city code. Below are some of the most commonly violated rules for which violators are cited.

(1)Home preparation or storage of any food for consumption by persons other than the members of the vendor's own household or guests in his/her home is expressly prohibited. (13-237(a))

(2)No vendor may enter any park for the purpose of vending without first receiving an additional permit from the Director of Parks and Recreation. (13-237(b))

(3)The applicant for permit shall be responsible for all activities conducted by any employee or agent of the vendor. (13-237(c))

(4)A person commits an offense if he/she alters or uses the identification badge of any other person or allows another person to use said identification badge. (13-240(a) & (b))

(5)Itinerant vendors, merchants or peddlers are required to exhibit their identification badge at the request of an authorized officer of the City or any citizen. Identification badges shall be worn on their person in public view at all times while vending. (13-241)

(6)No vendor shall have any exclusive right to any location in the public streets, nor shall any be permitted a stationary location. For the purpose of this article, no vending stop may continue for more than fifteen (15) minutes in any hour. (13-243(a))

(7)No vendor shall be permitted to operate in any congested areas where their operations might impede or inconvenience the public. For the purpose of this article, the judgement of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced. (13-243(b))

(8)No vendor may operate within any school zone or within 300 feet of a school, during the period when school zone warning lights are in operation. (13-243(c))

(9)Mobile food units shall operate from a commissary or other fixed food service establishment and shall report at least daily to such location for all supplies and for all cleaning and servicing operations. (Texas Rules on Food Service Sanitation §229.169(b) (1))

In addition, specific requirements are imposed for operations involving potentially hazardous food items, frozen foods sold door to door, and mobile ice cream vendors. Copies of these requirements will be furnished to applicants.

**I hereby certify that I have read and examined this application and know the information contained herein to be true and correct. Each rule on which I had any question has been explained to me. I promise to comply with all provisions of laws and ordinances governing this type of work whether specified herein or not.**

Signature of Applicant \_\_\_\_\_ Date

Commissary information and a letter verifying your affiliation must accompany this application.



COMMISSARY APPROVAL

(Please type or print plainly)

Incomplete applications will not be processed

Commissary Name \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_
(Street) (City) (State) (Zip Code)

The following services may be performed at my commissary:

(Check the appropriate items)

- [ ] Wash, rinse, and sanitize all food contact surfaces [ ] Service area is covered
[ ] Wash out truck [ ] Service area has nonabsorbent floor
[ ] Fill with fresh water [ ] Dispose of waste water
[ ] Storage of good/single service articles (Paper goods) [ ] Store mobile unit
[ ] Have use of inside preparation facilities [ ] Have access to facility at all times.
[ ] Limited access to facility [ ] Access Hours \_\_\_\_\_

PROVIDE A CURRENT COMMISSARY INSPECTION REPORT FROM LOCAL REGULATORY AUTHORITY COMMENTS

The mobile vehicle listed below has permission to use my facility to perform the items checked above. I certify that this information is true and correct.

NAME OF MOBILE VEHICLE \_\_\_\_\_

VEHICLE MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ VEHICLE LIC.# \_\_\_\_\_

VEHICLE IDENTIFICATION # \_\_\_\_\_

NAME OF VEHICLE OPERATOR \_\_\_\_\_

OPERATOR'S ADDRESS \_\_\_\_\_ PHONE # (\_\_\_\_) \_\_\_\_\_
(Street) (City) (State) (Zip)

DATE OF BIRTH \_\_\_\_\_ DRIVER'S LIC. # \_\_\_\_\_
(Month) (Day) (Yr) (State)

COMMISSARY OWNER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_