

**CITY OF GRAND PRAIRIE
CLEARING & GRUBBING/EARTHWORK PERMIT FY2017**

Applicant to Complete Sections I through III Below: _____ **PERMIT NO.** _____

Note: Minimum Fee for this permit per Article 12 & 22 UDC

Permit For: Clearing & Grubbing Only Earthwork Only Clearing/Grubbing/Earthwork

I. Identification:

Project Name: _____

Project Location: _____ Is this W/in a 100-yr Floodplain Y N

Project Address: _____

Property Lot size or Disturbed Area (ac) _____ Residential Commercial/Industrial

Owner/Secondary Operator:

Name: _____ E-Mail: _____

Address: _____ Phone: _____

Contractor/Primary Operator:

Name: _____ E-Mail: _____

Address: _____

Office Phone No: _____ Emergency Phone No: _____

Fee Paid by: Contractor/Primary Operator Owner/Secondary Operator

II. Signature of Primary Operator (as Appears within Applicable, Fully Executed SWP3 or CSN):

The primary operator acknowledges by signing below that all City facilities, structures, and utilities, within easements or rights-of-way, shall be protected or identified for relocation or adjustments. As a minimum, a City required Concept Plan in compliance with Article 17 of the Unified Development Code must be prepared and approved by the City prior to release of any Clearing or Earthwork Permit, of thirty (30) or more unplatted residential lots, or five (5) or more acres of non-residential land. A site grading plan and erosion control plan is required for the earthwork permit. The plan may need a seal of a professional engineer licensed by the State of Texas as directed by the City Engineer or designee. **See the reverse of this document for all SWP3, Construction Site Notice (CSN), Notice of Intent (NOI), and Notice of Termination (NOT) requirements.**

Signature: _____

Name of Company: _____

Address: _____

Phone #: _____

III. Miscellaneous:

Work under this permit may include clearing, grubbing and earthwork, as indicated above. No work shall be conducted in the floodplain without a Floodplain Development Permit. Drainage reviews require plan submittals in compliance with the current City Drainage Design Manual. Primary operator is responsible for site maintenance until NOT is filed.

Description of Work: _____

Beginning Date: _____ Expected Date of NOT: _____

IV. FOR CITY USE

		Staff Release				Staff Release	
a. SWP3	Y <input type="checkbox"/> N <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. NOI	Y <input type="checkbox"/> N <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Small CSN	Y <input type="checkbox"/> N <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	e. FDP Permit	Y <input type="checkbox"/> N <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Large CSN	Y <input type="checkbox"/> N <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Release: ENG. VAULT FILE # _____

Fee Amount**: _____ Date Fee Paid: _____

****Fee Amount Per Article 12 and Article 22 of the Unified Development Code (UDC)**

Special Conditions: _____

Permit Released By: _____ **Date:** _____

The release of this permit for construction is based on general compliance and does not approve or warrant the design and does not relieve the owner from any items discovered during construction which are deemed necessary to comply with Federal, State or City ordinances and standards.

† Permit Shall Expire and Require Renewal Per Article 22 of the Unified Development Code (UDC)

cc: Contractor Development Coordinator Floodplain Administrator
Environmental Investigator Chief Engineering Inspector

Stormwater Pollution Prevention Plan (SWP3) Requirements for Submittal:

Prior to ANY earth disturbing activities the following conditions need to be addressed and accepted through the City of Grand Prairie Stormwater Department:

- 1)** A fully executed SWP3 will be submitted for review and acceptance through the Stormwater Department. Fully executed means all signatures will be required with the submittal and authorized in accordance with the 30 Texas Administrative Code (TAC) Subchapters 305.44 & 305.128. The owner of the project and the operator (contractor) hired by the owner are the required signatures needed for a fully executed SWP3.
- 2)** Land disturbing activities that equal one (1) acre and less than five (5) acres are required by the TPDES Construction General Permit and the City of Grand Prairie (MS4) to submit a SWP3. A signed Small Construction Site Notice from the owner and the operator (contractor) of the project site will also need to be included with the SWP3 submittal. The conditions described in item 1 (above) apply to all SWP3 submittals.
- 3)** Land disturbing activities that equal five (5) acres or more, or included in a larger project or common plan of development that equals five (5) or more acres are required by the TPDES Construction General Permit and the City of Grand Prairie (MS4) to submit a SWP3, Notice of Intent (NOI) and Construction Site Notice provided by the Primary Operator (Contractor) as defined in the TPDES Construction General Permit as having Day to Day operational control over the site. And if there is a Primary Operator (Owner) having control over construction plans or specifications, they will also need to submit a NOI and Site Notice as defined in the TPDES Construction General Permit. If a Secondary Operator is part of this plan and meets the definition guidelines in accordance with the TPDES Construction General Permit, then they can or should fall under the Primary Operators NOI and sign the Secondary Operator Construction Site Notice.

Submitting Requirements: Please submit the fully executed SWP3 electronically (via email) to the City of Grand Prairie Stormwater Department at the email address listed below. All questions or comments should also be directed to the contact information below.

Notice of Termination (NOT) Required

Each operator that has submitted a Notice of Intent (NOI) for authorization under the construction general permit must apply to terminate that authorization. The NOT must be submitted to TCEQ, and a copy of the NOT provided to the MS4 receiving the discharge (Grand Prairie), within 30 days after any of the following conditions are met:

- 1.** Final stabilization has been achieved and meets the conditions of 80% coverage with no large bare areas on all portions of the site that are the responsibility of the permittee.
- 2.** A transfer of operational control has occurred, or
- 3.** The operator has obtained alternative authorization under an individual TPDES permit or alternative TPDES general permit.
- 4.** For small construction sites and secondary operators that fall under the provisions of the construction general permit, complete the applicable portion of the site notice related to removal of the site notice, and submit a copy of the completed site notice to the operator of the MS4 (City) receiving the discharge.

Stormwater Department

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